## Point of Care Glucose Testing on Non-Patients in Health

## **PEI Facilities**

A "Non-Patient" refers to any visitor or staff member in a HPEI facility without an active encounter/registration.

When a "Non-Patient" is exhibiting signs of a health emergency and/or symptoms of hypo/hyperglycemia, a POC glucose test may be performed. Under these circumstances, Form 950 <u>MUST</u> be completed by the operator who performed the test and sent to the POC office, as soon as possible.

## Form 950 is NOT to be used for staff to perform self testing

## Steps on how to use and complete the form correctly:

- Log in to the glucometer using your operator ID #
- When asked for the Med Rec #, enter or scan the non-patient barcode on the form (999999), select New Patient Override
- Complete patient testing and then complete the entire form entering in all required information
  - If patient is registered after testing, place an ADT patient label in the space "Patient Bradma" on the form.
  - If the patient is not registered after testing, hand-write the Patient Unique ID (MRN) and Name on the form in the place indicated.
- Send the completed form to the POC Office using the pneumatic tube (QEH), through interdepartmental mail, fax or scan/email.

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