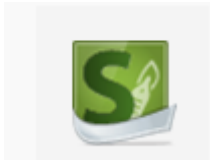
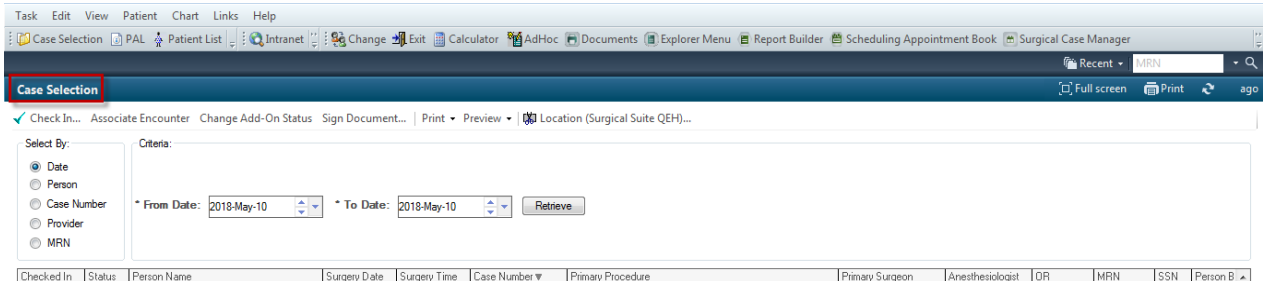


## Accessing SurgiNet

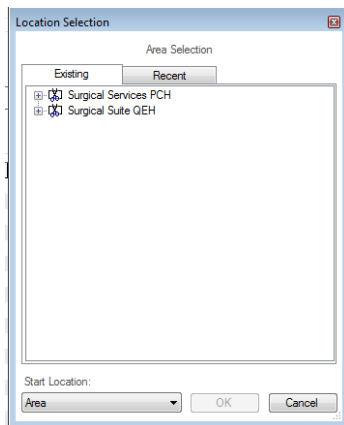
- When Millennium screen opens, click on the SurgiNet Icon



## Case Selection Tab



- The first time you use SurgiNet you will be prompted to select a Surgical Area.
- Each subsequent time you enter the application; the most recent Surgical Area used will default in. (Note: If you need to change surgical areas, click on the location tab at the top of the screen.)



- A “Case Selection” window then appears and shows all of the procedures that are scheduled for that day.
- The system will default to today’s date.

**Case Selection**

Check In... Associate Encounter Change Add-On Status Sign Document... Print Preview Location (Surgical Suite (QEH))...

Select By:

- ☒ Date
- ☐ Person
- ☐ Case Number
- ☐ Prgvider
- ☐ MRN

Criteria:

\* From Date: 2010-Oct-20 \* To Date: 2010-Oct-20 Retrieve

Checked In	Status	Person Name	Surgery Date	Surgery Time	Case Number	Primary Procedure	Surgeon	Anesthesiologist	OR	MRN	SSN	Person ID
<input type="checkbox"/>		ZZTEST, PATIENT FOUR	2010-Oct-20	08:30	QEHOR-2010-4456	Aortic Aneurysm Repair	Midgley MD, Peter I	Dubois MD, Jean Yves	OR 01 QEH	888000460		12/20/1
<input type="checkbox"/>		ZZTEST, PATIENT FOUR	2010-Oct-20	10:45	QEHOR-2010-4455	Breast Mastectomy Radical	Fleming, MD, D A Barry	Moore MD, Anne K	OR 04 QEH	888000460		12/20/1
<input type="checkbox"/>		ZZTEST, PATIENT SIX	2010-Oct-20	11:00	QEHOR-2010-4454	Cholecystectomy Laparoscopic	Caswell MD, Jeffrey D	Dubois MD, Jean Yves	OR 09 QEH	888000462		12/21/1
<input type="checkbox"/>		ZZTEST, PATIENT SEVEN	2010-Oct-20	15:00	QEHOR-2010-4453	Cataract Extracapsular Extraction IOL	Sefau MD, Suleman		OR 07 QEH	888000463		07/02/1
<input type="checkbox"/>		ZZTEST, PATIENT EIGHT	2010-Oct-20	12:10	QEHOR-2010-4452	Foreign Body Removal	O'Henley MD, Gerald P		OR 06 QEH	888000464		07/08/1
<input type="checkbox"/>		ZZTEST, PATIENT NINE	2010-Oct-20	14:15	QEHOR-2010-4451	Lithotripsy - Portable	Mulligan MD, Michael J		Lithotripsy	888000465		03/13/1
<input type="checkbox"/>		ZZTEST, PATIENT TEN	2010-Oct-20	13:00	QEHOR-2010-4450	Lithotripsy - Portable	Mulligan MD, Michael J		Lithotripsy	888000466		09/10/1
<input type="checkbox"/>		ZZTEST, PATIENT ELEVEN	2010-Oct-20	11:30	QEHOR-2010-4449	Lithotripsy - Portable	Reid MD, Ian R		Lithotripsy	888000467		11/01/2
<input type="checkbox"/>		ZZTEST, PATIENT TWELVE	2010-Oct-20	10:15	QEHOR-2010-4448	Lithotripsy - Portable	Reid MD, Ian R		Lithotripsy	888000468		02/01/1
<input type="checkbox"/>		ZZTEST, PATIENT THIRTEEN	2010-Oct-20	09:00	QEHOR-2010-4447	Lithotripsy - Portable	Reid MD, Ian R		Lithotripsy	888000469		09/08/1
<input checked="" type="checkbox"/>		2010-Oct-20 17:44	2010-Oct-20	17:44	QEHOR-2010-4446	Cataract Phaco IOL	Boswall, MD, Guy J		OR 04 QEH	888000461		12/21/1
<input checked="" type="checkbox"/>		2010-Oct-20 17:18	2010-Oct-20	17:18	QEHOR-2010-4445	Cataract Phaco IOL (Left, EYE)	Boswall, MD, Guy J		OR 04 QEH	888000459		09/02/1
<input checked="" type="checkbox"/>		2010-Oct-20 17:15	2010-Oct-20	17:15	QEHOR-2010-4444	Cataract Phaco IOL	Boswall, MD, Guy J		OR 02 QEH	888000457		09/02/1
<input checked="" type="checkbox"/>		2010-Oct-20 17:12	2010-Oct-20	17:11	QEHOR-2010-4443	Cataract Phaco IOL	Boswall, MD, Guy J		OR 02 QEH	888000459		09/02/1

- The patients are listed in alphabetical order.
- The case list order can be sorted by clicking on the column heading.

Select By:

- ☒ Date
- ☐ Person
- ☐ Case Number
- ☐ Provider
- ☐ MRN

Criteria:

\* From Date: 2018-May-10 \* To Date: 2018-May-10 Retrieve

Sort columns by clicking on any of the headings

Checked In	Status	Person Name	Surgery Date	Surgery Time	Case Number	Primary Procedure	Primary Surgeon	Anesthesiologist	OR	MRN	SSN	Person ID
------------	--------	-------------	--------------	--------------	-------------	-------------------	-----------------	------------------	----	-----	-----	-----------

## Changing the date:

Criteria:

Adjust dates as necessary

\* From Date: 2018-May-10 \* To Date: 2018-May-10 Retrieve

To change the date one day at a time, click the small double button to the immediate right of the date field. The top button is to move forward and the bottom button moves back in time.

To change to a distant date, click the upside down triangle to view the calendar. From there, click the correct date or use the < or > to change the months.

Now click RETRIEVE and a list of patients will appear for the date you selected.