

Patient Lists

Patient lists help a user organize and easily access a large amount of patient data.

Patient List Types

Location list- designate a specific location such as a nursing unit. All patients currently located in that unit are listed. A user cannot add or remove patients to a location list. This is a function of Registration.

Custom list is used for patient lists that are not generated automatically. The user must manually enter the patients they want on the list. A custom list will display only to the user that created it. The user can add or remove patients as needed.

Provider Group list displays the names of patients with whom a member of a predefined group (example: Pediatricians Group) has established a relationship. A user cannot add patients or remove patients from the list.

Relationship list, patients with whom they have established the indicated relationship are displayed automatically. For example, if a user is identified as the admitting physician, the patient's name is displayed when they create an Admitting relationship list, Medical Service list.

Managing Patient Lists

Patient List Toolbar Buttons



List Maintenance - Opens the Modify Patient Lists dialog box to allow the addition of new or the modification of existing lists.



Add Patient - Opens the Patient Search dialog box to allow a user to identify the patient to add to a list.



Remove Patient - Removes the selected patient from a custom patient list.



Properties - Opens the Patient List Properties dialog box and allows the ability to apply filters to and set proxies for patient lists.



View Charges - Displays the current financial charges associated with the visit. **Dithered**



Select All Patients - Selects all patients on the displayed patient list.



Clear All Selections - Deselects all patients on the displayed patient list.



Copy - Copies the selected names to the clipboard so that they can be pasted into a different list or report.



Paste - Pastes the copied names from the clipboard into a different list or report.



Hide Rows - Hides rows on a patient list during the current session.



Customized Columns - Opens the Customized Columns Tool which allows the user to change column sequence or to add and remove columns on Patient Lists.