



TIPS TO PREPARE FOR ACCREDITATION SURVEY VISITS

- **On-site accreditation survey visits will be happening:**
 - November 22 - 27, 2026
 - June 6 - 11, 2027
- Visit the **Staff Resource Centre (SRC) → Quality & Patient Safety → [Accreditation](#)** page to access key Accreditation resources:
 - [2026 2027 Accreditation Information Toolkit](#) **updated**
 - [Accreditation 101 Video](#) **updated**
 - [Accreditation Program Standards](#) and [ROP Handbook](#) (Password: **AC2026**)
 - [Did You Know?](#)
 - [ROP of the Month](#)

HINTS:

- Be aware of the ROPs that are relevant to your care area.
- Surveyors love seeing updated Quality Boards and will often ask staff to show them off.

Remember, surveyors focus on the systems and processes Health PEI uses to deliver care and services. Surveyors do not focus on an individual's practice.

DURING SURVEY WEEK

- **Follow your normal processes and procedure with confidence** → Surveyors may observe how you perform your job duties: identifying patients, drawing blood, completing assessments, passing medications, etc.
- **Think about what helps you do your job** → policies, guidelines, assessment tools, resources, technology, co-workers, supervisors, managers, etc.
- **No one is expected to know everything** → answer the surveyor's questions to the best of your ability and if you don't know, refer the surveyor to the right person who can answer.
- **Explain how you would get the right information** → e.g. look it up in a procedure manual, search MedWorxx (PDMS), ask a supervisor.
- **Be prepared to show teamwork** → if you know where something is located on CIS, on the program/site/unit, or in the health record - help out your co-worker.
- **Check out your unit/program's Quality Board** → current quality improvement, accreditation, and available indicator data should be displayed here.