

# ACCREDITATION

## Required Organizational Practice (ROP) of the Month

### PATIENT SAFETY INCIDENT DISCLOSURE

- The Required Organizational Practice (ROP) for **Patient Safety Incident Disclosure** states a documented and coordinated approach to disclosing patient safety incidents to clients and families, that promotes communication and a supportive response, is implemented. This ROP is part of the **Leadership Standards**.
- Disclosure is the act of informing the patients, clients, or residents, and their families about patient safety incidents.

### AT HEALTH PEI:

- There is a **Disclosure of Patient Safety Incidents** policy which outlines the disclosure process. Health PEI's policy is guided by Canadian Patient Safety Institute's Disclosure Guidelines.
- The disclosure process is reviewed and updated as necessary, with feedback from relevant stakeholders.
- Staff receive guidance and support throughout the disclosure process.
- Support is provided to patients, clients, residents, and their families at the time of the incident and continues as needed.
- Critical incident debriefings are held to support staff, understand what happened, and identify opportunities for improvement.

**Health PEI staff have an ethical professional and legal obligation to disclose adverse events.**

#### Questions Surveyors May Ask Staff:

Does Health PEI have a policy on the disclosure of patient safety incidents? Where can I find the policy?

What steps are taken by your manager/supervisor when you report a safety event?

What is the process used to disclose a patient safety event?