# **Medication Administration Tasks**

- When a scheduled medication is due a task becomes available below the appropriate date/time column.
- The cell will have a dark blue background.
- Administration tasks sit on the same row in the column to the right of the order details
- The task will display the **ordered dose**, a status of " **Last administered Dose**", "Not previously given " or "Pending"

Medications	2017-Jul-17 11:34	2017-Jul-17 10:45
furosemide		
🐚 6/0^ 🔚		500 mg
ceFAZolin (Ancef)		Not previously given
500 mg, IV, Injection, interval q8h, Start: 2017-Jul-17 10:45		
ceFAZolin		
🐂 661 🔚		1 mg
LORazepam (Ativan Sublingual)		Not previously given
1 mg, SL, Tab SL, q1h interval, Start: 2017-Jul-17 10:45		
**Request Refill**		
OR		

Continuous Infusions	
ൺ 📜	Pending
Lactated Ringers 1,000 mL	Last bag started:
125 mL/hr, IV, 1,000 mL, Start: 2017-Jul-17 10:32	2017-Jul-17 10:38

Documentation of medication administration is performed by:

- 1. Single clicking on this task or;
- 2. Right clicking on this task and selecting Chart Details

Medications	2013-Feb-22 16:09	2013-Feb-2 16:00	22	2013-Feb-22 15:18	20
භ් <b>ipratropium (Atrovent MDI)</b> 40 mcg ( 2 puff(s) ), Inhalation, Inhaler, QID, Start: 2013-Feb-20 16:00		40 mcg Previous admin could not be determined.	1	rder Iofo	
<b>ipratropium</b> භෟ <b>pantoprazole (Pantoloc)</b> 20 mg, Oral, Tab EC, BID, Start: 2013-Feb-20 21:00				ask Info hart Details Juick Chart hart Done hart Not Done	
pantoprazole & 1:00 Vitue elucatio Batala Bassaure			B	Inchart eschedule This Dose	

The MAR displays all of the medications ordered, administration tasks and charted medications that fall within a selected time frame.

2012-Oct-30 10:37 - 2012-Nov-05 09:37 (Clinical Range)					
Modications	2012-Nov-02	2012-Nov-02	2012-Nov-02	2012-Nov-02	2012-Nov-02
medications	21:00	16:00	12:00	11:08	10:43
Scheduled					
2	500 mg	500 mg	500 mg		
cephalexin (Keflex)	Last given:	Last given:	Last given:		
500 mg, Oral, Tab, QID,	2012-Nov-01	2012-Nov-01	2012-Nov-01		Current
Start: 2012-Nov-02 12:00	16:00	16:00	16:00		Date/Time
cephalexin					

Tasks follow the Provincial Standard Frequency Times and the Provincial Custom Medication Administration Times

## 1) Scheduled Medications

- Scheduled medications include any medications that have a defined administration schedule.
- The default view displays up to 20 hours of future tasks from the current date/time.
- Scheduled medications cells are displayed in a light blue background.

Medications	2012-Nov-02 21:00	2012-Nov-02 16:00	2012-Nov-02 15:11
Scheduled			
3	500 mg	500 mg	
cephalexin (Keflex)	Last given:	Last given:	
500 mg, Oral, Tab, QID,	2012-Nov-02	2012-Nov-02	
Start: 2012-Nov-02 12:00	12:00	12:00	
cephalexin			

When a scheduled medication is due for administration

- A task becomes available below the appropriate date/time column.
- Scheduled tasks display in a dark blue box.
- The ordered dose displays in this cell.
- If the medication has never been administered, the task will display the notation "Not previously given" in the cell.

Medications	2017-Jul-17 11:34	2017-Jul-17 10:45
furosemide		
🐚 661 🔚		500 mg
ceFAZolin (Ancef)		Not previously given
500 mg, IV, Injection, interval q8h, Start: 2017-Jul-17 10:45		
ceFAZolin		
		1 mg
LORazepam (Ativan Sublingual)		1 mg Not previously given
LORazepam (Ativan Sublingual) 1 mg, SL, Tab SL, q1h interval, Start: 2017-Jul-17 10:45		<b>1 mg</b> Not previously given
LORazepam (Ativan Sublingual) 1 mg, SL, Tab SL, q1h interval, Start: 2017-Jul-17 10:45 **Request Refill**		<b>1 mg</b> Not previously given

Multi-ingredient medications will display the dose in a quantity or volume ie: 1 tab(s), rather than the strength in the task cell le: Tylenol #3

Medications	2013-Jan-04 12:00	2013-Jan-04 11:30	2013-Jan-04 11:10
Scheduled			
한성영 APAP/caffeine/codeine (Tylenol #3) 2 tab(s), Oral, Tab, q6h interval, start: 2013-Jan-04 11:10			2 tab(s) Not previously given
APAP/caffeine/codeine			
Primary Pain Intensity			

Range dose medications will display the **dose range** in the task cell.

<u>ገም የዋር 🖓 🔚 🛛 👘 🖓 👘 👘 👘 👘 👘 👘 👘 👘 🖓 👘 👘 👘 👘 👘 👘 👘 👘 👘 👘 👘 👘 👘 </u>	1 🛫 25 - 50 mg
dimenhyDRINATE (Gravol inj)	Not previously given
25 - 50 mg_Subcutaneous, Injection, q4h timed, PRN for	
Nausea/Vomiting, Start: 2017-Jul-17 10:32	
dimenhyDRINATE	

## 2) Unscheduled Medications

Unscheduled medications are one time orders that are not tied to a specific administration date or time.

	2027 501 27 25.05
Unscheduled	
🍗 60 🞦	1,000 mg
ceFAZolin (Ancef)	Not previously given
1,000 mg, IV, Injection,	
Unscheduled, Give on cell to	
OR - should be administered	
within 1 hour of surgical	
incision, Start: 2017-Jul-17 1	
ceFAZolin	

**Unscheduled** Frequencies:

- "1 hour pre-op",
- "2 hours pre-op"
- "Unscheduled"
- "Today"
- Since the administration date and time have not been defined, the task will be displayed in the current date / time (yellow) column

- Unscheduled medications are displayed in a light blue background with the task box displaying in dark blue (same as scheduled). The ordered dose will be displayed in the task cell.
- Once the medication administration has been documented, the order will auto discontinue, turn gray in colour and the charted details will be displayed under the "**Discontinued Unscheduled**" medication type.

## 3) PRN Medications

- PRN medications are displayed in a separate section of the MAR.
- They display with a green background.
- The notation "**PRN**" is displayed in the upper right corner of the medication order details.
- Since PRN medications are administered when required, the PRN task floats under the current date / time (yellow header) column.
- For a charted PRN task, the system displays the last date/time a dose was administered. If the medication has never been administered, the task will display the notation **"Not previously given**" in the cell.

Medications	2012-Nov-02 15:20	2012-Nov-02 15:16
PRN		
ষ্ট্র 💮 🛛 PRN	2 tab(s)	
APAP/caffeine/codeine	Last given:	
(Tylenol #3)	2012-Nov-02	
2 tab(s), Oral, Tab, q4h	10:38	
interval, PRN for Pain,		
Start: 2012-Nov-02 10:42		
APAP/caffeine/codeine		
Primary Pain Intensity		

• When a PRN medication is charted as administered, the system generates another task for the current date/time with the last given date/time information in the new task box.

Medications	2012-Nov-02 16:42	2012-Nov-02 16:16	2012-Nov-02 16:15
PRN dimenhyDRINATE (Gravol inj) 50 mg, IM, Injection, q4h interval, PRN for Nausea/Vomiting, Start: 2012-Nov-02 10:42		<b>50 mg</b> Last given: 2012-Nov-02 16:15	
dimenhyDRINATE			* 50 Auth (Verified

## b) PRN Response

- Selected medications have been set up to require the Clinician to chart a response to the intervention at specific time intervals depending upon route of administration.
- The PRN response task is displayed in the corresponding time cell with a dark blue background
- After administration of the medication, the PRN response task will fire IV – 5 minutes, all other routes – 30 minutes

Medications	2012-Nov-02 16:42	2012-Nov-02 16:12
Image: System System PRN   APAP/caffeine/codeine (Tylenol #3)   2 tab(s), Oral, Tab, q4h (The system stress)   interval, PRN for Pain, (Start: 2012-Nov-02 10:42)	PRN Response	<b>2 tab(s)</b> Last given: 2012-Nov-02 16:12
APAP/caffeine/codeine		* 2 Auth (Verified)
Primary Pain Intensity		7 Auth (Verified)

- This PRN response task displays on the MAR, PAL and Task List.
- Completing the PRN Response from any of these locations will automatically update the other tasks.

< > -   <b>ff</b>	Task List		
1 😣 🖄	B.   🕮		
			(no time frame defined)
Patient Care	Specimen Collection		
Task retrieval comp	leted		
Task S	Status Scheduled [	)t/Tm 🍈	Task Description
Pendi	ng 2012-Nov-0	2 16:45	5 PRN Response
Pendi	ng 2012-Nov-0	2 16:42	2 PRN Response

# 4) Continuous Infusions

- Are displayed in a separate section of the MAR, under the heading "Continuous Infusions" (except for Blood products).
- IV Bolus orders will appear in the "Continuous Infusions" section
- Continuous Infusions display with a light blue background
- Continuous task displays with at dark blue background (same as scheduled & unscheduled sections).

Medications	2012-Nov-02 16:42	2012-Nov-02 16:22	2012-Nov-02 16:15
Continuous Infusions			
<b>NS IV Solution 1000 mL</b> 75 mL/hr, IV, 1,000 mL, Start: 2012-Nov-02 10:43		<b>Pending</b> Not previously given	
Administration Informati			
Sodium Chloride 0.9% IV			

- The system displays the order ingredients and pertinent details, such as start date and time, rate, bag volume, and duration.
- When an order consists of multiple ingredients, each ingredient and its administered dose will be displayed on a separate blue line.

Medications	2012-Nov-02 16:42	2012-Nov-02 16:41	2
Continuous Infusions			
3	Pending		
DOBUTamine (additive)	Last bag started:		
250 mg [2 mcg/kg/min	2012-Nov-02		
8.4 mL/hr, IV, 250 mL,	16:41		
Start: 2012-Nov-02 16:40			
Administration Informati	30 mL Bolus Auth (	Begin Bag 250 mL	
DOBUTamine	30 mq Auth (Verifi	2 mcq/kq/min Auth	
Sodium Chloride 0.9% IV	30 mL Auth (Verifie		

- If a continuous infusion has not been documented on, the system displays a "Pending" status with the notation "Not Previously Given".
- For a continuous infusion task which has been started, the system displays a "**Pending**" status with the date and time when the last IV event was charted.

Medications	2012-Nov-02 16:42	2012-Nov-02 16:23	2012-Nov-02 16:22
Continuous Infusions			
<b>NS IV Solution 1000 mL</b> 75 mL/hr, IV, 1,000 mL, Start: 2012-Nov-02 10:43		<b>Pending</b> Last bag started: 2012-Nov-02 16:22	
Administration Informati			Begin Bag 1,000 m
Sodium Chloride 0.9% IV			

#### 5) Discontinued/Cancelled/Voided/Completed Medications

• Discontinued, Canceled, Voided, and Completed medication orders are displayed on a gray background and sorted at the bottom of the medication section

Time View	Medications	2012-Nov-02	2012-Nov-02
Scheduled		16:33	16:22
Unscheduled	Discontinued Scheduled acyclovir		
PRN	1,000 mg, IV, Injection, q8h		
Continuous Infusions	timed, Start: 2012-Sep-21 14:39		
🔽 Future	acyclovir		
Discontinued Scheduled	Sodium Chloride 0.9% IV		
Discontinued Unscheduled	े cephalexin (Keflex)		
Discontinued PRN	500 mg, Oral, Tab, QID,		
Discontinued Continuous Infusions	Start: 2012-Nov-01 16:00 cephalexin		

- Discontinued orders drop down into the appropriate discontinued medication section even if all the individual tasks have not been completed.
- These individual tasks will need to be addressed.
- If the individual tasks have not been completed, medication administration can still be charted for the discontinued orders.

Medications	2012-Nov-01 21:00	2012-Nov-01 16:45	2012-Nov-01 16:00
Discontinued Scheduled			
ac <b>yclovir</b> 1,000 mg, IV, Injection, q8h timed, Start: 2012-Sep-21 14:39	1		
acyclovir			
Sodium Chloride 0.9% IV	r		
<b>b</b> cephalexin (Keflex) 500 mg, Oral, Tab, QID, Start: 2012-Nov-01 16:00	<b>500 mg</b> Last given: 2012-Nov-01 16:00		
cephalexin			500 Auth (Verified)

• "Additional Dose" is also available as a right click option from the medication details box.



#### **Overdue Medication Administration Tasks**

• Overdue medication tasks display with a red background.



• Use the alarm clock icon a next to the date/time range to jump to overdue medications outside of the current date/time range.

2012-Oct-30 16:33 - 2012-Nov-05 15:33 (Clinical Range)							
Time View	Medications	2012-Nov-02 21:00	2012-Nov-02 16:45	2012-Nov-02 16:42			
	Scheduled	500 mg					
PRN	amoxicillin-clavulanate	Previous admin					
	Start: 2012-Nov-02 15:16	determined.					
	amoxicillin-clavulanate						

- Overdue medications:
  - 1. Stat tasks display in red upon ordering
  - 2. All Scheduled medication tasks go overdue **90 minutes** from the task start time and will display in a red task box.
- It is critical to deal with tasks that become overdue. The Clinician needs to make a clinical decision as to what they will do:
  - a) Chart on the overdue task indicating the time it was given.
  - b) Dose can be charted "Not Done" or "Not Given";
  - c) Dose can be rescheduled for a later date/time

## Future Tasks -

#### **Future Administration Times**

Only the current administration task can be charted from the MAR.

- Will display as inactive (purple color) until an action is taken on the current administration.
- Future tasks will display with a purple background.
- Medication cell will remain blue

Medications	2023-Apr-15 08:00	2023-Apr-14 18:00	2023-Apr-14 17:00	2023-Apr-14 12:56
atorvastatin				
🗑 66 🕱 🔁	4 unit(s)			
insulin lispro (Humalog insulin)	Last given:			
4 unit(s), Subcutaneous, Injection,	6 unit(s) @			
Morning, + LOW DOSE correction, Star	2023-Apr-13 10:10			
2023-Apr-03 10:10				
*Low Dose Correction* INCREASE				
insulin lispro				
MAR Glucose Verify Fut	ure Task			
insulin lispro prandial dose (units)				
insulin lispro correction (units)				
insulin lispro total given (units)				
`₩66° <u>Z</u>	500 mg		500 mg	
metformin	Not given within 31		Not given within 31	
500 mg, Oral, Tab, BID, Start:	days.		days.	
2023-Apr-06 17:00				
Hold for iodinated contrast study				
metformin				
MAR Glucose Verify				

# **Rejected Medication Tasks**

## 1) Rejected by Pharmacy

Administration tasks become available as soon as a medication is ordered.

Pharmacists verify the order and may reject it in situations where their clinical judgment deems this action to be inappropriate. This may include, but not be limited to, the following scenarios:

- 1. Inappropriate dose
- 2. Wrong drug
- 3. Contraindicated drug interaction
- 4. Allergy
- 5. Wrong patient

When an order is rejected, the pharmacist will advise the nursing unit and/or physician.

Rejected tasks will have a Pharmacy reject icon in the task box. This alerts the clinician not to give the medication. Further investigation is required (call Pharmacy or Physician to clarify).

Medications	2012-Nov-05 21:00	2012-Nov-05 16:00	2012-Nov-05 15:40
<b>Distance (Colace)</b> 100 mg, Oral, Cap, TID, Start: 2012-Nov-05 10:44	Ài	Ài	
docusate			

If Pharmacy rejects the medication order prior to the nurse documenting administrations, the following warning message will be displayed:



To document a medication that has been rejected by pharmacy click on the "Yes" button to open the medication administration charting window. Pharmacy should be contacted immediately.

# 2) Rejected by Physician

When a medication order has been rejected by the co-signing Physician for any reason

the icon appears on the orders page to the left of the order name.

Ord	ers	Medication	n List			
Þ	Dis	play: all o	rders 5 days back with children 🛛 💽			
		7	Order Name	Status	Details	Ordering Physician
		<u>b</u> 60	warfarin	Ordered	5 mg, Oral, Tab, Daily, Start: 2013-Feb-22 18:00	Test, CPOE Physician, MD
		۳ ۲	gentamicin	Ordered	80 mg, IV, Injection, interval q8h, NOW, Start: 2013-Feb-22 16:11 pre (trough) and post (peak) levels prior to and after the 4th or $5\ldots$	Test, CPOE Physician, MD

Hover over the icon to view the icon details.



Important Note: Medications rejected by a Physician will remain active on the MAR until they are addressed and manually cancelled from the orders page

#### **Modified Medications**

• Modifications to scheduled orders are shown with a yellow delta Above the first dose to be administered <u>after</u> the date and time of the order modification.



- Prior to the administration of a modified medication, the clinician should confirm the following:
  - 1. The nature of the order modification.
  - 2. The date/time of last administration.
- To confirm the details of the modification:
  - 1. Right- click on the medication task.
  - 2. Select the "Order Info" option. OR
  - 3. Go to the orders page

**Note**: The dose that is displayed in the cell reflects the modified order.

#### **Charted Medication Administrations**

- The MAR will automatically refresh every five minutes.
- When the MAR refreshes, the next dose due will appear at the top of the page.
- The charted administration details display below the order detail cell in the appropriate time column.

Medications	2013-Feb-22 16:11	:
ල් හිරුලි gentamicin 80 mg, IV, Injection, interval q8h, NOW, Start: 2013-Feb-22 16:11 pre (trough) and post (peak) levels prior to and afte		
gentamicin	80 mq Auth (Verifi	
`@.∕ <mark>@ :=</mark>	5	

• When an order consists of multiple ingredients, each ingredient and its administered dose will be displayed.

Medications	2012-Nov-05 15:52	2012-Nov-05 15:51
Image: blue blue blue blue blue blue blue blue	Pending Last bag started: 2012-Nov-05 15:51	
Administration Informati	Rate Change 6 mL,	Begin Bag 100 mL
diltiazem	6 mq/hr Auth (Ver	5 mq/hr Auth (Ver
Dextrose 5% in Water		

• You can access the administration details by right clicking on the documented administration results.

2013-Feb-02 09:46 - 2013-Feb-08 09:46			
Medications	2013-Feb-05 08:00		2013-Feb-( 07:00
ੴ <b>furosemide (Lasix)</b> 40 mg, IV, Injection, QID, Start: 2013-Jan-09 11:46			
furosemide	40 mq Au	View D	etails
양 볼 <b>ceFAZolin (Ancef)</b> 500 mg, IV, Injection, q8h timed, Start: 2013-Jan-09 11:43		View Co View Q Add Co Modify, Upchar	omments rder Info mment
ceFAZolin		<u>o</u> nchar <u>F</u> orwar	d/Refuse