Best Possible Medication History

Documentation of Best Possible Medication History (BPMH)

1. Click on the "Orders" Tab on the Menu Bar

QEHTWO, PT14					+ I
QEHTWO, PT14 Emergency (2016-De	ec-01 09:36 - :	2016-Dec-03 04:30]	Age:70 years DOB:1946-Jun-23	Sex:Female MRN:019000037	Loc:Unit 2 QEH; 218; 2 ** Allergies Not Recorded **
Menu		< > - 📅 Hand Off			
Hand Off		44 B B B B 8 11005 10			
Discharge Summary					
	T Add	Open chart and go to the "O	rders" tab	shift summary	
Task List		QEH .	MRN: 019000037 FIN:	1900000059 Isolation: Visit Reason: Hyperglycemia	
		Patient Information	=• 👁	Vital Signs 👻	Active Orders
		Reason For Visit: Hyp	erglycemia	Last 72 hours for the selected visit 🔻	
		Primary Physician: Doe	John, MD	No results found	Communication Orders (0)
	• Add	Attending Physician: Test	, CPOE Physician, MD		Selected visit
		Admitting Physician: Doe	, Jane, MD	Measurements and Weights (0)	No results found
		Admit Date: 12/0	01/16		10 10010 10010
		Advance Directive: No r	esuits found	Labs	Documents (0) 🚽
		Code Status: No	results found	Last 7 days for the selected visit 🔻	
Review Chart		4 Emergency Contact (1)	Conto round		Home Medications (6)
Documente		MacDonald, Bob: (902	2) 626-1111	No results found	
				Disensetic Impaine (0)	Immunizations (0)
		Patient Background	=- @	Diagnostic imaging (0)	Overdue Tasks (0)
Allergies	Add	Selected visit		Medications	E- O
		Attending Test, CPOE Physician,	MD 12/19/16 16:20		
A first sectors		Reference in the second s			

2. Click on "Document Medication by Hx" button

Emergency [2016-Dec-01 09:36 - 2	2016-Dec-03 04:30]	DOB:1946-Jun-23	MRN:019000037
Menu 4	< 🖂 - 🔒 Med List		
Hand Off	+ Add Document Medication by Hx Reconciliati	on 🕶 🔗 Check Interactions	
Discharge Summary			
Orders 🕂 Add	Orders Medication List	Click on "Document Medication b	y Hx"
Task List	Display: All Medications (All Statuses)		
MAR	Display. In internetion (in elastero)	•	
MAR Summary	🖼 🕫 Status 🔗 Last Updated	Order Name 🔺	Details
	⊿ Medications		

No Known Home Medications/Unable to Obtain Information

If the patient does not have any home medications or if you are unable to obtain the home medication information, you will have the option to select "No Known Home Meds" or "Unable to Obtain Information".

En	iergen	icy [2016-Dec-01 09:36 - 2016-D	ec-03	04:30]			DOB:1946	-Jun-2
+	Add	Modication History No Known Home Medications		Jnable To Obtain	Informat	tion	Use Last Compliance]
►I	Searc	sh:	۹,	Starts with 🛛 🚽	Туре: <	J	Document Medication by Hx	•

BPMH must be completed within 24 hours of admission for Inpatients.

Icons on the Documented Meds by History screen

		4 Medication histor
⊿ Home Medications	Prescription Icon	
amoxicillin		rescribed
Clarithromycin (Bia	rescribed	
S apovin	Documented Hom	nented
e metFORMIN	medication Icon	bed
multivitamin (Stre Vitamins oral table	t)	ocumented

To add a new home medication:

- 1. Click on ADD button
- 2. Type first few letters of the medication into the "Search" window
- 3. The Search should be set to "Starts With"
- 4. Select correct drug from the list that appears

+	Add	Medication Histo	ory ome Medications	🗌 Unable T	o Obtain Informatio	n 🔄 Use Last Compliance	
H	Searc	e penic		Starts	with 🔫 Type: 🖉	Document Medication by Hx 🚽	
	A L	Jp 🚮 Home	🚖 Favorites	• 🗀 Folders	Folder:	Search within	Medications 🚽
penicillAMINE penicillin G benzathine penicillin G procaine							
penicillin G procaine penicillin G sodium penicillin procaine <u>penicillin V</u>		Select the	e correct drug				

 Select an order sentence from the list that appears. If the details are not exactly what you are looking for, pick an order sentence that is closest to the home medication information you need. (Details may be easily changed later in the process)



- 6. Details window will appear
- 7. IF necessary you can correct dose or frequency information at this time
- 8. Click in field(s) you wish to adjust and make the required change(s)



- 9. Click on "Compliance" tab
- 10. The "Status" and the "Information Source" must be completed on all medications

-			
3			
0	Details) 🛞 Order Comment 🛛 💬 Compliance		
	Status Status	ource	Last dose date/time
	Suntaking, saurected	•	
	Comment		
	"Status" and "Information Source" must be completed for		
	each medication entered		

11. Select appropriately from the drop down menus that appear



To Discontinue a medication that the patient is no longer taking:

- 1. Select the medication you wish to remove
- 2. Right click and Select "Complete"

amoxicillin	Prescribed	250 mg, Oral, Cap, T1D, Start: 2016-Dec
📕 clarithromycin (Biaxin)	Prescribed	250 mg, Oral, Tab, BID
ි digoxin	Documented	0.125 mg, Oral, Tab, Daily
e metFORMIN	Prescribed	500 mg, Oral, Tab, BID
multivitamin (StressTabs Multiple Vitamins oral tablet)	Documented	Modify
 multivitamin (StressTabs Multiple Vitamins oral tablet) temazepam (Restoril) 	Documented	Modify Suspend
 multivitamin (StressTabs Multiple Vitamins oral tablet) temazepam (Restoril) 	Documented	Modify Suspend Complete
 multivitamin (StressTabs Multiple Vitamins oral tablet) temazepam (Restoril) 	Documented	Modify Suspend Complete Cance/DC
ရာ multivitamin (StressTabs Multiple Vitamins oral tablet) မိမိ temazepam (Restoril)	Documented	Modify Lobo (22 42) Suspend Complete CanceUDC Void

3. Medication will move to a "Pending Home Medications" list and will have a strike thru it



*** ICON's that appear on the Documented Home Medication Screen (BPMH)

You will notice one of two different icons next to the name of the home medication

The scroll indicating this med was documented by a nurse or pharmacy technician

The Pill Bottle indicating the physician completed a prescription for this medication



Note: a Nurse is able to modify the details of a medication documented by another nurse or a pharmacy technician. Nurses <u>cannot modify the details</u> of a prescription written/entered by a physician.

To Modify a Documented Home Medication 🚽

- 1. Right click on the medication
- 2. Choose Modify.



3. The Details screen will open and you can modify any detail or change the compliance as necessary

	🦨 temazepam (Restoril)	Modify		15 Be	i mg, Oral, Cap, edtime, Stop: 2017						
=	- Dublic tomazanam	(Bastaril)		Dotails	window opens						_
ĺ	Details Inder Comments		_	Change det Open "Comp	ails as required or liance" window and						
	Dose	Route of Administration	Fre	Add Informatio	on sources and status		nse				
	15 mg	Oral	Bedtime						+ 2	h lh.	1
	Drug For	rm: Cap	~			PRN:			~		
	Additional Medication Informati	or Drug Form			Start Date	/Time:		× v		*	
					Stop Date	/Time:	2017-Dec-19	→ → 16	646	•	

4. Click on the down arrow to return the main screen.

.

▼ Prtails for temazepam (Restoril)							
Details Order C Dose 15 mg	When details modified as required, click on The black delta (arrow) to return to the main screen	Duration					
	Drug Form: Cap 🗸						

Dealing with Prescription Medications History (BPMH)

1. IF all the order details remain the same: Complete the "Status" and

"Compliance" by: Right clicking and selecting "Add/Modify Compliance"

Order Name	Status	Details
⊿ Home Medications ☐ amoxicillin	Prescribed	250 mg, 0 TID, Start
clarithromycin (Biaxin) digoxin metFORMIN	Recorded Modify without Resending Suspend Complete	250 mg, 6 BID 0.125 mg Daily 500 mg, 0
Turnin (StressTabs M Vitamins oral tablet) Turnazepam (Restoril)	Cancel/DC Void Add/Modify Compliance	BID 1 tab(s), 0 Daily 15 mg, 0
	Order Information Comments Reference Information Print Enable Edit on the Line Disable Order Information Haussian	Right Click Select "Add/Modify Compliance"

2. If you have additional information you wish to add:

Click in "comment" box and add information about compliance.

	▼ Details		
	n Compliance		
	Status		
	Still taking, as directed	Add any additional information you wish to share with	•
	Comment		
	On day three of a three day course		
ļ			

3. If the dose, route or frequency are different:

- Click on "Add" to enter the drug from scratch
- Follow instructions "To Add a new medication"
- When you have added the new information and compared it to the prescription for accurracy
- "Complete" the prescription as instructed in section "To Discontinue a medication patient is no longer taking"

In Review:

When completed

 All medications should have 2 information sources and status entered Reconciliation Status bar should display a Green Checkmark

ale To Obtain Informati	BPMH not done or not signed off					Reconciliation Status Meds History Admission	Discharge
atus	Details	Last Dose Date/Time	Information Source	Compliance Status	Compliance Comments		
	Medication history has not yet been	documented. Please doc	ument the medication history	for this patient encounter.			
escribed	250 mg, Oral, Cap, TID, Start: 2016-Dec		Patient/med vial/blister packs	Still taking, as directed			

- 2. If you are entering medications and you are unable to finalize the BPMH:
 - Leave the green check in the box "Leave Med History Incomplete-finish later"
 - Click on "Document History"



Document History

- 1. Will Save the information already entered
- 2. Will Record the name of the clinician who entered information, and the time the

information was entered

3. Will Not change the Reconciliation Status

st Compliar	nce			Will r	not change status		Reconciliation Status Meds History	mission 😗 Dischar
	Details	Last Dose Date/Lime	Information Source	Complian	ce Status	Compliance Comments		
	🕒 Läst I	Documented On 2017-May	-09 15:49 (Test, CPOE RN, RN)	>				
				~				
	250 mg, Oral, Cap, TID, Start: 2016-Dec		Patient/med vial/blister packs	Stillhaking	, as directed			
	250 mg, Oral, Tab, BID		Patient/med vial/blister packs	Still taking	System will ree	System will record name of nurse who entered		
	0.125 mg, Oral, Tab Daily		Patient/med vial/blister packs	Still taking		Information		

When the medication history is completed:

 Remove "Green checkmark" and cl "Document History"		
Deave Med History Incomplete - Finish Later	Docume	nt History C

Removing the "Green Checkmark" will:

- 1. Sign the BPMH off as completed
- 2. Change the Reconciliation status

Use Last Compliance		Will change state	us to "Completed"	Reconciliation Stat is Meds History	
Detai	s Last Dose Date/Time	Information Source	Compliance Status	Compliance Comments	
✓ Last Documented On 2017-May-09 15:54 (Test, CPOE RN, RN)					
L. L					
200	0.1.0	B	COLUMN 11 IN 11 IN 11		

In the Order window:

There are three Tabs:

- 1. Details Tab
 - If necessary, the Dose and Frequency may be modified in this window
 - Additional Medication Information (ADI) window available to enter any additional information (for example- the dose was decreased from 0.25 mg last Tuesday at the direction of Dr. Smith)



2. Order Comments Tab: **Do not use this Tab**. Information placed in this tab cannot be seen face up by the physician in the Med Reconciliation Screen.

▼ Details for digoxin	Tab # 2			
Dose	Boute of Administration	Frequency	Duration	Dispense
0.125 mg	Oral	Proventing Wooder Commenter	1	
Drug Form: Tab	~	Do not use "Order Comments"	~	
Start Date/Time:			Dec-19 🔷 💌 1731	•

3. Compliance Tab

- Status –Indicates if the patient is taking the medication as directed. There is a drop down menu to use for reason of non-compliance
- Information Source –two sources are required for each medication entered. Options are available in a drop down menu.

▼ Details for digoxin		
Status Silintania, Sheerted Comment	Information source Patient DB DB Phylician Phy	Last dose date/time
(2 sources) required for each medication	MAR/DIS Nurse Parent Patient/Med list Patient/Med list	
	Patient/OfS Patient/Community Pharmacy Patient/Discharge summary Patient/Discharge summary	

- When the "Information Source" is completed the information is visible in the medication line.
- If it is not completed then there is no information in this field.
 - Information sources are a requirement for the physician medication
 reconciliation process

Image: Medication history has not yet been documented. Please document the medication history for this patient encounter.					
△ Home Medications					
amoxicillin	Prescribed	250 mg, Oral, Cap, TID, Start: 2016-Dec	Patient/med vial/blister packs Still taking, as directed		
a clarithromycin (Biaxin)	Sourcing and Complilance done	250 mg, Oral, Tab, DID	Patient/med vial/blister packs Still taking, as directed		
🖓 digoxin	CORRECT	0.125 mg, Oral, Tab, Daily	Patient/med vial/blister packs Still taking, as directed		
ter metFORMIN	Prescribed	500 mg, Oral, Tab, BID	Patient/med vial/blister packs Still taking, as directed		
multivitamin (StressTabs Multiple Vitamins oral tablet)	Documented	1 tab(s), Oral, Tab, Daily			
🖉 temazepam (Restoril)	Documented	15 mg, Oral, Cap, Bedtime			
	Sourcing and Complia INCORRE	ance not done CT			