

## PowerChart Basics

### PowerChart Organizer





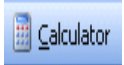



PowerChart® has two main views: the Organizer and the Patient Chart.






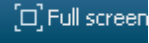


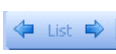

The Organizer view allows the user to access patient charts via:

- . Patient Access List (PAL)
- Patient List
- Multi-Patient Task List (MPTL)

### Organizer Icons

The following table describes the different icons most commonly available from the PowerChart Organizer toolbar. The icons that are available on the toolbar differ depending on the tab that is currently selected.

	<b><u>Patient Access List</u></b> When selected displays a high-level overview of key patient information.
	<b><u>Patient Lists</u></b> - Used to access the Clinicians patient list from the organizer level. This contains basic information only
	<b><u>Multi-Patient Task List icon</u></b> – Used by Specialty Nurses and Allied Health Clinicians to identify in -patients that have consults ordered for their department.
	<b><u>Exit</u></b> – Closes the patient chart. If the PowerChart Organizer is not open, exits the application.
	<b><u>Clinical Calculator</u></b> – Launches the clinical calculator application, which provides various clinical formulas. When the required data elements are entered, the calculator solves the equation.
	<b><u>Ad Hoc Charting</u></b> – Houses blank PowerForms for clinical documentation.
	<b><u>Patient Management Conversations</u></b> – Displays a menu listing ATD (Registration)actions that can be initiated from the patient chart. For example, initiation of ARO alerts. Access is available only to select group of clinicians ex. Infection Control Practitioners , Registration staff
	<b><u>Patient Product Inquiry</u></b> -Allow for checking of blood products.

	<b><u>Collection Inquiry</u></b> – Allows labels to be reprinted
	<b><u>Documents</u></b> – Opens the Person Mgmt: Documents window, where you can search for a patient by MRN or Name and then print labels
	<b><u>The Recent icon</u></b> – When selected displays the last 5 patient charts that you have accessed. A patient's chart can be opened, by clicking on the name.
	<b><u>Patient Search</u></b> – Opens the Patient Search dialog box to enable you to select a patient's chart
	<b><u>Print</u></b> – Prints selected items
	<b><u>Full Screen</u></b> – Allows you to maximize the PowerChart screen and minimizes the grey toolbars
	<b><u>Normal View</u></b> – Returns view to default setting
	<b><u>Refresh icon</u></b> -Refreshes the info on the screen that is open. Note: Refreshing one screen does not refresh information on other screens; therefore refresh each screen as needed.
	<b><u>List</u></b> – Opens the next chart on your PAL to the same tab on the Navigator Bar.
	<b><u>Intranet</u></b> – Provides access to the intranet from PowerChart and contain the link to the Health PEI web page.