## **Order Details**

## **Order Sentences:**

1. Most orders have options attached to them called "Order Sentences" These are the most common details for that order but are not all inclusive.

In this example, a wound culture is required. Select Culture Wound, the "order sentence "screen will pop up.

Select the order sentence that is appropriate.

Click OK.

P Order Sentences	
Order sentences for: Wound Culture	
(None) Bite, T;N, Routine collect Burn, T;N, Routine collect	
Lesion, T;N, Routine collect Skin, T;N, Routine collect	
Wound Surgical, T;N, Routine collect Wound Traumatic, T;N, Routine collect	
Reset	OK Cancel

 Review order details and complete as applicable, noting that there may be additional required details highlighted in yellow,.e.g. in this case the "Body site" still needs to be chosen.

-	Details for Wound Cu	lture (Culture Wound)				
l	📸 Details 📗 Order Comme	nts				
	<b>+ 1</b> a la. <b>↓</b> ≥		Fill in Required fields			
	*Specimen type:	~		*Body site:		~
	Freetext Source:			*Collection priority:	Routine	~
	*Collected:	🔿 Yes 🔘 No		Collected by:		<b>#4</b>
	*Requested Start Date/Time:	2017-Nov-08 🔹 💌 1257		Nurse collect:	🖲 Yes 🔿 No	
	Conjes to:	<b>A</b> A		Special Instructions:		

Select from the dropdown list if available or freetext appropriate information.

	Abdomen	A
	Left ACF	E
	Right ACF	
2:57 , Nurse co	Ankle	
	Left Ankle	"Body Site"
	Right Ankle	Select from list -
	Anus	of options
	Arm	
	Left Arm	
	Right Arm	
	Back	
	Bone	-
*Body site:	1	~
:tion priority:	Routine	~
Collected by:	[	-

- **Start Date and Time** is preset to the date and time the order is being placed but can be changed.
- **Priority** may be preselected. "**Routine**" is preselected here but can be changed if required, by simply clicking on your choice.

,		
*Collection priority:	Routine	
Collected by:	AM Next Day ASAP	
Collected by:	ASAP	Select
Nurse collect:	RF-Lab Use Only	Appropriate
	Routine	Priority
Special Instructions:	Stat	
	Timed Study	

- **"Special Instructions"** field (see previous screenshot) contains information preloaded pertinent to the order. Do not free text into Special Instructions. This field is not visible to all clinicians.
- " Multi-select " -

If you have a number of orders with the same details, all these orders can be selected by holding down the <CTRL> key and clicking on the orders you want to select .

- Complete the details.

- The system will flag you to any orders that have required fields prior to allowing you to sign them.

- Orders in a care set must first be selected, then hold down the <CTRL> key and select the orders that need changing.

P Careset - General Lab orders		Orders Medication List
۵		Orders for Signature
Component Sedimentation Rate (ESR)	Order Details	() □ □ □ □ □ Crder Name Status Start Details
Reticulocyte Count		B Unit 5 QEH; 518; 2 FIN/ENC:02134492
Prothrombin Time Panel (PT/ INR)	Blood, Routine collect, Start: 2012-Jul-31 10:24	B Laboratory
D-Dimer Quantitative		📃 🤀 🖪 PTT Order 2012-Jul-31 10:24 Blood, Routine collect, Start: 2012-Jul-31 10:24
Chemistry		🔄 🛃 🖪 Urea Level Order 2012-3ul-31 10:24 Blood, Routine collect, Start: 2012-3ul-31 10:24
Glucose AC (Glucose Fasting)		📃 🤀 🖪 Creatinine Order 2012-Jul-31 10:24 Blood, Routine collect, Start: 2012-Jul-31 10:24
Glucose Random		📄 🤀 🗈 Electrolytes 🛛 Order 2012-3ul-31 10:24 🛛 Blood, Routine collect, Start: 2012-3ul-31 10:24 , Nurse collect
Lytes/Urea/Creatinine		
Urea Level     Creatinine	Blood, Routine collect, Start: 2012-Jul-31 10:24 Blood, Routine collect, Start: 2012-Jul-31 10:24	< ) 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Creatinite     Electrolytes	Blood, Routine collect, Start: 2012-30-31 10:24 Blood, Routine collect, Start: 2012-30-31 10:24 , Nurse collect	▼ Details for selected orders
Calcium Level Total		
Protein Total	×	Details     Order Comments
<	>	
	Details for Electrolytes	Order details 🕂 💼 🖿 🖿 Detail values
		Specimen type (Blood)
	Details III Order Comments	Collection priority. [Routine]
	Order detaile 🕇 🚡 🗽 Detail valuer	Collected [No]
No Results Found	order decals Decal radies	Requested Start Date and Time [2012-Jul-31 10:24]
	Frequency No Duration No	Frequency
	Duration Duration Duration unit Exco date and time	Duration unit
	Nurse collect [Yes]	Etco date and time
	Copies to Special Instructions	Nurse collect
I	Special Instructions	
	OK Cancel	0 Missing Required Details Sign

Examples of orders with missing required details 2: Phenytoin or Dilantin levels.

	() E	Signature	Order Name	Status	Start	Details
	-			Status	Start	Detais
			2 FIN/ENC:02134492			
-	Labor		CDC with the Diff	Order	2012-Jul-31 10:30	Read Deutine collect. Check 2012 3d 21 10-2
			CBC w/ Auto Diff			Blood, Routine collect, Start: 2012-Jul-31 10:3
			Urea Level	Order	2012-Jul-31 10:31	Blood, Routine collect, Start: 2012-Jul-31 10:3
	드 및		Creatinine	Order	2012-Jul-31 10:31	Blood, Routine collect, Start: 2012-Jul-31 10:3
			Electrolytes	Order	2012-Jul-31 10:31	Blood, Routine collect, Start: 2012-Jul-31 10:3
	L 🕻	🕨 🗈 😒 🖬	Phenytoin Level Total	Order	2012-Jul-31 10:30	Blood, Routine collect, Start: 2012-Jul-31 10:3
<			Ш			

• If you try to sign an order without completing all the required details the following message window will appear.

P Orde	r Services	×		
8	The system does not allow signature while any order to sign is missing required order details. Please complete the required details.			
	To display the first order detail that is missing, click 'First Detail'.			
	Cancel 🔀 First De	tail (		

• Use the yellow arrow to move between required fields.

## 

Ē	Details 📴 Order Comments		directly to the required field		
	*Provisional Diagnosis:	Left pneumothorax	*Reason for Exam + Hx:	1	
	Malignancy [Y/N ?] Elaborate:		*Priority:	Routine 🗸	
	*Requested Start Date and Time:	2018-Jan-29 🔷 💌 1424	Clinical Concern/Special Instructions:		
	Isolation Precautions:	~	Copies of Result to:	<b>A</b>	