



SAFETY HUDDLES

Safety huddles are **brief**, informal meetings intended to foster a proactive approach to safety and support the quality of care.

They are typically held at the beginning of shifts and are short (5 to 15 minutes) meetings that promote **open communication** and a **culture of safety** for patients, residents, clients, and staff. They may include discussion of incidents or near misses, recognition of successes, collaborative problem-solving, or highlighting areas needing further guidance or attention.

TIPS ON SAFETY HUDDLES?

- **Designate a leader or facilitator for safety huddles.** Consider rotating this role to encourage diverse perspectives and discussion styles.
- **Keep huddles short and focused.** Stand to help maintain energy and limit them to 15 minutes.
- **Hold huddles consistently.** Schedule them at a regular time and location within the unit or service area.
- **Leverage your local Quality Board.** Use the resources displayed on the board as the focus for discussion during a safety huddle.

NEED A FEW SAFETY HUDDLE IDEAS?

- Identify patients/residents/clients at high risk of falls and review prevention strategies
- Review skin/tissue incident reporting in PSMS
- Provide a brief overview of a new policy or procedure
- Invite staff to share recent successes or positive experiences
- Facilitate a roundtable for current questions or concerns
- Highlight a recent *Did You Know*, *ROP of the Month*, or *Safety Talk*

