Printing

Label Printing

Printing Registration Labels from the PowerChart

1. Click on the **Document ICON** on the Tool Bar

NOTOUCH, PCHSURGTRN - 018000088 Opened by Test, CPOE RN, RN				
Task Edit View Patient Chart Links Navigation Help				
📑 PAL 🔺 Patient Lists 📲 Discharge Readiness Dashboard 🖕 🗄 🎞 Tear	Off 🚽 Exit 📗 Calculator Matheo	🔓 PM Conversation 👻 🚯 Depart 🔡 Med	lical Record Reques 🗔 Documents 📫 Patie	nt Product Inquiry 🐐
🔇 Intranet 🔇 DIS 🔇 PEI antibiotic/micro guidelines 🔇 PEI Pharmacar	e Formulary 🜊 Health PEI IV Manual 🜊	King Guide 🔃 Potter and Perry : Clinical	Nursing Skills and Techniques 📮	
NOTOUCH, P 🗵				🛛 List 🔿 🏾 🛍 Recen
NOTOUCH, PCHSURGTRN	Age:70 years	Sex:Female	Loc:SURG PCH; 240; 1	ARO:MRS/
Inpatient [2016-Dec-15 08:15 - <no -="" date="" discharge="">]</no>	DOB:1946-Jun-23	MRN:018000088	** Allergies **	RESUS:Do
🗧 < 🔹 🛉 Hand Off				[□] Full screen

1. Person Management Document box opens. Click on the EYE icon

🕴 😋 Intranet 😪 DIS 😋 PEI antik	iotic/micro guidelines 😋 PEI Pharmacare Formulary 😋 H	ealth PEI IV Manual 🔇 King Guide 🔇 Potter and Perry : Clinic
NOTOUCH, P 🛛	🕞 Person Mgmt: Documents	
NOTOUCH, PCHSURGT	Task Edit Action View Help	
Inpatient [2016-Dec-15 08:1	18 🗿 🥕 N?	
Menu		
Hand Off	Person/encounter information: Name:	Uualihed documents:
Discharge Summary		
Orders 🕂 Ac	Sex: Age: Race:	
Task List		
	SSN: MBN:	

- 3 The Person Search screen opens.
- 4 Type in the patient's MRN. Click Search.

	🕄 Person Search	
	MBN/PHN:	No persons found.
•	Last Name:	MRN
	First Name:	
	Middle Name:	
	Sex:	
	Bith Date:	No encounters found.
	Historical MRN:	
	<u>S</u> earch <u>R</u> eset	
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5 Select the correct patient and encounter and click OK

4	Person Search	
	MBN/PHN:	MRN/PHN Full Name Bith Date Sex Historical MRN Deceased
	Last Name:	
	First Name:	N N
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	Search Reset	
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	Search Boset	X OK Preview

- 6 The qualified documents appear in the box.
- 7 Highlight "Labels".

Person Mgmt: Docume	ents		
Iask Edit Action ⊻iew He	əlp		
Person/encounter information Name: ZZ TEST, PATIENT ELEVEN Sex: Age: Male 3 Years	Race:	Qualified documents: Transfer Notice Facesheet Admit Notice Clabels Constructions Construc	
SSN: M FIN NBR: F 01130437 F	IRN: 388000414 inancial class: PETHT	Discharge Notice Cancel Discharge Notice Individual Labels Patient Information Labels	
Encounter type: M Emergency E Location: PCH/PCH/Emerg PCH	fed service: Emergency Medicine		
Ready p0129 cawalker 2011-Aug-24 11:00 //			

8 Click on the Printer ICON.

🖬 Person Mgmt: Doc	uments		
<u>Lask Edit A</u> ction <u>V</u> iew	<u>H</u> elp		
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Person/encounter infor	- -		
Name:	⇒ Prim:		
ZZ TEST, PATIENT E	Printer:	Number of copies:	
Sex: Age:	pesremft3	1 -	
Male 3Ye		,	
SSN:		Deserved	
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Emergencu	Ready	2011-Aug-24 11:00	
Emorgonoy	Leniergeney medicine		
Location:			
PCH/PCH/Emerg PCH			
Ready		p0129 cawalker 2011	-Aug-24 11:00

- 9 Select number of copies to be printed. One copy will produce 1 page (30 labels).
- 10 Labels will automatically print to the default printer.

If you choose to print to another printer, then hit the down arrow key and select another printer.

11 Click OK and close out of the Person Mgmt: Documents window.