



## TIPS TO PREPARE FOR JUNE 2026 SURVEY VISIT

- Visit the **Staff Resource Centre (SRC)** → **Quality & Patient Safety** → [Accreditation](#) page to access key Accreditation resources:
  - [2026 Accreditation Information Toolkit](#)
  - [Accreditation 101 Video](#)
  - [Accreditation Program Standards](#) and [ROP Handbook](#) (Password: **AC2026**)
  - [Did You Know?](#)
  - [ROP of the Month](#)

### HINTS:

- Be aware of the ROPs that are relevant to your area of care.
- Surveyors love seeing updated Quality Boards and will often ask staff to show them off.

## DURING SURVEY WEEK

- **Follow your normal processes and procedure with confidence** → Surveyors may observe how you perform your job duties: identifying patients, drawing blood, completing assessments, passing medications, etc.
- **Think about what helps you do your job** → policies, guidelines, assessment tools, resources, technology, co-workers, supervisors, managers, etc.
- **No one is expected to know everything** → answer the surveyor's questions to the best of your ability and if you don't know, refer the surveyor to the right person who can answer.
- **Explain how you would get the right information** → e.g. look it up in a procedure manual, search MedWorxx (PDMS), ask a supervisor.
- **Be prepared to show teamwork** → if you know where something is located on CIS, on the program/site/unit, or in the health record - help out your co-worker.
- **Check out your unit/program's Quality Board** → current quality improvement, accreditation, and available indicator data should be displayed here.

**Remember, surveyors focus on the systems and processes Health PEI uses to deliver care and services. Surveyors do not focus on an individual's practice.**