

Privacy Matters



CIS Access Audits

Don't forget that it is important to only access patient information that is pertinent to your job and at the time it is needed. Each time you log into CIS, regardless of your role or access permissions, your username leaves a footprint of what you are accessing. Always ask yourself: "Do I need to know the information I am accessing in order to provide care or perform my work duties at this time?" More information on assessing the need to know can be found

here: https://src.healthpei.ca/sites/src.healthpei.ca/files/ATIP/Privacy_and_Access_Need_to_Know.pdf

Several different types of CIS access audits can be obtained by Health PEI for various reasons, including:

- Random audits are conducted each month
- Person of interest audits are pulled as needed
- User and/or patient audits may be pulled in response to privacy breach concerns or complaints
- Patient audits are also pulled as requested by individuals, who have the right to know who has accessed their chart

If you have questions regarding this topic, please contact the Access to Information and Privacy (ATIP) team at healthprivacy@ihis.org or visit our page on the Staff Resource Centre:

<https://src.healthpei.ca/ATIP>