



## Accreditation: ROP of the Week

Required Organizational Practice: Preventive Maintenance Program

### WHAT IS PREVENTIVE MAINTENANCE PROGRAM?

- A preventive maintenance program for medical devices, medical equipment, and medical technology is implemented.
- An effective preventive maintenance program helps ensure medical devices, medical equipment and medical technology are safe and functional. It also helps identify and address potential problems with medical devices, medical equipment, or medical technology that may result in injury to team members, or patients/clients/residents.

### AT HEALTH PEI:

- There are **processes in place to report and repair** broken or malfunctioning medical devices, medical equipment, and technology.
- A **preventive maintenance software** is used to track and manage various medical devices and technology including repairs, recalls, when next scheduled for maintenance and warranties.
- There are documented preventive maintenance reports typically maintained by programs or facility services at each Health PEI facility.
- Any patient safety incidents involving medical devices, medical equipment, and medical technology are **reported in the Provincial Safety Management System (PSMS)** for follow-up and tracking.

Regularly scheduled preventive maintenance helps to ensure medical devices, equipment and technology are working at optimal performance and safety maintained.

#### Questions Accreditation Canada Surveyors May Ask Staff:

What do you do if you discover equipment that is broken or is not functioning properly?

How do you know if device/equipment is in good working order and is safe for patient use?

If a patient safety incident occurred involving a medical device or equipment, how do you report this?