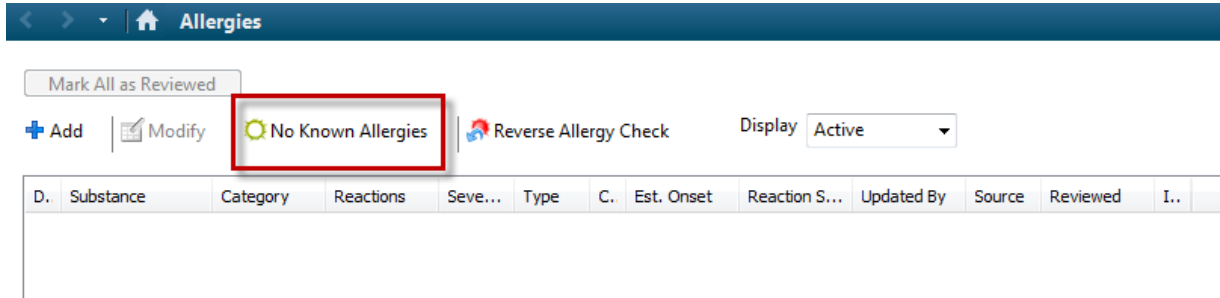


Documenting Allergies

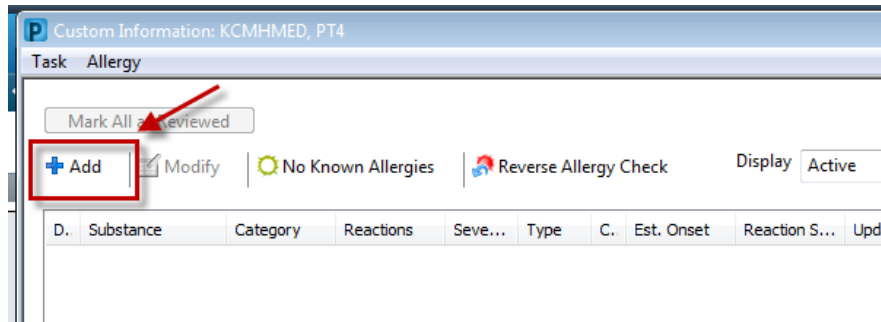
To Document “No Known Allergies”

Click on the “No Known Allergies” button.



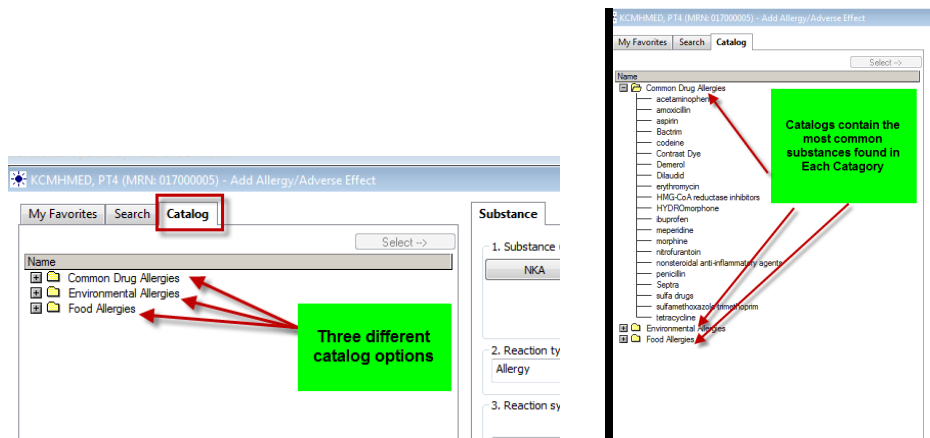
To add an Allergy

- Click on the Add button

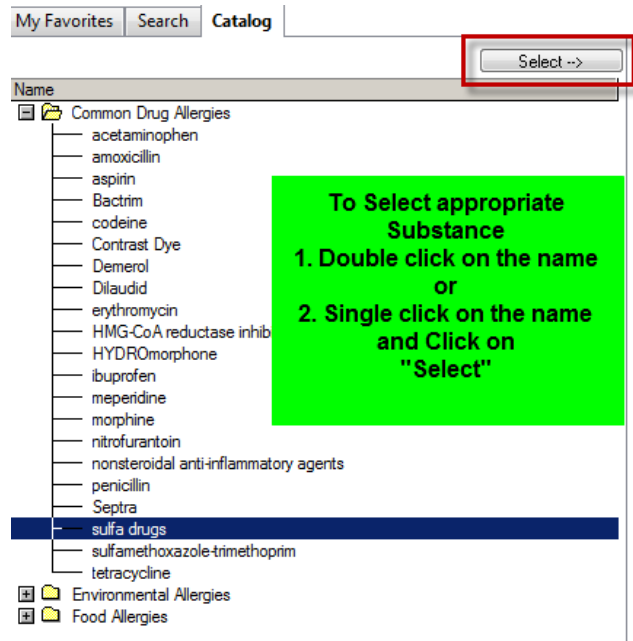


Through the Catalogue option:

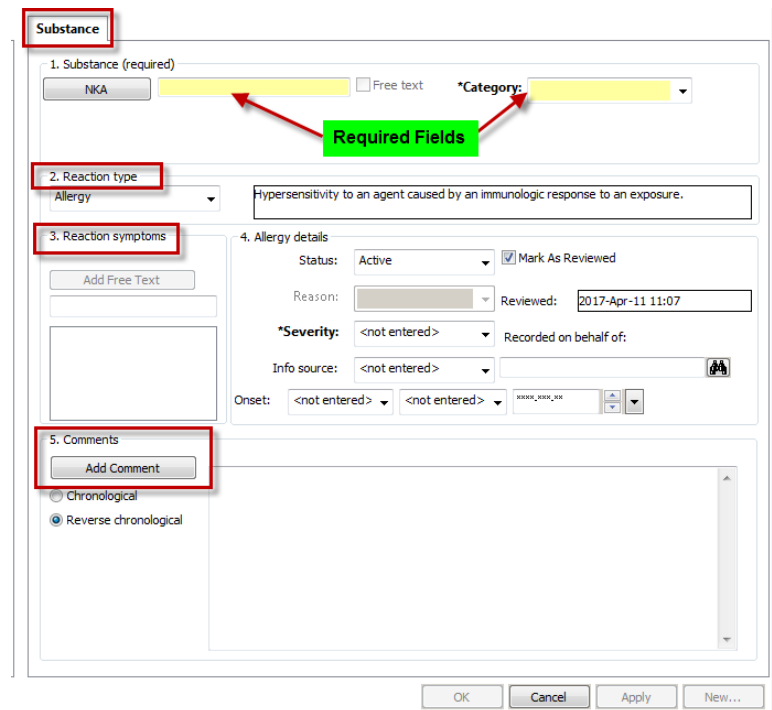
1. Open the appropriate catalogue - Drug, Environmental or Food. Each catalogue contains common substances



2. Select the appropriate substance. You can double click on the name or single click to highlight the name and click on select



This will populate to the right side of the window.



Note* Allergies substances must be selected from the catalogue or the Search function. Only Pharmacy has the ability to free text allergies substances.**

1. Select the appropriate **Category-**

Drug, Food, Environmental or Other

The screenshot shows a form titled "Substance" with a section for "1. Substance (required)". The "Substance" field contains "NKA" and "sulfa drugs". A red box highlights the "Category:" dropdown menu, which is open and shows options: "Drug", "Food", "Environment", and "Other". A green callout box with the text "Select appropriate category from drop down menu" has a red arrow pointing to the dropdown menu.

2. Select **Reaction type** –

Allergy or Side Effect / Intolerance

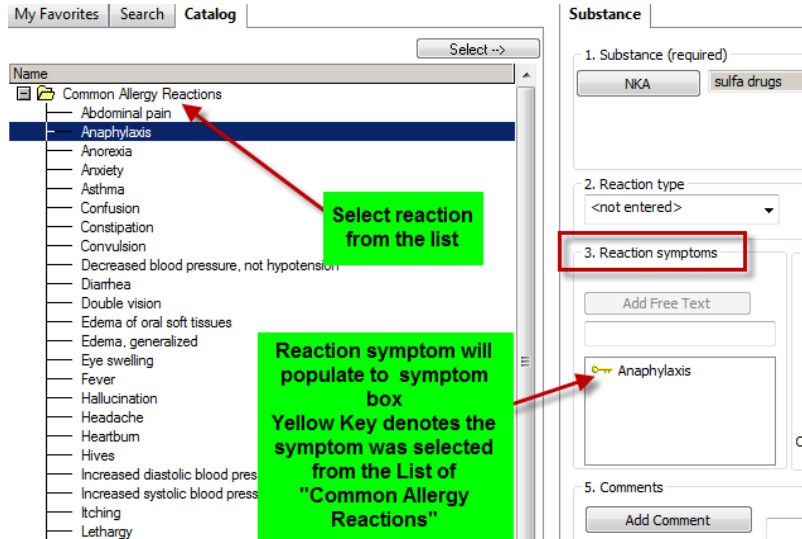
The screenshot shows a form with a section for "2. Reaction type". The dropdown menu is open, showing options: "<not entered>", "Allergy", and "Side Effect/Intolerance". A red box highlights the dropdown menu, and a green callout box with the text "Select from Options available" has a red arrow pointing to the dropdown menu.

3. From the left hand side of the window , select the appropriate allergic reaction

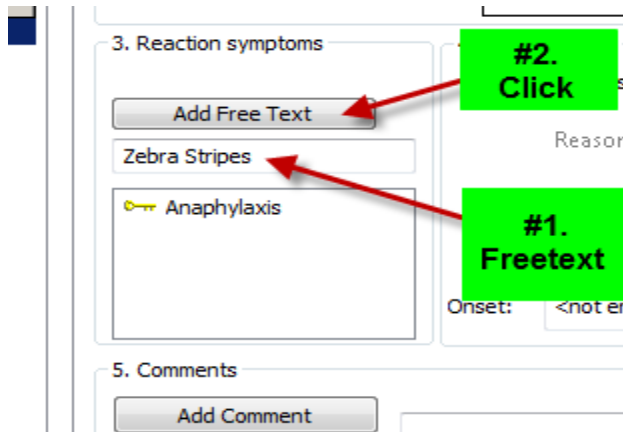
The screenshot shows a window titled "KCMHMED, PT4 (MRN: 017000005) - Add Allergy/Adverse Effect". The "Catalog" tab is selected. A red box highlights the "Catalog" tab and the "Common Allergy Reactions" folder in the tree view. A green callout box with the text "Catalog now reflects 'Allergy Reactions'" has a red arrow pointing to the "Common Allergy Reactions" folder. The tree view lists various allergic reactions such as "Abdominal pain", "Anaphylaxis", "Anorexia", "Anxiety", "Asthma", "Confusion", "Constipation", "Convulsion", "Decreased blood pressure, not hypotension", "Dianhea", "Double vision", "Edema of oral soft tissues", "Edema, generalized", "Eye swelling", "Fever", "Hallucination", "Headache", "Heartburn", and "Ulcers".

4. Double click on the reaction or single click to highlight the reaction and then click on **Select**.

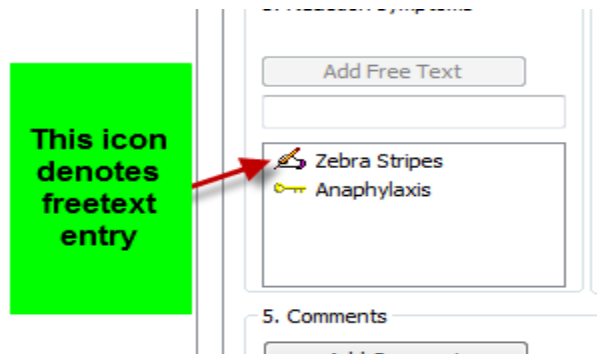
The reaction will populate to the right side of the window. The reaction will have the icon of a key in front of the reaction



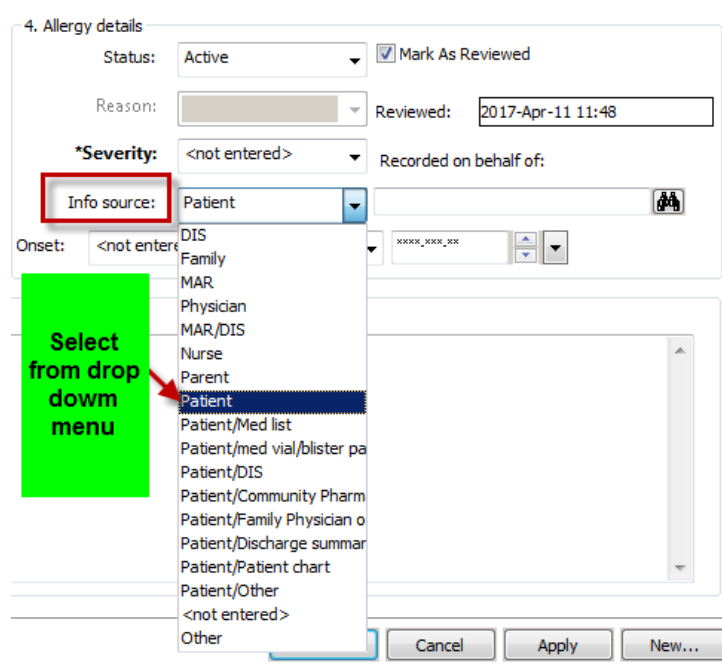
You can free text an allergy reaction by typing in the data box Then click on Add Free Text.



The free text allergy reaction will display a hand with a pen icon.



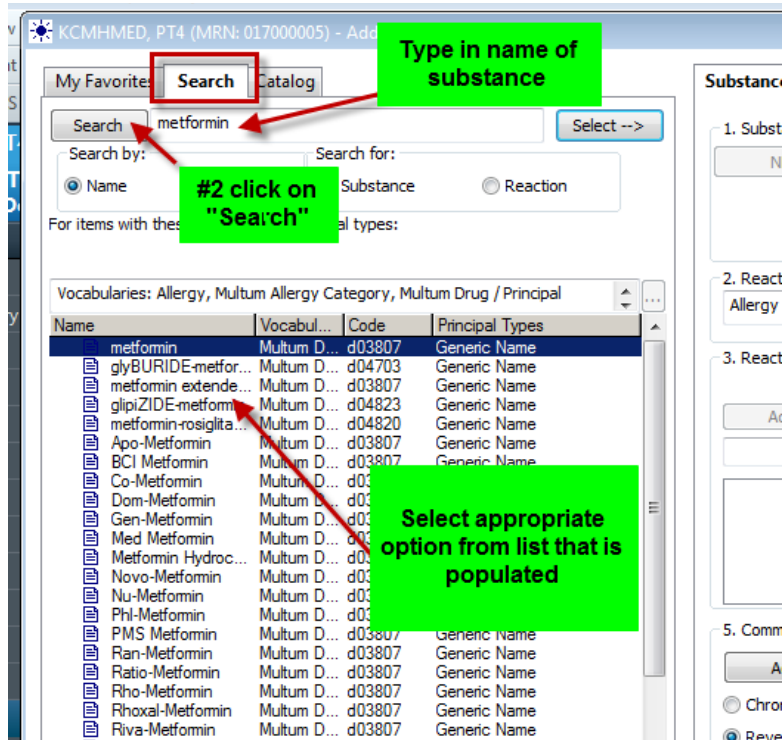
In Step 4 there is the ability to select from whom the information is being obtained.



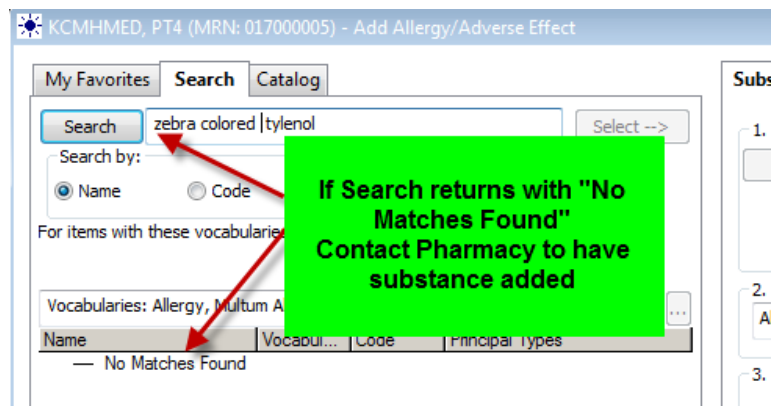
Click on **Ok** to complete this allergy or if there is a second allergy to document click on **New**.

How to add an Allergy substance using the Search option

1. Click on the Search tab.
2. Type in the first 3 - 4 letters of the allergy.
3. Click on **Search**.
4. Select the appropriate option.

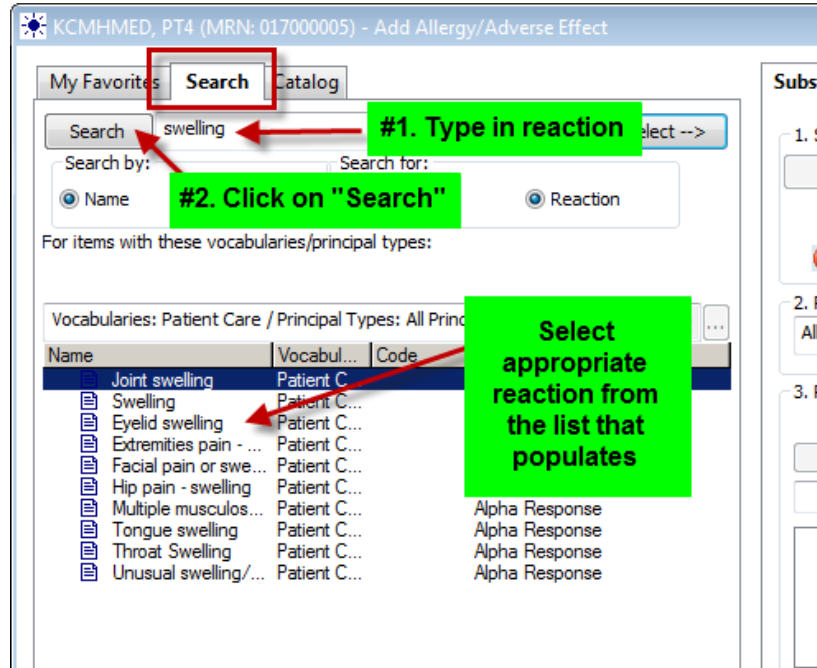


5. If **"No Matches"** found contact Pharmacy to add allergy substance. Pharmacy has the ability to free text allergies.



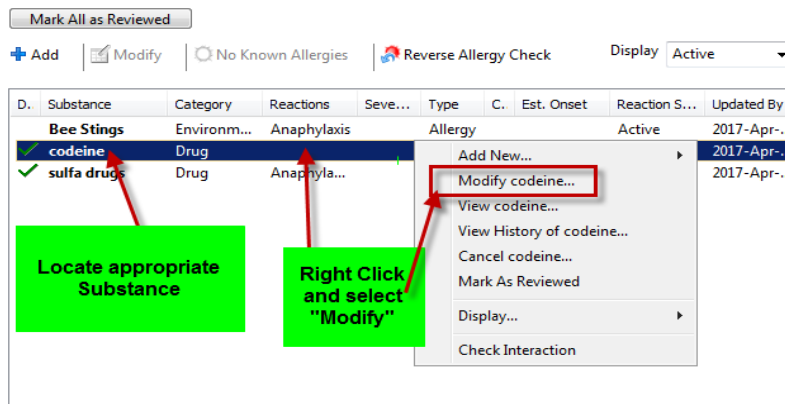
How to add an Allergy reaction using the Search option

1. Click on Search
2. Type in the first 3 -4 letters of the reaction
3. Select the appropriate reaction from the list that populates.
4. Double click or single click to highlight the reaction and click on Select. This will populate the reaction to the right hand side of the window.

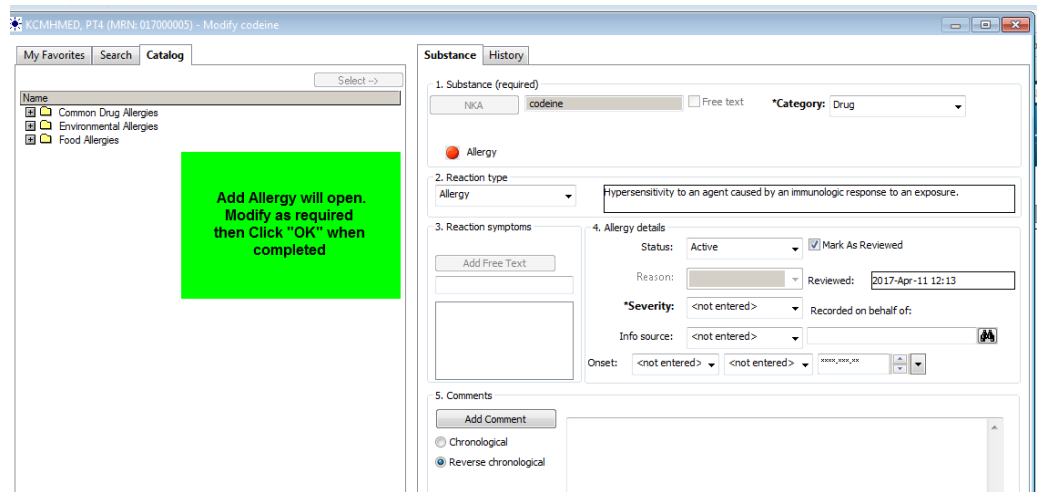


How to Modify an Allergy

1. Highlight the appropriate allergy
2. Right click and select modify.



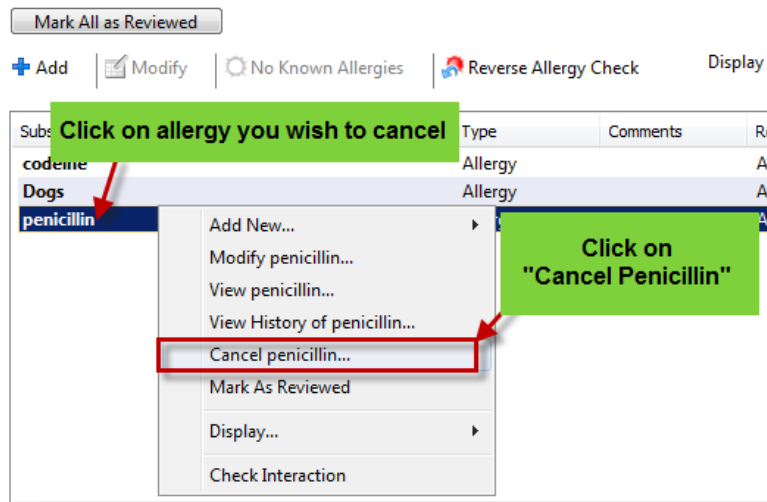
3. The allergy window will open



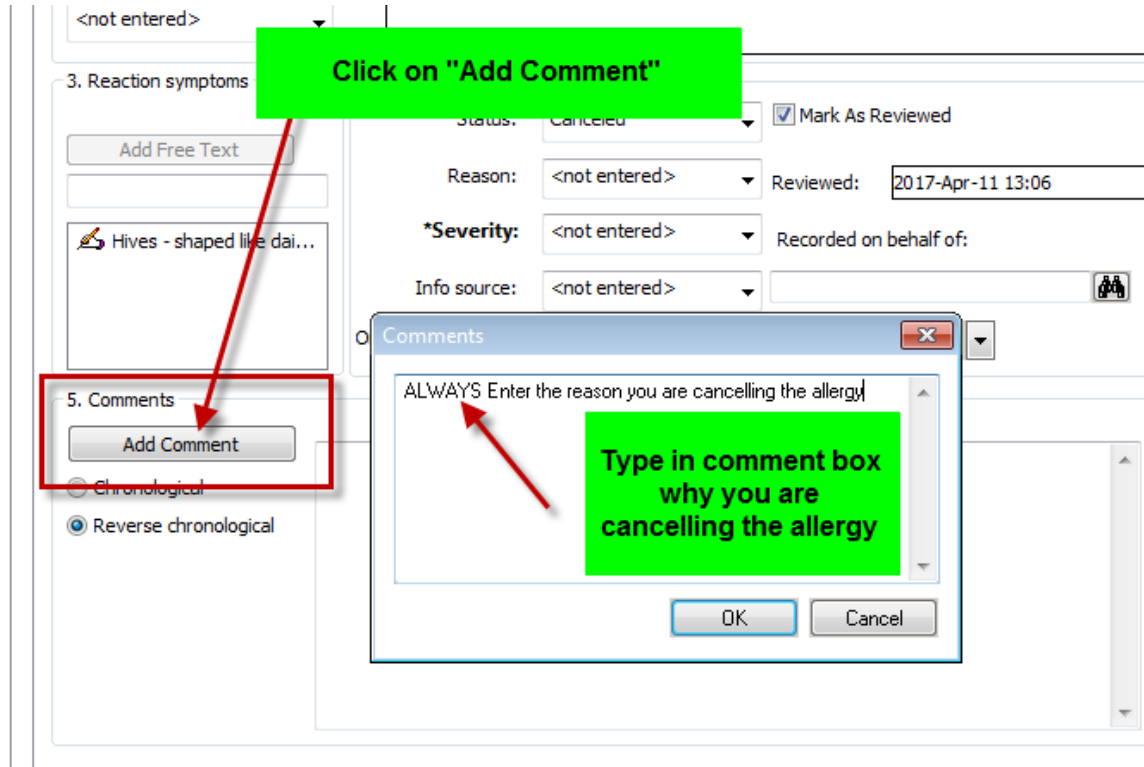
4. Modify as required and then click **OK**.

How to Cancel an Allergy

1. Highlight the appropriate allergy
2. Right click and select cancel.



- Click on the Add Comment box and type in reason why the allergy is canceled.



The **Mark All as Reviewed** option

- Allows the clinician to document in the system that the allergies were reviewed
- Will modify the date under the Reviewed column to the current date
- Will modify the name of the clinician under Reviewed By column.
- Will not change “The updated by” which reflects the original date and name of the clinician who entered the allergy.

Allergies Print 0 minutes ago

Mark All as Reviewed

Allergies

+ Add Modify No Known Allergies Reverse Allergy Check Display: All

D...	Substance	Category	Reactions	Severity	Type	Comments	Est. Onset	Reaction S...	Updated By	Source
	NKA	Drug			Allergy			Active	2011 Nov...	Physi...
	Percocet	Drug			Allergy			Canceled	2011 Nov...	Pati...