

## Patient Lists:












Help a user organize their work and easily access basic patient information without opening the chart.

### Patient List Types

- Location List:** Are location specific  
Controlled by the Registration Department
- Custom List:** Are created and maintained by individual user  
Are available only to the user that created it  
The user adds or removes patients as needed.
- Provider Group List :** Contains patients with whom a member of a predefined group (example: Pediatricians Group) has established a relationship.  
Is controlled by the Registration Department
- Relationship List:** Displays list of patients with whom the end-user has declared a specific relationship (eg. Admitting Physician)

### Managing Patient Lists:

#### Patient List Toolbar Buttons (Icons)

-  **List Maintenance** - Opens the Modify Patient Lists dialog box to allow the addition of new or the modification of existing lists.
-  **Add Patient** - Opens the Patient Search dialog box to allow a user to identify the patient to add to a list.
-  **Remove Patient** - Removes the selected patient from a custom patient list.
-  **Properties** - Opens the Patient List Properties dialog box and allows the ability to apply filters to and set proxies for patient lists.
-  **View Charges** - currently not active functionality
-  **Select All Patients** - Selects all patients on the displayed patient list.
-  **Clear All Selections** - Deselects all patients on the displayed patient list.
-  **Copy** - Copies the selected names to the clipboard so that they can be pasted into a different list or report.
-  **Paste** - Pastes the copied names from the clipboard into a different list or report.
-  **Hide Rows** - Hides rows on a patient list during the current session.
-  **Customized Columns** - allows the user to change column sequence or to add and remove columns on Patient Lists.