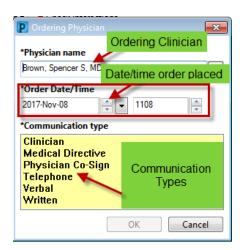
## **Ordering Physician Window**

As soon as you select an order the "Ordering Physician" window opens. This window will not display for Physicians.



**Physician name:** Search and select the name of the physician who has requested the order

- All **medication**, **diagnostic imaging**, and **laboratory orders** require a **physicians name** as part of the order.
- Provider, Nursing; Provider, Allied Health; and Provider, Clerk may be
  entered in the Physician's name box when the provider is entering an order
  that is within his/her scope of practice.

Order Date and Time: Accept the default of "Today" and "Now"

## Communication Type: Needs to be selected.

What communication order do I select?

Name	Examples	Does it go to the Physician's Message Center?
Clinician	<ul> <li>When entering an order within your scope of practice ( Care of perpherial IV PowerPlan)</li> </ul>	No
Medical Directive	When Medical Directive is used	No
Physician Co-sign	When the physician needs to be aware of a communication order or GOP or suggestion for orders	Yes
Telephone	When entering telephone order	Yes
Verbal	<ul> <li>Wnen entering a verbally order (should used only in emergency situations)</li> </ul>	Yes
Written	<ul> <li>When transcribing a written order into the computer</li> <li>When entering an order initially placed as a communication order</li> <li>When cancelling and reordering Lab or DI order due to CPOE order entry error. (ex. The lab order was placed using the wrong collection priority)</li> </ul>	No

- It is important to select the appropriate **communication** type based on the order that is being entered.
- If all of the orders being entered have been ordered by the same doctor, as long as you stay in the patients chart, you will only need to provide the "Ordering Physician" once
- Always review the ordering physician name for each order prior to signing.