

## Lab Order Details

### Order Details specific for Lab Orders

**Specimen type** – this is preselected to be “Blood” where appropriate

**Priority or Collection Priority** – this is preselected to the most commonly used depending on the area placing the order. This can be changed where required

A screenshot of the Lab Order Details form. The 'Specimen type' dropdown is set to 'Blood' and is highlighted with a red box. The 'Collection priority' dropdown is set to 'Routine' and is also highlighted with a red box. A green box labeled 'Pre-selected' points to the 'Blood' selection. Other fields include 'Collected' (radio buttons for Yes and No, with No selected), '\*Only Adjust Start D/T if needed for a specific time' (date and time fields), 'Duration', 'Stop date and time', 'Collected by' (text field), 'Frequency', 'Duration unit', and 'Nurse collect' (radio buttons for Yes and No).

**Collected** – this is preselected to “No” but can be changed if the specimen has been collected before the order was placed in PowerChart (this may happen with some Micro specimens such as wound swabs or in emergency situations).

**Collected By** – Enter the name of the clinician who collected the specimen

A screenshot of the Lab Order Details form. The 'Collected' radio buttons are highlighted with a red box, and a green box labeled 'Select "Yes"' points to the 'Yes' option. The 'Collected by' field contains the name 'Foole, Wendy P, RN' and is highlighted with a red box. A green box labeled 'Name of clinician who collected specimen' points to this field. Other fields are the same as in the previous screenshot.

**Start Date/Time or Requested Start Date and Time-** this is preselected to today's date and time.

A screenshot of the Lab Order Details form. The '\*Only Adjust Start D/T if needed for a specific time' field is highlighted with a red box, showing the date '2017-Dec-01' and time '1054'. Other fields include 'Specimen type', 'Collection priority', 'Collected by', 'Frequency', 'Duration unit', 'Nurse collect', and 'Special Instructions' (ASAP = Label prints on order. Results are NON URGENT).

**Nurse collect**-you have the option of “Yes” if being collected by the nurse or “No” if being collected by the Lab.

A screenshot of the Lab Order Details form. The 'Nurse collect' radio buttons are highlighted with a red box, and a green box labeled 'If Specimen to be collected by a nurse Select "Yes"' points to the 'Yes' option. Other fields are the same as in the previous screenshots.

**Special Instructions**-this is a field for individual departments to enter a comment or instructions for clinicians. **Do not freetext into this field.**

**Order Comment**-This field may be used to enter additional information.

1. Fill in the order Details as desired, click the “Sign” button, which moves the order to the orders tab.

1. The order appears on the Orders Tab in the patient’s chart where it will show as “Processing” until the screen is refreshed.

2. Click the refresh button

- When the Refresh button is clicked the Status changes to either:
  - “Ordered (Dispatched)”
  - “Ordered (Scheduled)” or
  - “Ordered”

2017-Dec-01 11:26	Ordered (Scheduled)	CBC w/ Auto Diff	Blood Routine
2017-Aug-23 10:35	Ordered	Order and Collect Urine Culture	State 2016 Dec

When refreshed status will change

### Order Information

Right clicking on the order and choosing “Order Information” presents a window with several tabs that give you information regarding activities that have occurred on that order.

Last Updated	Status	Order Name
2016-Dec-21 11:32	Ordered (In-Lab)	
2016-Dec-21 11:32	Ordered (In-Lab)	
2016-Dec-22 08:45	Completed	
2016-Dec-22 08:45	Completed	
2017-Dec-01 11:26	Ordered (Scheduled)	
2017-Aug-23 10:35	Ordered	
2016-Dec-22 08:45	Completed	
2017-Aug-23 10:35	Ordered	
2017-Aug-23 10:35	Ordered	

**Order Information for: Electrolytes**

Original order entered and electronically signed by Test, RN, RN on 2012-Jul-31 at 10:13 .  
Written order by Unknown Physician, Physician,  
Laboratory Department

**Electrolytes**

Task View Options Help

Details Additional Info **History** Comments Validation Results Ingredients Pharmacy

**Order 2012-Jul-31 11:26**

Entered and electronically signed by Test, RN, RN on 2012-Jul-31 at 10:13 .  
Written order by Unknown Physician, Physician,

**Status**

Order Status:   
Department Status:

**Details**

Specimen type:   
Collection priority:   
Reporting priority:   
Collected:   
Collected by:   
Requested Start Date and Time:   
Stop date and time:   
Nurse collect:   
Print label Y/N:   
Preprocessing Script:   
Special Instructions:

**Comment**

please send copies to Dr Smith  
IWK  
Halifax, NS  
Fax: 1-902-888-888

B0129 RN 2012-Jul-31 11:42