

Privacy Matters



Accessing your own chart in CIS is not permitted! Health PEI is modernizing its policy on how staff access their own medical information in the CIS. This change is necessary to ensure we are compliant with the *Health Information Act* and following Health PEI's [Privacy and Protection of Personal Health Information Policy](#). It will also make our practices consistent with other provinces and with guidance from professional associations.

Note that the [Pledge of Confidentiality](#) that all staff are to review and sign also requires that the staff agree that they will not access their own health records.

When requesting your records, you are doing so as a patient and not for the purposes of providing care, so staff will follow the same process as patients when requesting access to their own health records.

To request your records from the EMR or community programs and clinics, staff will complete and submit the [Request to Access or Disclose Personal Health Information Form](#) to the appropriate record holder.

If staff are requesting their hospital records, they can do so by filling out the webform [here](#).

Please contact healthprivacy@ihis.org with any questions.

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