

PRIVACY UNLOCKED

~ Your source for privacy best practices ~

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Privacy Impact Assessments (PIA)

The *Health Information Act* requires that Custodians, like Health PEI, complete and submit PIAs to the Information and Privacy Commissioner prior to commencing any of the following:

- A change to or a new collection, use or disclosure of personal health information (PHI)
- A change to or implementation of a new electronic system or communication technology that collects, uses or discloses PHI
- Data matching with PHI collected by HPEI or held by another custodian

A PIA is an assessment to help identify and mitigate any potential privacy risks that may arise throughout the process of implementing or changing systems, projects or programs. A PIA is a safeguard to help ensure PHI and Personal Information (PI) are protected.

If you are planning to implement a new project or system or are making significant changes to an existing one but haven't completed the PIA process, please start by reviewing the materials available [Access to Information and Privacy | Health PEI | Staff Resource Centre](#).

Information for review prior to beginning the PIA process includes:

1. [Privacy Impact Assessment Protocol](#)
2. [Privacy Impact Assessment Training](#)

Complete the following and submit to healthprivacy@ihis.org:

[Privacy Impact Assessment Initiation Document](#)

If completing the PIA internally, proceed to the following once you have finished the initiation process with the ATIP team:

[Privacy Impact Assessment Template](#)



For more information, contact the Access to Information and Privacy team at healthprivacy@ihis.org