



ACCESSING HEALTH RECORDS

Everyone who receives care through Health PEI (HPEI) has a health record which may include reports from care providers, tests results, and medication information. Health records can be paper, electronic or a combination of both.

HPEI is required by the Health Information Act and other laws to keep personal health information secure and confidential. Personal health information is kept for as long as required by law and is destroyed in a secure manner when it is no longer required.

Individuals have a legal right to access their own personal health information, with very limited exceptions.

HOW DO CLIENTS ACCESS THEIR HEALTH RECORDS?

To request a copy of their health records, clients must contact the program, facility, or service where they received care.

This may include:

- The hospital's Health Records Department
- A family doctor or nurse practitioner's office or clinic
- The HPEI program or service
- Local [Public Health Nursing](#) office for immunization records



Clients may need to sign a consent to release information form when requesting personal health information. Staff will help identify chart sections relevant to the request. Fees may apply based on chart size and number of pages requested.

HPEI is launching **MyHealthPEI**, a new optional online service that gives Island residents (16+) convenient and secure access to components of their personal health information. For more information, visit [MyHealthPEI](#).