

Collection Priority

Collection Priority (Lab)

Note: Collection times vary at each facility. The first one in the morning happens around 0600hrs.

Routine

Most Lab orders default to a “Collection priority” of “**Routine**” with the Requested Start Date and Time defaulting to today’s date and time. A “Routine” order will be collected at the next collection run. The date and time does not need to be changed. Do NOT add a Frequency, Duration or Duration Unit. The label will print prior to the next collection run.

*Collection priority: Routine
Collected by: AM Next Day, ASAP
Frequency: RF-Lab Use Only, Routine
Duration unit: Stat, Timed Study
Nurse collect: YES, NO
Special Instructions: ASAP = Label prints on order.

Under the Start column on the Orders window, the start time is the time of the next collection run. (ie:1230)

| Order Name | Status | Details | Start | Stop |
|------------------|---------------------|--|-------------------|-------------------|
| Inpatient | | | | |
| CBC w/ Auto Diff | Ordered (Scheduled) | Blood, Routine collect, Start: 2012-Jul-31 11:51 | 2012-Jul-31 12:30 | 2012-Jul-31 12:30 |

The time the order was placed shows on the Details column. The time on the Label will reflect the time of the collection run.(ie:1230)

AM Next Day Priority:

- Defaults the Requested Start Date and Time to the time of 0600 the next day.
Note: Do not change the start date and time.
- Do NOT add a Frequency, Duration or Duration Unit.
- The label will print prior to the next morning collection run.
- The collection time on the label will be the time of the collection run.

Daily and AM draw are both set to 0600hrs so orders will post together.

ASAP Priority:

- Defaults to current date and time
- Used when draw is required prior to the next routine collection time
- The label will print immediately
- Lab will need to be notified to collect specimen if necessary
- The reporting priority for the lab will be non-urgent

STAT Priority:

- Defaults to current date and time
- Used when the collection is required immediately
- The label will print immediately
- Lab will need to be notified to collect specimen if necessary
- The reporting priority for the lab will be stat

Timed Studies:

This priority will be used when

- a specific time is required, Glucose at 1800 hrs
- a series of a specific test is ordered i.e. CBC daily X 3 days
- **When placing this type of order Frequency, Duration, and Duration Unit MUST be completed in the Order details unless “Frequency” is “Once”.**
- Do not manipulate the start date and time if the frequency is daily
- The label will print just prior to the collection time. The collection time on the label, will be the exact time of the collection.

The screenshot shows a form with the following fields and values:

- *Specimen type: Blood
- *Collected: Yes No
- *Only Adjust Start D/T if needed for a specific time: 2017-Dec-01
- Duration: 3
- Stop date and time: 2017-Dec-05
- Copies to: [icon]
- *Collection priority: Timed Study (checked with a green checkmark)
- Collected by: [icon]
- Frequency: Daily
- Duration unit: time(s)
- Nurse collect: Yes No
- Special Instructions: ASAP = Label prints on order. Results are NON URGENT

A green box with the text "Field must be completed" has arrows pointing to the "Duration" and "Duration unit" fields.

Some examples:

| CBC daily X 3 days | Troponin q12h today starting now & repeating in 12 hours | Electrolytes (lytes) q6h for 2 days starting now |
|--|---|---|
| Collection Priority: "Timed Study" Frequency: "Daily" Duration: "3" Duration unit: "day(s)" | Collection Priority: "Timed Study" Frequency: "q12h interval" Duration "1" Duration unit: "day(s)" | Collection Priority: "Timed Study" Frequency: "q6h interval" Duration: "2" Duration Unit: "day(s)" |
| lytes/urea/creatinine at 1800 hrs today | CBC Tuesday and Thursday for one week | Glucose q2H X 4 starting now |
| Collection Priority: "Timed Study" Requested Start Date & Time: Today 1800 Frequency: "Once" Duration: blank Duration unit: blank | Collection Priority: "Timed Study" Frequency: TuesThurs Duration: 1 Duration unit: "week(s)" | Collection Priority: "Timed Study" Frequency: q2h interval Duration: 4 Duration unit: "times" |

TIP: If the Start Date and Time, Duration and Duration Units are completed, the Stop Date and Time will default in. If Duration and Duration Units are left blank, the order will continue indefinitely (exception: if "Frequency" is set to "Once")