# Hospital to Hospital Medication Reconciliation – Receiving Facility Process

#### Receiving Nurse ( if Physician is not on site):

At the receiving facility (new encounter), the Reconciliation Status bar will show that there are pending admission medication reconciliation orders.



If a BPMH has been completed at the previous facility, the Nurse or Pharmacy Technician will complete the BPMH using 'Use Last Compliance.'



Remember if a patient has transferred from another facility, the BPMH is based on what medications the patient was taking <u>prior to admission to the first facility (at home)</u>.

From the Orders page, the receiving physician/ nurse will perform Admission Medication Reconciliation by clicking Reconciliation and choosing Admission:



The medication orders appear in alphabetical order with orders for the same medication grouped together and shaded either blue or white to differentiate them from the others. The orders on the left side of the screen represent the patient's documented home medications while the medication orders on the right side of the screen represent the proposed inpatient medication orders. The pending orders will have a question mark icon

beside them to indicate that they are in a proposed state.

<b>+</b> A/	dd   🔚 Man	age Plans   🧐 Reset Reconciliation							Recondition	on Status story V Admission 😗 D	Xischarge
M		Orders Prior to Reconciliation							Orders After Reconciliation	10 SHOW PION	re Decai
Г	5 8	Order Name/Details	Status			1	3 8		Order Name/Details	Status	-
-	4 Medicati	ons									
	3	acetylsalicylic acid (ECASA) 81 mg, Oral, Daily	Documented	۲	0						
				۲	0	4	<del>]</del> ) !	0	acetylsalicylic acid (ECASA) 81 mg, Oral, Daily	Order	
	3	atorvastatin 20 mg, Oral, Daily	Documented	۲	0						
				۲	0	1	<b>3</b> ) !	0	atorvastatin 20 mg, Oral, Daily	Order	
				۲	0	4	<b>]</b> ) 🥹		bisacodyl (Dulcolax) 10 mg, Rectal, Daily, PRN: Constipation	Order	
	<i>.</i>	carbidopa-levodopa (Sinemet 250/25 oral tablet) 1 tab(s); Oral, BID	Documented	۲	0						
				۲	0	4	Ð !	0	carbidopa-levodopa (Sinemet 250/25 oral tablet) 1 tab(s), Oral, BID	Order	
	∎•	digoxin 0.125 mg, Oral, Daily, 30 tab(s)	Prescribed	0	۲						_
				۲	0	1	<b>3</b> 0 !	0	digoxin 0.125 mg, Oral, Daily	Order	
				۲	0		<del>]</del> ) 😟		dimenhyDRINATE (Gravol inj) 12.5 - 50 mg, IM, g4h timed, PRN: Nausea/Vomiting	Order	
				۲	0	1	<del>]</del> ) 🥹		dimenhyDRINATE (Gravol inj) 12.5 - 50 mg, IV, q4h timed, PRN: Nausea/Vomiting	Order	
				۲	0	4	<b>3</b> 🥹		dimenhyDRINATE (Gravol) 12.5 - 50 mg, Oral, q4h timed, PRN: Nausea/Vomiting	Order	
				۲	0	4	<b>3</b> 0 🗸	0	enoxaparin (Lovenox) 40 mg, Subcutaneous, q24h timed	Order	
	3	fluticasone-salmeterol (Advair Diskus 250 mcg-50 mcg inhalation powder) 1 puff(s), Inhalation, BID	Documented	۲	0						
				۲	0	1	9 🗸	1	fluticasone-salmeterol (Advair Diskus 250 mcg-50 mcg inhalation powder) 1 puff(s), Inhalation, BID	Order	
	□•	gliclazide (gliclazide MR) 90 mg, Oral, Daily, 30 tab(s)	Prescribed	۲	0						
				۲	0		<b>3</b> 0 !	0	gliclazide (gliclazide MR) 90 mg, Oral, Daily	Order	

Note the Continue and Do Not Continue are **pre-selected** for all proposed medications. Any additional medications that may have been ordered prior to Admission Medication Reconciliation being complete will need to be reconciled. Check in the bottom left corner to see if all medications have been reconciled.

0 Missing Required Details All R	lequired Orders Reconciled
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To continue the medications as proposed by the physician at the sending hospital, click Reconcile and Sign in the bottom right corner:



The Admission Medication Reconciliation Status indicator will change to a green check mark.



## Managing Proposed Orders in Admission Medication Reconciliation Screen:

#### **Reset Reconciliation:**

Choosing 'Reset Reconciliation' will *discard the proposed inpatient orders* from the previous facility and leave only the patient's documented home medications, prescriptions and any inpatient orders that were added on the new encounter prior to Admission Reconciliation.



If 'Reset Reconciliation is clicked in error, choose 'Cancel' and go back into the Admission Med Rec screen.

## Linked Orders:

If two orders were 'linked' on the previous encounter (i.e. one radio button), and they were Continued by the sending physician, the radio button for both the home med and the inpatient med will be defaulted to Continue in the Admission Med Rec screen. This will not result in both orders being continued at the receiving facility; the inpatient order from the previous encounter will be ordered while the documented home medication will remain in the BPMH.

9	atoryastatin 20 mg, Oral, Daily	Documented	۲	0	
			۲	0	👘 ? 🥹 atorvastatin 20 mg, Oral, Daily

## Removing Individual Proposed Inpatient Orders:

Choosing Do Not Continue on a proposed inpatient order will remove it from the proposed orders. The order will still be visible in the Orders After Reconciliation (right-hand side of the screen) until another medication order is discontinued. This allows the prescriber a chance to reconsider.

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	0	۲	<b>()</b>	dimenhyDRINATE (Gravol inj) 12.5 - 50 mg, Subcutaneous, q4h timed, PRN: Nausea/Vomiting	Order
	۲	0	- 🔁 😨	dimenhyDRINATE (Gravol inj) 12.5 - 50 mg, IV, q4h timed, PRN: Nausea/Vomiting	Order
	۲	0	<b>f</b> 2	dimenhyDRINATE (Gravol) 25 - 50 mg, Oral, q4h timed, PRN: Nausea/Vomiting	Order

Once Do Not Continue is chosen on another medication order, the previously discontinued will disappear from view.

		•	0	it	<b>digoxin</b> 0.125 mg, Oral, Daily	Order
Subcutaneous order is	○ ⊙	0	۲	<b>()</b>	dimenhyDRINATE (Gravol inj) 12.5 - 50 mg, IV, q4h timed, PRN: Nausea/Vomiting	Order
no longer visible		۲	0	🔁 😢	dimenhyDRINATE (Gravol) 25 - 50 mg, Oral, q4h timed, PRN: Nausea/Vomiting	Order

To bring back a medication order that has disappeared from view, choose 'Cancel' and go back into the Admission Med Rec screen and start over. Do not choose 'Reset Reconciliation.'

### Modifying Proposed Inpatient Orders:

Click on the proposed order in the Orders After Reconciliation to open the Details screen. Modify the order as desired and minimize the Details screen to go back to reconciling orders.

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<b>—</b> •	gliclazide ( 90 mg, Oral	<mark>(gliclazide MR)</mark> , Daily, 30 tab(s)		Prescribed	۲	0							
					۲	0	👘 😨 gliclazide 90 mg, Ora	(gliclazide M (, <i>Daily</i>	IR)	Order			
<b>—</b> •	hydrochlo	rothiazide-valsartan (Diov	an HCT 12.5	Prescribed		$\sim$							
<b>Details</b>	for glicla	azide (gliclazide	MR)										
😭 Details	🔃 Order	Comments											
+ 🐁	lh.	¥							Remaining Administr	ations: 0  Stop: (Unkno			
	*Dose:	60 mg	*			*Rou	te of administration:	Oral		·			
	PRN:				*Frequency: Daily					·			
						Duration:				·			
	Priority:					May use own medication: $\bigcirc$ Yes $\bigcirc$ No							

#### Suspending Proposed Inpatient Orders:

It is not possible to Suspend orders from the Admission Med Rec screen. Continue the order in question and then go back and Suspend it from the Orders page after Admission Med Rec has been complete.

#### Adding New Orders:

To add new orders or powerplan while in the admission med rec screen, click on the Add buttor + Add top left hand corner.