

## Charting a Bolus Event

**NOTE:** Any bolus volumes documented through a bolus event on the MAR will flow over to I & O tab.

**Bolus events should not be documented until the bolus is completed.**

1. Click on the **appropriate** task or right-click and select **“Chart Details”** from the menu.


Medications	2012-Nov-21 15:51	2012-Nov-21 15:04
Sucrose		
<b>Continuous Infusions</b>		
<b>Normal Saline IV Solution 1000 mL</b>	<b>Pending</b>	
75 mL/hr, IV, 1,000 mL, Start: 2012-Nov-21 15:02	Last bag started: 2012-Nov-21 15:04	
<b>Administration Information</b>		Begin Bag 1,000
<b>Sodium Chloride 0.9% IV Solution</b>		* Auth (Verified)

2. The **“Begin Bag”** event will be selected by default. Select the **“Bolus”** charting event. The charting form for the **“Bolus”** event is displayed.


The screenshot shows a software interface for charting a bolus event. The main window title is "Sodium Chloride 0.9% IV Solution 1,000 mL: ZZTEST, PATIENT THIRTEEN". Below the title, there are icons for checkmark, no, and print. The patient name "ZZTEST, PATIENT THIRTEEN" is displayed. The medication name "Normal Saline IV Solution 1,000 mL" is shown, along with its rate and start time: "125 mL/hr, IV, 1,000 mL, Start: 2013-Aug-01 10:50". A timeline shows events from 2013-Jul-31 22:53 to 2013-Aug-01 22:53. The events list includes: "Begin Bag" (Bag # 1), "Site Change" (Hand Right), "Infuse" (250 mL), "Bolus" (highlighted with a red box), and "Rate Change" (125 mL/hr). Below the events list, there is a section for "Normal Saline IV Solution 1,000 mL" with a "Yes" checkbox selected. The "Bolus" form is displayed with the following fields: "\*Infuse volume (mL):" (with a "Bolus" checkbox checked), "\*From:" (2013-Aug-01, 1053), "\*To:" (2013-Aug-01, 1053), "Infused Over : 0 Hours 0 Minutes", "\*Performed by:" (Test, CPOE RN, RN), "Witnessed by:", "\*Bag #:" (1), and "\*Site:" (Hand Right). The "Bolus" label at the bottom right of the form is highlighted with a red box.

3. In the **“Infuse volume (mL)”** box, enter the amount infused.

4. Enter the date/time that the Bolus was started into the “**From**” date and time box. The current date/time will default into the “**To**” date and time box.
5. Verify the defaulted information and make the required changes.
6. In the “**Site**” field, the site is defaulted in from the last charted IV event. If required, change the site by clicking the dropdown arrow to select the IV insertion site from the list.
7. The “**Performed by**” box is defaulted to the clinician who logged on. In the “**Bag #**” box, the number of the bag currently being infused is defaulted.

8. To enter **Comments** relating to the IV event, click “**Comment**” to open the dialog box. Enter a comment and click OK. If a comment is entered, an asterisk is displayed next to the IV event.
9. Click “**Apply**” to save entries. The results are now displayed on the appropriate line in the date and time column for which the IV event was charted.
10. Click the green check mark  on the toolbar to sign the new or modified result.

If the Bolus order was ordered as a one-time dose, the order will automatically complete and drop down to the discontinued continuous infusion section of the MAR.

Discontinued Continuous Infusion	
	
Normal Saline IV Bolus 500 mL	
500 mL/hr, IV, Bolus, 500 mL, for 1	
dose(s), Start: 2013-Jan-04 11:48	
<b>Administration Information</b>	500 mL Bolus Auth
<b>Sodium Chloride 0.9% IV Solution</b>	500 mL Auth (Veri