Order Status:

Depending on the type of order and display settings,
various Order Statuses will display on the Orders Page.

| Status	Definition
Order	Has been selected but not yet been signed
Processing	The order has been sighed but the page has not been refreshed.
Ordered	The order screen has been refreshed
Ordered (Dispatched)	For lab orders the system assigns an accession number and generates a collection list and labels
Ordered (Scheduled)	Scheduled for a future time
Ordered (Collected)	The specimen has been collected.
Ordered (In Lab)	Specimen is in Lab awaiting processing
Ordered (Completed)	Lab order has been completed, and the result has been posted
Completed	Order action is complete
Completed (Finalized)	DI Exam reported/signed by interpreting radiologist
Pending Complete	Lab Micro orders -Preliminary test completed but further results are pending.
Cancelled / Discontinued	Order has been manually cancelled by a clinician or has reached its stop date and time.
Voided	Order was entered in error and has been removed

Order Priority:

Priority	General Definition	Lab Special Considerations	Diagnostic Imaging Special Considerations
STAT ("Emergency" for DI Orders)	• Needs to be done immediately. • Place the order and call performing department	• Collection is required immediately. • Labels will print immediately according to the Patient Location. • A phone call is required	• STAT = Emergency • Red flagged in the Radiology Information System • A phone call required
URGENT	• As soon as possible	• Requires a phone call	• Requires a phone call
Semi-URGENT (DI Only)		N/A	• Not urgent but needs to be done sooner than if it was routinely scheduled
ROUTINE	Can be performed as part of scheduled collections or daily operations	• Are not of an urgent status. • Will be included in the routine collection runs • Labels will print on the Unit prior to the collection run. • Collection List prints in the Laboratory prior to the collection run.	• To be done when it can be scheduled

Order Information:

To review Order Information:
1. Right click on the order
2. Choose "Order Information"
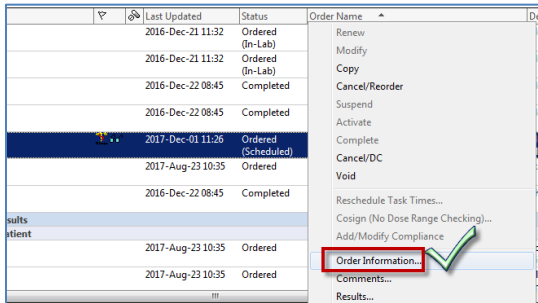
3. Review the appropriate tabs for information