

ED LaunchPoint Training Manual

ED LaunchPoint

Overview

ED Launch	Point																	(D) Full	screen 👼 Print 🔹	🎅 0 minutes ago
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+1	My Patients	QEH All Beds	QEH Triage/WR	QEH FT (QEH RTU	QEH OBS Team 2 A/B	QEH Trauma/CC	QEH CDU	QEH Red Disaster	QEH Yellow Disas	ter 👻			Patient Disposit	tions	Q			Test, 2021 Nurse,	. =• 🔊
And My Patients	llassigned ▼	Hann and Anna Anna Anna Anna Anna Anna An	Room Critical No Dispo	м	ly Patients	Current: 1 Last Hour: 0	Today: 0 Median Do	or to Doctor: 3	hrs 14 min	Departmen	t WR: 38	Prearrivals: 5	Current: 63	B Last Hour: 0	Today: 1 M	edian LOS: I	502 hrs 50 m	in Median I	Door to Doctor: 43 hrs	37 min
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D-C38,.	1 *22 TES 56y F	, PATIENT T	Dx: Wheezing 786.07								814:59	DHA MP	\bigtriangledown	66					•] 573:56	_

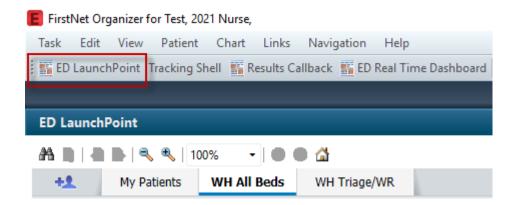
Accessing ED LaunchPoint

Complete the following steps:

1. Double-click on the FirstNet icon



ED LaunchPoint is automatically defaulted to open



Toolbars

Navigation Toolbar

The Navigation toolbar includes the following buttons:

Button	Name and Action
ED LaunchPoint	ED LaunchPoint: This button opens LaunchPoint tracking.
=	Message Center: This button opens Message Center. Message Center allows you to quickly view and sign results, documents, messages, and orders. Through it, you can communicate with other clinicians and providers (Physicians Only)
Results Callback	Results Callback: The Results Callback worklist tracks patients requiring follow-up, pushes clinical information from the encounter to the user, and improves communication between all of the clinicians involved in the callback process.
ED Real Time Dashboard	ED Real Time Dashboard: ED Dashboard displays real-time data for the emergency department. The dashboard pushes information to managers and other users to support bed management, staffing, and other decisions that ultimately drive throughput and patient satisfaction. Information is displayed in a component-based layout on a single display. You can select each component to view specific patient-level information.

Key Notifications Toolbar

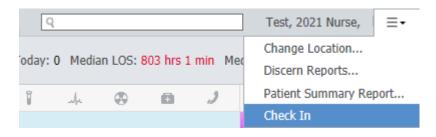
The Key Notifications toolbar includes the following buttons:

Button	Name and Action
e.,,	Key Notifications: This button alerts you when specific notifications are received in your Inbox (Physicians Only)

Checking In and Assigning Providers

Complete the following steps to check in:

1. Click **Customization icon** in the upper-right corner. Select **Check In** from the menu.



2. Enter the required details in the Provider Checkin dialog box, and click **OK**.

		Display Name:	*Provider Role:	
est, 2021 Nurse,	Q	тм	ED Nurse	~
efault Location:		Default Relation:	-	
		BN		~
rovider Comment:		_		
	~	Associated Provide	r Color	
vailable Teams:		Assigned Teams:		_
	Assign->			
	<-Remove			
ssigned Team Locations:				
Assigned Patients:		Reassign to Provider:	All providers	
Assigned Patients:		Reassign to Provider:	All providers	
Assigned Patients:	Assign All->>	Reassign to Provider:	All providers	
Assigned Patients:		_		
Assigned Patients:	Assign->	_		
Assigned Patients:		_		
Assigned Patients:	Assign->	_		
Assigned Patients:	Assign-> <-Remove	_		

The Provider Checkin dialog box allows you to define the following information:

- **Provider:** This is your name as it is defined in *Cerner Millennium*.
- Display Name: This determines what name is displayed in the Provider columns on the tracking lists. This display name is your initials, but it may be defined by the facility's processes. Position your pointer over the provider initials in the Assigned Provider column. The tooltip displays your full provider name followed by the display name information.
- Provider Role: This displays the role that represents your position. It determines the provider column your display name is displayed in. For example, if you checked in with Physician as your role, your display name is written in the MD column for the patient you assign yourself to. If you checked in with Registered Nurse as your role, your display name is written in the RN column for the patient you assign yourself to.
- **Default Relationship:** This defines your relationship to the patients. This avoids the need to define your relationship to patients each time you open a patient's chart.
- **Provider Comment:** This displays comment notes that are displayed on the Provider tab.

- Assigned Patients: This displays patients you are assigned to.
- **Reassign to Provider:** This allows you to select another clinician or provider who is checked in that you want to assign your patients to.
- **Assign All:** This action assigns all patients in the Assigned Patients column to the provider selected from the Reassign to Provider list.
- **Un-assign All:** This action allows you to revoke assigning patients to the clinician or provider selected from the Reassign to Provider list.

Check Out

1. Hover over the **Customization** icon.

	Test, 2021 Nurse,						
91	Change Location						
	Discern Reports						
-	Patient Summary Re	port					
	Check Out						

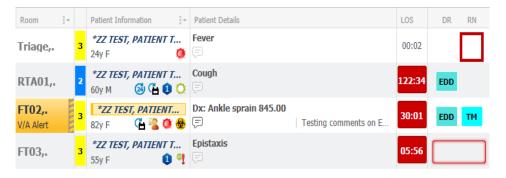
- 2. A menu displays. Note how Check Out now displays in place of Check In
- 3. Select **Check Out** the **Provider Checkin** dialog box would open and you **would** follow the Check Out process

Assigning Providers in ED LaunchPoint

After you check in, you can assign yourself to patients to treat them.

Complete the following steps to assign yourself to a patient:

- 1. Select a patient in the tracking list.
- 2. In the Provider and Clinicians column, select the box designated for your role. This opens the Provider Assignments dialog box.



3. Click **Assign** for the appropriate role. The dialog box closes, your initials are displayed in the Provider and Clinicians column, and the patient's throughput status updates.

Provider Assignments	×	Provider	Assignments	×
*Name Alert *ZZ TEST, PATIENT FIVE 77y F DOB: 12/21/43 MRN: 888000939 I	WR FIN: 06365873	ZZTEST, 4y M	, AARON Dob: 01/04/17	EXR1,. MRN: 111222333 FIN: 06695263
• You are required to check in before assigning or unassigning yourself	Check In	DR:	No assignments have been made	
DR: No assignments have been made		RN:	No assignments have been made	Assign
RN: No assignments have been made Assign/Unassign Others	Close	💉 Assig	n/Unassign Others	Close

Note;

You cannot assign yourself to a patient before you check in.

Using Zones and Filters

Zones

ED LaunchPoint zones are used to filter the view of the department to specific areas such as All Beds, Triage /Waiting Room or other zones of specific locations. The first zone, My Patients, displays all patients currently assigned to a provider. The second zone, All Beds, displays all patients currently in the emergency department (ED). Any zones that follow are custom zones and display patients based on your facility's configuration.



Providers can switch between zones to see different patients based on the patient's bed location. For example, the zone named Department or All Beds displays all patients in the ED, whereas a zone for a Triage/Waiting Room only displays patients in Triage/ Waiting Room beds.

Filters

•

ED LaunchPoint includes the following filters to change the patients that are displayed:

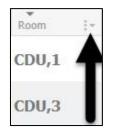
- **My Patients:** Only patients assigned to you are displayed.
 - Unassigned: Click Unassigned to select one of the following options:
 - **Physician Unassigned:** The system displays patients who are unassigned to a physician.
 - **My Role Unassigned:** The system displays patients who are unassigned to any user checked in with your same role.
 - **My Role Unassigned + Physician Unassigned:** The system displays patients who are unassigned to a physician and unassigned to any user checked in with your same role.
- **Empty Beds:** Empty beds are displayed.

- Waiting Room: If you select this filter, patients in the waiting room (WR) are displayed in the All Beds zone.
- **Critical:** If you select this filter, patients with critical laboratory results or critical vital signs are the only patients that are displayed.
- **No Dispo:** Only patients still waiting for a disposition are displayed.

ED LaunchPoint									
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+1	My	Patients	QEH AI	l Beds	QE	H Triage/	WR	QEH	
My Patients	G. Unassig	ned 🕶	는 Empty Beds	H Waiting R	oom	Oritical	No Dis	po N	
Room	1.	Patient In	formation	1.	Patie	nt Details		_	
FT02,.	2	* ZZ TES 40y F	ST, PATIEI		Abdo	ominal inj	jury to	RLQ	
FT03,.	2	* ZZTES 63y M	T, PATIEN		Dx: ((=)	Cholelithi	asis 5	74.20;	

Set the My Patients tab as a to be seen zone (Same as "Doctor" or "Nurse" tab)

1. Click the **Room** column dropdown.



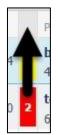
2. Select Sort by Bed Sequence.



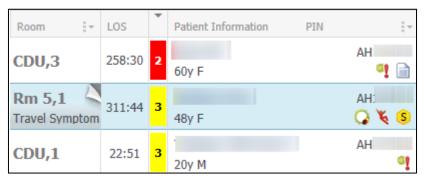
3. Click the LOS column header to sort from longest to shortest stay.



4. Click the Acuity score column header to sort from highest to lowest priority.



The **To Be Seen** zone is now sorted to display the next to be seen at the top of the board.



Tasks

Quick Registering a Patient

Complete the following steps to quick register a patient in ED LaunchPoint:

- 1. Click the add patient button
- 2. Select the Quick Registration conversation

ED LaunchPoint							
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+1 My	Patients	QEH A	l Beds				
Add Prearriva		k-i	Б				
ED Quick Reg		Empty Beds	Waiting R	oon			
Room :-	Patient In	formation	-	P			
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Isolation 🧧	30y M		୍ୟ 🐵	Ç.			
FT02,.	*22TES 13y F	T, RULE	-1	Ţ			

- 3. In the Patient Search dialog box, search for the patient using the available parameters.
- 4. If the patient is not already in the database, click Add Person.
- 5. If the patient is already in the database, select the name, and click Add Encounter.
- 6. In the Quick Registration dialog box, enter the information as appropriate, and click **OK**.

🚯 ED Quick Reg					-		×
8 31							
*Last Name: ZZ TEST	*First Name: PATIENT TWENTY	Middle Name:	*Date of Birth: 1955-Dec-20				
Age: 65Y	*Gender: Male	*Country: Canada	MRN:				
Encounter Number:	Disease Alert:	*Arrive Date: 2021-Jan-17	*Arrive Time:	▲ ▼			
Region:	~						
- Encounter Info	OOP Hospital Admission:	*Patient Type: Emergency	*Medical Service:	ine v			
Attending Physician:	Family Phys /or NP:	Q					
Location	*Building: V QEH	Nurse\Ambulatory:	Tracking Group:	oup ~			_
				ОК		Canc	el
ady				2021NURSE 80129	2021-J	an-17 2	22:0

Prearrival in FirstNet

The Pre-Arrive function allows you to add patients that are arriving by ambulance, or are referred to the emergency department by a provider, to LP without assigning a medical record number and financial number.

Add Prearrival

• To add a Prearrival, hover over the Add Patient icon (

Prearrival.



ł	Pre-Arrival Form Pre-Arrival Type	Age	Gender	Presenting Problem	Location	Estimated Arrival Date		_	× ^
1		Age 54		Chest Pain					
ł	Telephone Triage 🧹 🧹	34	Male ~	Criest Fain	Pre-Arrival (3)	2021-Feb-11 🜩 🗸 1055	÷		
	Last Name	First 1	Name	MBN	Date of Birth	Primary Care Physician	Referring Source		
1	zztest	sue					6	4	
	Pre-Arrival User								
1	Test, 2021 Nurse,								
	1630, 2021 144136, 🗸								
l	Other Information								
		hr Radiates d	own left arm Pai	n 3/10 after 3 nitro sor	ays. ASA given on route				~
	onest pair since usu	in readiates g	own for ann. T a	n or to alter o hitlo opi	ays. Hore given on route	·•			
1									
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l									
	I								
							OK	Cance	el

The Pre-Arrival Form opens. Document as per usual.

Cancel Prearrival

- Right-click the **PreArrival** and select **Cancel Prearrival** from the menu.
- Note the contextual menu is very limited.

PreArrival	*Testing	g, Tessa
		Modify Prearrival
Waitroon 140.12	Self Pa	Cancel Prearrival

Attach Prearrival

- Once the patient arrives, complete a Quick Registration.
- Next, to attach a prearrival form to the patient, right-click the patient's row.
- Select Attach Prearrival from the menu.



The Select Pre-Arrival to attach to patient window opens.

Select Pre-Arriva	I to attach to pat	ient LaunchPoint, Train 03	
Attached Pre-Arrivals			-
Attach	Detach		
Available Pre-Arrivals			
Education, Junior			
			+
			Close

• Select the appropriate prearrival from the Available Pre-Arrivals pane.

Select Pre-Arrival to attach to pa	tient ZZTEST, NUANCE 11					– 🗆 X
Attached Pre-Arrivals	Pre-Arrival Type	Age	Gender	Presenting Problem	Location	Estimated Arrival Date
	Telephone Triage 🔍	54	Male \sim	Chest Pain	Pre-Arrival (4)	✓ 2021-Feb-11 ÷ ✓
	Last Name		First Name		MBN	Date of Birth
	1055 🔶 zztest		sue			********** A
	Primary Care Physician	Referring Source		al User 21 Nurse, 🤍		
Attach Detach						
Available Pre-Arrivals	Other Information					
, LPZZTEST, Nine Mrs Education, Rosie	Chest pain since 0300	lhr. Radiates go	own left arm. Pai	n 3/10 after 3 nitro sp	orays. ASA given on r	pute.
zztest, zztest, sue						
						Close
	Corritor .			1	1	

The Prearrival form displays on the right.

Click the Attach button

The prearrival now displays in the Attached Pre-Arrivals pane.

	Attached Pre-Arrivals	
•	Click the Close butte	on.

• The Prearrival has been attached to the patient, and the **Pre-Arrival Note** icon displays in the **Patient Information** column.

*ZZTEST, NU		test
30y F	🐼 📑	

• Click on the Pre-Arrival Note icon to display the Pre-Arrival information.

Columns

Room Column

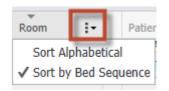
Room	:+	Patient Informatio	n 1+	Patient C
EXR3,. V/A Alert	3	*LPZZTEST, 5 28y T	SEVEN	Abdomi
EXR4,		ssigned Location: E) igh Alert: V/A Alert olation: Airborne &		autions
EXR5,.	1	olation: Droplet Pre ASSIGNED	cautions	
SECL,.		Assigned		
DROF,		Available		
OU,.		Assigned		

Information includes:

- Room number/location
- Precautions & Alerts Isolation, V/A
- You will need to hover over the cell to view all the alerts if there is more than one
- The Room background color changes if an alert is present for the patient. The color changes to orange for a high alert and red for a critical alert
- If an isolation order has been placed a yellow striped band will appear.



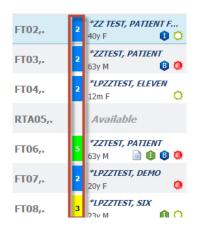
• You can sort the column by bed sequence or alphabetically



• To relocate your patient, click on the room number and the Bed Board window will open

CTAS Column

After the CTAS has been completed the level of acuity with the appropriate number and color will populate to Launchpoint screen



Patient Information Column



This column replaces many columns from the tracking board

- Name
 - Click patient name to open chart
 - o Click blank space under patient name to open Patient Summary
- Age
- Sex
- Icons
 - Hover over to view icon name
 - o Certain icons, if clicked, open to more information EG Allergies



Sort by

ICONS

Icon	Name and Description
*	Critical Note Present for the Patient: This icon alerts providers that an organizational-specified note is present for the patient. This note can represent various details (such as frequent ED flyer, excessive CTs, and so on) and is accessible from the Patient Summary, as well as in the patient's chart.
٥	Allergy Documentation: This icon indicates that confirmed allergy information exists on the patient's medical record. Click Allergy Documentation to open the allergy profile.
o	No Known Allergies: This icon represents no known allergies on the patient's medical record.
액	Allergies Not Checked: This icon represents that allergy documentation has not taken place.
	Pre-arrival Note Present: If applicable, this icon notifies providers that pre-arrival documentation is available to view. Click Pre-arrival Note Present to view this documentation in a new window.
17,. Isolation	Isolation/ARO: This icon indicates that isolation precautions have been ordered for a patient or there's an ARO status for the patient. (eg. C. Difficile, Contact Isolation, CRE, Droplet Isolation, Droplet & Contact, MRSA, MRSA & VRE, VRE)
3	24-Hour Return: This icon indicates that the patient has returned in the last 24 hours.
(48-Hour Return: This icon indicates that the patient has returned in the last 48 hours.
6	72-Hour Return: This icon indicates that the patient has returned in the last 72 hours.
A	14-Day Return: This icon indicates that the patient has returned in the last 14 days.
	Full Resuscitation: This icon indicates that the patient has an active resuscitation status of Full Resuscitation .
	No CPR, Defibrillation, or Intubation: This icon indicates that the patient has an active resuscitation status of No CPR , No Defibrillation , or No Intubation .
*	Do Not Resuscitate: This icon indicates that the patient has an active resuscitation status of Do Not Resuscitate .

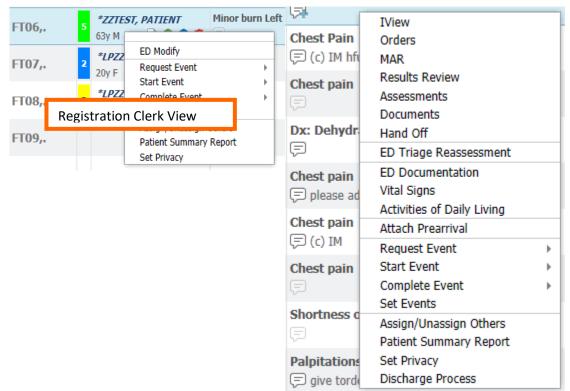
	Multiple Desugated in Otatusase. This is a indicate that
7	Multiple Resuscitation Statuses: This icon indicates that
	the patient has multiple active resuscitation statuses.
A	Workers Comp: This icon indicates that workman's
	compensation is documented for a patient.
	Inpatient: This icon indicates that the Inpatient event
	selected for a patient.
	BPMH First : This icon indicates that the 1 st BPMH event is
	selected for a patient.(QEH & PCH)
•	
	BPMH Second : This icon indicates that the 2 nd BPMH
2	event is selected for a patient.(QEH & PCH)
_	BPMH Completed: This icon indicates that the BPMH
B	event is selected for a patient.(QEH & PCH)
	V/A Alert (Room Alert): This icon indicates that there's a
WR Alert	V/A Alert for a patient.
	V/A ED Use (Name Alert): This icon indicates that there's
*TEST, RTU	a V/A Alert selected for a patient.
	CDU Patient (QEH): This icon indicates that the CDU
C	event is selected for a patient.
	Observation Patient (WH): This icon indicates that the
0	Observation event is selected for a patient.
	Green Disaster (QEH): This icon indicates that the Green
18,.	event is Selected for a patient.
Green Disaster	
	Yellow Disaster (QEH): This icon indicates that the Yellow
WR Vollow Disaster	event is Selected for a patient.
Yellow Disaster	
WD	Red Disaster (QEH): This icon indicates that the Red
WR Red Disaster	event is Selected for a patient.
Reu Disdster	
l	

Using the Patient Context Menu

The patient context menu gives providers options to quickly complete actions on a patient and open a patient's chart.

To open the menu commands for the patient, right-click anywhere on a patient's row. The patient context menu displays the following items:

- Up to five customized quick links in patient charts
- Up to five customized quick links to PowerForms
- Quick disposition orders
- Ability to set events
- Open the discharge or admit workflow and (ED Modify for registration)



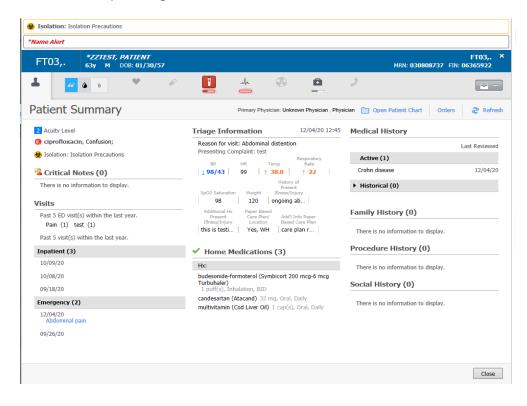
Patient Summary

The Patient Summary tab provides an all-encompassing view of the patient's triage information, medical history, and any other critical information. To access the Patient Summary tab, click a patient's name.

The Patient Summary tab is divided into the following sections:

• **Demographics Bar**: Consists of the patient name, date of birth, age, medical record number (MRN), and bed location. Click the patient's name to open the chart. Alternatively, click the **Open Patient Chart** link.

- **Visit Notifications**: Includes primary physician, acuity level, alert notifications, allergies and reactions, and pre-arrival document (if applicable).
- **Triage Information**: Includes time of triage, reason for visit (RFV), chief complaint, History of Present Illness, Paper Based Care Plan Information, vital signs, POC glucose, and capillary glucose.
- Visits: Includes historical RFV and documentation from past emergency department (ED), ambulatory, and inpatient visits.
- **Critical Notes (If Applicable):** This section can be used for note types providers need to see to correctly treat patients.
- Medical History: Consists of active and historical problems.
- Home Medications: Lists any documented home medications the patient is currently taking.
- **Family History**: Lists any documented family medical problems and associates them with a corresponding relative.
- **Procedure History**: Lists any documented medical procedures and the corresponding date of procedure.
- **Social History (If Applicable):** Lists any documented social history with corresponding medical risks.



The **Patient Summary** tab is an informational view that is divided into three columns:

Left-most column

CTAS score

- Allergies
- Isolations
- Critical Notes

 (e.g.: Resuscitation
 Status Progress
 Note)4
- Past visits

<u>Middle column</u>

Triage

Vitals

• Home

Information

Medications

- <u>Right-most column</u>
 - Medical History
 - Family History
 - Procedure
 History
 - Social History

Click the **Orders** link in the top right corner, next to **Refresh** to open the patient's chart to the **Orders** Page for your site.

Open Patient Chart	Orders	Refresh
	Orders	Nerresit

Patient Detail column

Sore Throat	
F	NPO for CT

Information includes:

- Visit Reason
 - Click to open ED Summary
- Comments
 - Comments are for staff and not saved to the patient chart
 - Two comment sections available- Patient Care and Actions
 - Click on the Add Comment icon to open comment window

om Critical No Dispo	My Patients Curren Median Door to Doctor: -	Comments	. B	×
Patient Details		*Name Alert		
		*ZZ TEST, PATIENT FOURTEEN 40y F DOB: 05/01/80	MRN: 888000948 FIN:	EXR1,. 06366193
		Physician Comment] @ •
		NPO for CT] 🖓 🔹
			Save	Cancel
Sore Threat		NPO for CT	73:31 CW	1

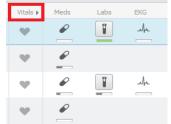
LOS Column -

Length of Stay column function remains the same but will turn red after 24 hrs.



Vital Sign Column

- To view the most recent vital signs,
 - Click the **expand arrow** button **I** to expand the Vitals column title.



 The tracking list expands to display columns for Temperature (Temp), Blood Pressure (BP), Heart Rate (HR), Respiratory Rate (RR), SpO2, O2 Device, POC Blood Glucose (BG), Pain Score (Pain), and CIWA.



Click the **collapse arrow** button **I** to collapse the Vitals columns.

- To open the Vitals tab, click **Vitals**, which is a gray heart To collapse the Vital Sign column , click on the arrow
- To see each individual vital sign's trend, click the title of the appropriate vital sign. In addition to viewing vital signs results, you can open the order profile by clicking the Orders button

Altais ores 20	ED02,A	SPECTO	DCD: 00	LY 1/21/50			ED02;A MEN: 00004740 FTN: 000187974
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Tong Information Information any 2007 to any	Vitals			Latost	Triage		
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Description Description Control (Control (Contro) (Control (Control (Contro) (Control (Control (Con		HR	lopm.		01/20/10 04:49:00		
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NptD2 vs ut/24/ta/thereway		BP	mond kg		01/24/16 (HeP60)		
		NpD2	16		US/JJ/SH D-M-PMOD		
Weight Dosting by Diversity	W	eight Desing	beg				
							Close

• To document vitals in iView, click on heart and the vitals window will open. Use

the dropdown button and choose "vital Signs" and iView opens to the Vital Signs band.

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als					
/itals			Latest	Tria	ge
Temp	degC	02/	37 03/21 10:37:00	37 01/19/21 (
BP	mmHg	02/	↓ 92/45 01/21 22:00:00	↓ 101 01/19/21 (
HR	bpm	02/	99 01/21 22:00:00	↑ 1 1 01/19/21 0	
Respiratory Rate	br/min	02/	16 03/21 10:37:00	↑ 2 01/19/21 0	
SpO2 Saturation	96	02/	89 01/21 22:00:00	98 01/19/21 0	
Oxygen Therapy Device		02/	Room air 01/21 22:00:00	Room 01/19/21 (

Activities Column

ED LaunchPoint displays numbered icons to indicate that activities are available to complete. A blue indicator is displayed when an order requires nurse review. If the number is displayed without a blue indicator, the pending activities for that category have been reviewed or do not require nurse review.

Click the Activity column to complete your documentation for pending activities.

See the following table for examples of activity icons:

lcon	Description
2	All activities are displayed with a number indicating one or more activities are pending completion. Documentation activities or activities that do not require nurse review do not display a blue indicator.

å 1	A blood drop icon is displayed next to the activity number for ordered labs if the specimen requires blood to be collected.
1	A urine cup icon is displayed next to the activity number for ordered labs if the specimen requires other specimens defined as micro or AP.
₽2	A pill icon is displayed next to the activity number for ordered medications.
	A blue indicator is displayed next to the icon for activities that require nurse review.
66	A glasses icon is displayed for orders not linked to activities that require nurse review.

Reading Order Status Indicators

Under the order icons, the following status bars signify the current status:

lcon	Icon Name	Description
	Ordered	Order has been placed.
0	Ordered and Critically Overdue	Order has been placed, but action is overdue.
_	Ordered and Partially Complete	Order is in process, and is partially complete.
	Ordered and Partially Complete, Critically Overdue	Order is in process, partially complete, but next action is critically overdue.
_	Complete	Order is complete.

Using the Activities Tab

Complete the following steps to use the Activities tab in ED LaunchPoint:

1. Click the Assessments icon in the Activities column to open the Activities tab.

2. All pending activities are displayed with the associated badges for each category.

ED09,A	PATTERSON, SAM 56y M DOB: 11/13/60	ED09,A × MRN: 00008386 FIN: 000173059
L		-
Activities	MAR	Orders 🛛 🧬 Refresh
Orders to Review	1) Assessments (3) Medications (1) Labs (1)	≡-
Generation R	eview (1)	
3 Assessme	ents	
	sment 2-3 10/26/17 16:42:02 CDT, Stop date 10/26/17 16:42:02 CDT, ED Reassessment 2-3 Order placed due to a documented acuity of 2 or 3	
	Assessment Adult 10/26/17 14:42:03 CDT, for 3 days, Stop date 10/26/17 14:42:03 CDT, -1, ED General Assessmer Order placed due to patient arrival to the Emergency Department	nt Adult 🔳 🛍 🗉
🛛 ED Triage A	dult 10/26/17 14:40:20	
✔ 1 Media	ations	_~~ 9 8
🖌 Haldol 10	mg = 2 mL, IM, Injection, Once, First Dose: 10/27/17 8:41:00 CDT, Stop Date: 10/27/17 8:41:00 CDT, NOW, haloperide	ol & 🖬 🖺
labs		8
Cerner Spec	imen Collect Need to Collect: 1 Lavender Volume 3.00 mL Blood. Accession # 17-300-0004 A	B
Review All (1)	Review All (1) and Close	Document

3. Click the links displayed near the top of the tab to access categories as needed.

Activities

Orders to Review (1) Assessments (3) Medications (1) Labs (1)

4. Complete activities by clicking one of the following icons available on the right:

lcon	Description
E	Document: Click this icon to complete your documentation for that activity. This icon is only displayed if documentation is available for that activity. If an associated Nurse Review activity exists, it is automatically selected when you click Document .
60	Nurse Review: Click this icon to complete a Nurse Review activity. This icon is only displayed if a nurse review is required for that order.
*	Chart Not Done: Click this icon to indicate that an activity will not be documented. The system prompts you to enter a reason (for example, duplicate activities, patient refused, and so on).

5. Select the check box at the top of the row to select multiples of the same action at once.



6. After you have selected the appropriate actions you want to take, click **Document.**

Completing Triage Documentation and Accessing Triage Reassessment

Complete the following steps to complete triage documentation activities in ED LaunchPoint:

1. When the patient status is displayed as **Triage**, indicating that a Triage Assessment is needed, click the **Assessments** icon from the patient row

2. The number indicates the number of assessment activities that are pending completion. In the Activities tab, your triage activity that is available for documentation is displayed.

ED05,A	FISHER, MARK 78y M 🚺 🚱 🖓 🚰	EC	Hematuria		2	2	Triage 03:26	03:26

2. Click the **Document** icon¹, and then click **Document**.

WR		, <i>BM TEST</i> . DOB: 12/0 5							WR × MRN: 888000964 FIN: 06366150
±	1	۷	Ø	Î	Ar	۲		2	-
Activities	5						MAR		Open Patient Chart Orders 🖓 Refresh
Assessments (1)									≣∙
1 Assessn	nents								0 B
ED Adult	Triage Assess	ment 01/14/2	21 14:02:58						3

3. In the Triage PowerForm , complete enter the appropriate information, and then sign the form

	2021-Jan-17 2 v 2209 2	
e Sereen	Problem List/Diagnosis	
Assessment	Problem List/Diagnosis	
on for Valt		1
-	Diagnosis Photocil bong Addressed Visit	
ly Pain Rons	Chrasol Da Doto Da Type 20 Codo	
of Classe	*Disease Russereits Durists Connects	
4	A Tree Text	
	Provise Az Clinical Service "Date	
Vaccular	Emergency medicine 🗸 2021 Jan-17 🔮 🛩	
Mory	"Type: "Confirmation "Classification Danking	
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les Soos solected unentage Aar cal Drains/1 in Neurovasc e Neurova		

- 4. When you return to the Activities tab in ED LaunchPoint, the application removes the completed triage activity.
- 5. When the grey Vital Signs heart changes to a heart with a red outline , the vital signs have "gone stale" according to the CTAS Acuity reassessment times. (ex. CTAS 2=15 mins, CTAS 3= 30 mins, etc.. A vital sign will need to be documented to reset the vital signs heart to grey again. The vitals can be documented in the reassessment form or iView to accomplish his task.

The ED Triage Reassessment can be accessed by clicking the grey heart in the vitals column. The Vitals window opens with a link to the ED Triage Reassessment powerform. This form can be used if you need to update the Acuity.

ď	Q	2		Ar
itals				
/itals		Latest	Triag	e
Temp	degC	37 02/03/21 10:37:00	37 01/19/21 09	:42:00
BP	mmHg	↓ 92/45 02/01/21 22:00:00	↓ 101/ 01/19/21 09	
HR	bpm	99 02/01/21 22:00:00	↑ 119 01/19/21 09	
Respiratory Rate	br/min	16 02/03/21 10:37:00	↑ 22 01/19/21 09	
SpO2 Saturation	96	89 02/01/21 22:00:00	98 01/19/21 09	:42:00
Oxygen Therapy Device		Room air 02/01/21 22:00:00	Room a	

6. If the task requires you to document on iView ex blood administration ,when you click on Document, iView will open

X Activity View		
Blood Administration		
Blood Administration	Find Item Critical High Low	Abno
	Result Comments Rag	Date
	X. I	
	03:00 - 03:59	04:00
	Blood Administration	
	Blood Administration	
	Patient Verification, Blood Administrate	_
	Blood and Patient Information Verified	
	Blood Administration Equipment Blood Administration Patient Response	
	Blood Administration Patient Response	
1000	Transfusion Start Time	
ED Documentation	Blood Product Initial Rate	
🗙 Weights and Measurements	Blood Product Rate	
🗙 Systems Assessments	Blood Unit Expiration Date	
V POC Testing	Blood Unit Expiration Time	
Lines Tubes and Drains	Blood Unit ID Number	
Suicide Risk Estimation	Blood Unit Type	
CIWA	Special Needs Blood Product	
VAAC	Blood Volume Hung mL Patient Blood Type	
	Signs of Transfusion Reaction	
Wound Care	Transfusion Reaction Activities	
X Blood Administration	Reason Transfusion Not Completed	
X Adult Moderate Sedation Monitoring	Transfusion Completed	
🗙 Ventilator	Blood Administration Tx Response	
Activities of Daily Living	Transfusion Stop Time	
Education		
V Intake And Output		
PACU View	<	

Using the ECG Tab

Select **ECG** in ED LaunchPoint to open the ECG tab. From the ECG tab, providers can perform the following actions:

- Check the status of current orders.
- Place a favorite ECG order.
- Open a patient's order profile with the Orders button.
- Place orders or review results in another category.

FT03,.	* <i>ZZTEST, PATIENT</i> 63y M DOB: 01/30/57			MRN: C	FT03,. × 30808737 FIN: 06365922
-		I	•	<u> </u>	-
ECG				С Ор	en Patient Chart 🛛 🎅 Refresh
Re-order Order	Cardiogram 12/04/20 12:50	Ordered By Test, 2021 ED Physician,	Status Ordered	Order Favorites ECG Stat, Once ECG 15/16 lead Stat, Once CCG if chest pain, Start: T;N CCG q10minutes, x 3 time(s)	Go To Orders
				Sign	Sign & Close Close

Using the Labs Tab

Click **Labs** in ED LaunchPoint to open the Labs tab. From the Labs tab, providers can view either results, or the laboratory order status, and complete the following actions:

- Check the status of current orders.
- Place ED LaunchPoint laboratory orders.
- Open a patient's order profile using the Orders button.
- Open a patient's chart with the Labs link.
- Review laboratory results.
- Place orders or review results in another category.

Results to Review

A border is displayed around the Labs status if new results are ready for review. The following Labs statuses represent results that are ready to be reviewed:

Î

- Ready for review with normal results
- Ready for review with abnormal or critical results

Critical Results

The Labs status changes color to indicate when critical results are present. The following Labs statuses represent results which are critical:

- Ready for review with abnormal or critical results
- Reviewed with abnormal or critical results

View Labs Order Status

FT03	*ZZTEST, PATIN • 63y M DOB: 0	ENT 01/30/57		FT03 MRN: 030808737 FIN: 0636592			
1	66 🌢 5	•		•)	-
abs	Flowsheet Quick View	Order Status (12 pen	ding) 📃 Sho	w Prior Encounte	rs	🛅 Open Patient Chart 🛛 🥭 R	efre
ending	Orders				\uparrow >	Order Favorites Go To Orders	;
Re-order	Order	Date/Time	Ordered By	Status			
	Albumin Level	01/06/21 15:44:49	Test, 2021 ED	Dispatched		CBC w/ Auto Diff Blood, Stat collect	
			Physician, Test, 2021 ED			Lytes Blood, Stat collect	
	Calcium Level Total	01/06/21 15:44:49	Physician,	Dispatched		Creatinine Blood, Stat collect Glucose Random Blood, Stat collect	
	Creatinine	01/06/21 15:44:49	Test, 2021 ED Physician,	Dispatched		Bilirubin Total Blood, Stat collect	
			Test, 2021 ED			ALT Blood, Stat collect	
	Phosphate Level	01/06/21 15:44:49	Physician,	Dispatched		Alkaline Phosphatase Blood, Stat collect	
	CBC w/ Auto Diff	01/06/21 15:43:10	Test, 2021 ED Physician,	Dispatched		Gamma Glutamyl Transferase Blood, Stat collect, Start: T;N	
	Creatinine	01/06/21 15:43:10	Test, 2021 ED Physician,	Dispatched		Lipase Level Blood, Stat collect	
		01/05/01 15:10:10	Test, 2021 ED	Direct days		CRP Blood, Stat collect, Start: T;N	
	Electrolytes (Lytes)	01/06/21 15:43:10	Physician,	Dispatched		Beta hCG Quantitative Blood, Stat collect, Start: T;N	
	CBC w/ Auto Diff	01/05/21 14:17:14	Test, 2021 ED Physician,	Dispatched		Troponin - QEH Blood, Stat collect, Start: T;N	
	Creatinine	01/05/21 14:17:14	Test, 2021 ED	Dispatched		BNP Blood, Stat collect, Start: T;N D-Dimer Quantitative Blood, Stat collect, Start: T:N	
	Creatinine	01/03/21 14:17:14	Physician,	Dispatched		INR Blood, Stat collect	
	Electrolytes (Lytes)	01/05/21 14:17:14	Test, 2021 ED Physician,	Dispatched		PTT Blood, Stat collect	
	CBC w/ Auto Diff	12/04/20 12:56:28	Test, 2021 ED Physician,	In Process		Venous Blood Gas Blood, Stat collect, Start: T;N	
	Urinalysis	12/04/20 12:56:28	Test, 2021 ED	Dispatched		Calcium Level Total Blood, Stat collect	
			Physician,			Magnesium Level Blood, Stat collect	
rder St	atus					Phosphate Level Blood, Stat collect, Start: T;N	
Re-order	Order	Date/Time	Ordered By	Status		Acetaminophen Level Blood, Stat collect, Start: T;N	
	Type of Collection	12/04/20 15:35:11	Test, 2021 ED	×	~	Salicylate Level Blood, Stat collect, Start: T;N Osmolality Blood, Stat collect	

Click Order Status to view the status of laboratory orders.

View Labs Results

Laboratory results from orders placed on the current encounter are displayed in the labs dialog. There are two views available, the Flowsheet and the Quick View. Select the tab from which you want to view results.

Your view defaults to that tab the next time you open the Labs tab for any patient.

If you want to review results, the Review All and Review All and Close buttons are available in the lower-left corner.

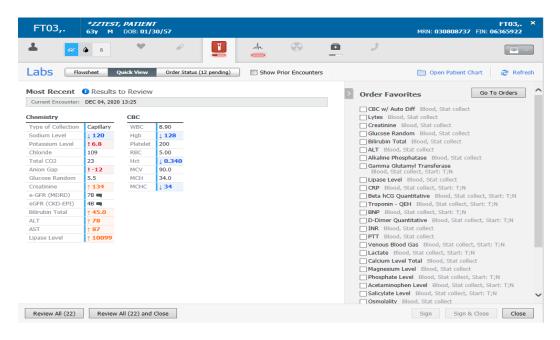
Flowsheet View

The Flowsheet View displays lab results by time, so all results that come back at the same time are displayed in the same column. The most recent result or results are displayed on the left.

• • • • • • • • • • • • • • • • • • •	5	• •		-Ar.			2	-
abs Flowst	reet Quick	View Order Status (:	12 pending)	Show P	Prior Encounters		🛅 Open Patient Chart 🛛 🥭 Re	fres
urrent Encounte	er 🚯 Result	s to Review				\uparrow >	Order Favorites Go To Orders	
		DEC 04, 2020 13:25						
Chemistry							CBC w/ Auto Diff Blood, Stat collect	
Type of Collection		Capillary					Lytes Blood, Stat collect	
Sodium Level	mmol/L	↓ 120					Creatinine Blood, Stat collect	
Potassium Level	mmol/L	16.8					Glucose Random Blood, Stat collect	
Chloride	mmol/L	109					Bilirubin Total Blood, Stat collect	
Total CO2	mmol/L	23					ALT Blood, Stat collect Alkaline Phosphatase Blood, Stat collect	
Anion Gap	mmol/L	! -12					Gamma Glutamyl Transferase	
Glucose Random	mmol/L	5.5					Blood, Stat collect, Start: T;N	
Creatinine	umol/L	↑ 134					Lipase Level Blood, Stat collect	
e-GFR (MDRD)	mL/min/1.73m^2	78 🗬					CRP Blood, Stat collect, Start: T;N	
	ml./min/1.73m^2	48 🗬					Beta hCG Quantitative Blood, Stat collect, Start: T;N	
Bilirubin Total	umol/L	↑ 45.0					Troponin - QEH Blood, Stat collect, Start: T;N	
ALT	mU/mL	↑ 78					BNP Blood, Stat collect, Start: T;N	
AST	mU/mL	↑ 87	_				D-Dimer Quantitative Blood, Stat collect, Start: T;N	
Lipase Level	mU/mL	↑ 10099					INR Blood, Stat collect	
CBC							PTT Blood, Stat collect	
WBC	×10^9/L	8.90					Venous Blood Gas Blood, Stat collect, Start: T;N	
Hgb	g/L	↓ 128					Lactate Blood, Stat collect, Start: T;N	
Platelet	×10^9/L	200					Calcium Level Total Blood, Stat collect	
RBC	×10^12/L	5.00					Magnesium Level Blood, Stat collect	
Hct	L/L	↓ 0.340					Phosphate Level Blood, Stat collect, Start: T;N	
MCV	fl	90.0				\sim	Acetaminophen Level Blood, Stat collect, Start: T;N	
мсн	Pg	34.0			3		Salicylate Level Blood, Stat collect, Start: T;N Somolality Blood, Stat collect	

Quick View

The Quick View displays the last three results for a given test for the current encounter. The most recent result is displayed to the left, regardless of the time the result posted. Thus, results may be displayed in the same column that posted at different times during the current visit.



View Result Details Missing

From either view, position the pointer over the result to see time and reference range information.

ED01	,A	DUPO 66y	DNT, FE M DO	LIX)B: 06/21/	50		
*	\bigcirc		ø		/_~_		2
Labs	Flov	sheet	Quick	k View	Order Status (2	pending)	
Most Re	cent (Res	ults to R	Review			
	CONC		unes co n	correction and a second s			
Current En				_			
	counter:	Jan 3, 2		_			
Current En Automateo WBC	counter:	Jan 3, 2 ology		_			
Automated	counter: d Hemat ↑ 14.	Jan 3, 2 ology 2	017 08:20	_			
Automated WBC	counter:	Jan 3, 2 ology 2 BC: 14.3	017 08:20 2 (HIGH)				
Automated WBC RBC	counter: d Hemat ↑ 14. 4.8 W 14 14 4.8 N	Jan 3, 2 ology 2 BC: 14.2 ormal L	017 08:20 2 (HIGH) ow: 4.0 x1		lormal High: 1	1.0	
Automated WBC RBC Hgb	counter: d Hemat 14. 4.8 W 14 14 44 N xd	Jan 3, 2 ology 2 BC: 14.2 ormal L 0^3/me	017 08:20 2 (HIGH) ow: 4.0 x1	0^3/mcL, N			
Automated WBC RBC Hgb Hct	counter: d Hemat ↑ 14. 4.8 W 14 44 N 32 C 92 m	Jan 3, 2 plogy 2 BC: 14.2 prmal L 0^3/mo ritical Lo cL	2 (HIGH) ow: 4.0 x1 cL ow: 2.0 x1(0^3/mcL, N 0^3/mcL, Ci	lormal High: 1: ritical High: 24		
Automated WBC RBC Hgb Hct Platelet	counter: d Hemat 14. 4.8 4 44. 32 32 51 32 51 52 51 52 51 52 51 52 52 52 52 52 52 52 52 52 52	Jan 3, 2 plogy 2 BC: 14.2 prmal L 0^3/mo cl atus: Au	2 (HIGH) ow: 4.0 x1 cL ow: 2.0 x10 uth (Verific	0^3/mcL, N 0^3/mcL, Cr ed)		9 x10^3/	

From either view, select the result to view the Result Details dialog box. From here you can view information on who else has reviewed the result and any comments entered by the lab.

Result	: Details - DUPONT, FELIX B - Complete Blood Count wit 👝 💼 🛋
Result I	History
Value	Valid From Valid Until
14.2	01/03/2017 8:26 AM CST Current
Result	Specimen Action List
	14.2 X10^3/MCL (HI)
Norma	al Low 4.0 Normal High 11.0
Critical	I Low 2.0 Critical High 24.9
Date/T	ime JANUARY 03, 2017 8:20 AM CST
Contril	butor System POWERCHART
Access	ion Number 000002017003000018
Service	Resource BWMC LH755 1
Status	AUTH (VERIFIED)
Trend	

View Results From Previous Encounters Missing

You can select to view results from previous encounters directly from *ED LaunchPoint* as well. Select the box next to Prior Encounters. Results from previous encounters are displayed in a separate table to the right. The last three results for each test are displayed. The lookback time is a year.

ED01,A	DUPONT, FELIX 66y M DOB: 06/21/50			ED01,A × MRN: 00004682 FIN: 000124261
1	2 🖉 📘	aha 🚱 💼	2	— –
Labs	Flowsheet Quick View Orde	r Status (2 pending)	V Pric	or Encounters Hide Favorites Orders 🥏 Refresh
Current Enc Review	ounter 🕒 Results to	Prior Encounters Last 3 Rest in past 12 months	ults	Favorites GBC w/ Differential
	Jan 3, 2017 08:20	Jul 12, 2016 07:35		Blood, Stat collect, T;N, Nurse collect BMP Blood, Stat collect, T;N, Lab Collect
Automated He	ematology	Automated Hematology		CMP Blood, Stat collect, T;N, Lab Collect, 0
WBC	↑ 14.2	↑ 14.2		UA Urine, Stat collect, T;N
RBC	4.80	4.90		Blood Culture Blood, Stat collect, Collected, T;N
Hgb	14.6	15.0		C-Reactive Protein
Hct	44.3	45.1		C-Reactive Protein SL Blood
Platelet	324	340		Troponin-I Blood, Stat collect, T;N
MCV	92	92		
MCH	30.4	30.6		
MCHC	33.0	33.3		
Review All (8)	Review All (8) and Close			Sign Sign & Close Close

Depending on the number of results that are displayed, a scroll bar is available at the bottom of the dialog box allowing you to scroll to see all the qualifying results.

You can create additional space in the dialog box as well by collapsing the Favorites panel.

To do this, click **Hide Favorites** or the **arrow** tab next to the Favorites header.

Using the Radiology Tab

Select **Radiology** in *ED LaunchPoint* to open the Radiology tab. From the Radiology tab, providers can perform the following actions:

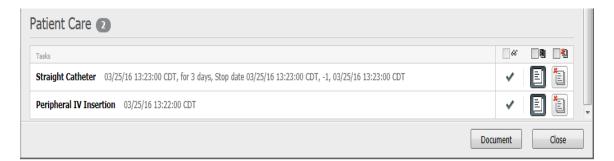
- Check the status of current orders.
- Place favorite imaging orders.
- Open a patient's order profile with the Orders button.
- Open a patient's chart with the Radiology link.

He-order Wet Read Data/Time Ordered by Statu Cr. Head or Brain // Contrast 10/25/17 09:54:05 Completed XR. Chest 2 Views T.N. Stat, Reason: Chest pain, Transport Mode: Patient Bed Cr. Head or Brain // Contrast Cr. Head or Brain // Contrast Cr. Head or Brain // Contrast KR. Chest 2 Views T.N. Stat, Reason: Chest pain, Transport Mode: Patient Bed Cr. Head or Brain // Contrast Cr. Head or Brain // Contrast KR. Chest 2 Views Cr. Head or Brain // Contrast KR. Chest 2 Views T.N. Stat, Reason: Head Injury, Transport KM. KUB T.N. Stat, Reason: Adominal pain, unspecified, 0 KN Brain Cervical 2 or 3 Views Station // Contrast	ED0	7,A	TEST, PAT 2y M	IENT DOB: 11/27/	ED07,A > MRN: 12345678 FIN: 12345678				
Re-ender Wet Read Date/Time Ordered By Statue CT Head or Brain w/o Contrast 10/25/17 09:54:05 Test MD, User Completed XR Chest 2 Views TN, Stat, Reason: Head Injury, Transport Mode: Patient Bed CT Head or Brain w/o Contrast + 10/25/17 Test MD, Disor Completed CT Head or Brain w/o Contrast + 10/25/17 Completed XR Chest 2 Views TN, Stat, Reason: Head Injury, Transport Mode: Patient Bed, 0 CT Hodorn w/ Contrast - - - - - CT Hodor Wrain w, Stat, Reason: State Reason: Addominal pain, unspecified, 0 - - - - CT Hodorn w/ Contrast - - - - - - - CT Hodorn w/ Contrast - </th <th>*</th> <th>*</th> <th>P</th> <th>Ĩ</th> <th>Apr.</th> <th></th> <th></th> <th>2</th> <th></th>	*	*	P	Ĩ	Apr.			2	
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Documenting Patient Care Activities

Complete the following steps to document patient care activities in ED LaunchPoint:

- 1. When a number is displayed with the Patient Care icon to indicate that a patient care activity needs to be completed, click the **Patient Care** icon to open the Activities tab.
- 2. Click the **Document** icon in next to the patient care activity that you want to complete, and click **Document**



3. Complete the associated documentation components that remain open, and click **Sign**.

Throughput Status column

Using the Patient Status Dialog Box

The Status column gives you a quick way to determine patient statuses. Their total length of stay (LOS), whether orders are completed, and disposition status are all displayed here. Once a disposition order is placed, the status updates to display the disposition order and the top LOS time displays the time since the disposition order was placed.

Patient Status	Description
Pre-Arrival ETA 00:00	Pre-Arrival
Unassigned 00:19	Unassigned
13:38	Orders Complete
00:07	Admit Orders Entered
+] 00:00•	Discharge
Assigned 00:44	Assigned to a provider
Triage Needed 1117:32	Triage Needed
Triage Complete 03:37	Triage Complete
Eval in Progress 1064:17	Evaluation in Progress

Dr Recheck 00:51	Dr Recheck

Using the DOC Column

The DOC column replaces the PN (PowerNote) column. It shows when a PNED has een saved and/or signed. The white paper icon represents a saved document , while the green paper icon with a cwhite checkmark represents a signed PNED . The documents can be access by clicking on the icons in the column.

Status	Doc	📕 ZZ TEST, PATIENT TWELVE - 888000946 - Cough - 2021-Jan-26 14:55 — □ ೨೫ 📟 🎽 🍇 🗮 🔍 🗶 🔩 ♦ 🔶 🚔 📽 🛃 🖤	\times
Assigned 20:07		* Final Report * Cough Patient: ZZ TEST, PATIENT TWELVE MRN: 888000946 FIN: 06366246 Age: 55 years Sex: Temale DOB: 1965-Feb-01	~
Eval in Progress 162:06		Associated Diagnoses: Wheezing 786.07 Author: Test, 2021 ED Physician, Basic Information Time seen: Assign Time Seen Time Seen: Test, 2021 ED Physician, / 01/26/2021 14:55	
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Using the Patient Disposition Tab

Use the ED LaunchPoint Patient Disposition to view patients who have been checked out of the emergency department (ED)

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Selecting the Look-Back Time

You can select a specific look-back time from the available options (such as **12 Hours**, **24 Hours**, and so on), or you can select a custom look-back range to adjust how far back you look. Click **Custom** to open the Custom Look back Range dialog box, and then click in the Date Range box to select a range from the calendar.

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Filtering Patients

The following filters are available:

- My Patients: Select this filter to view patients you are assigned to.
- **Unsigned Notes:** Select this filter to view patients whose documentation is unfinished. You can filter by the following documentation statuses:
 - Needs Cosign
 - In Progress
 - Workflow Only
 - No Documentation Started
- **Dispositions:** Select this filter to view patients with a particular depart tracking event or discharge disposition.
 - Examples of depart tracking events include Discharge, Admit, and Transfer.
 - Examples of discharge dispositions include Home or Self-Care, Left without Being Seen, and Left Against Medical Advice.