

## **ATTENTION: ALL FACILITIES**

### **CIS DOWNTIME COMPUTERS**

### **AND**

### **PREPARING FOR SEVERE WEATHER**

**With the potential for some severe weather coming this weekend and into the fall, we want to ensure facilities are checking their CIS Downtime computers to ensure they are functional and have current patient chart information. If there are issues found, they need to be reported to the Service Centre to be addressed.**

**The audit process is included with this email and copies should have been distributed to facilities previously. Please ask someone from each of the units to complete the audit for each of the Downtime computers.**

**Also included is the list of all Downtime computers by facility to make them easier to find. Those highlighted in yellow are currently having technical issues and I'm working with ITSS to get them re-imaged or replaced. These can be ignored for the time being.**

**As always, please follow your CIS Downtime procedures in the event of system issues.**