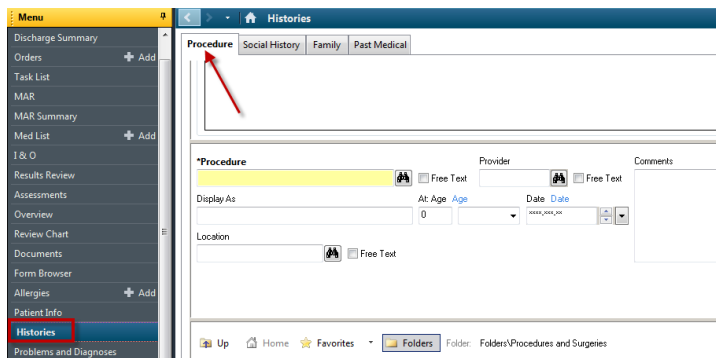


Procedure Tab

Clinicians are able to document patients completed procedures.

To add an procedure under this tab

1. Select Add



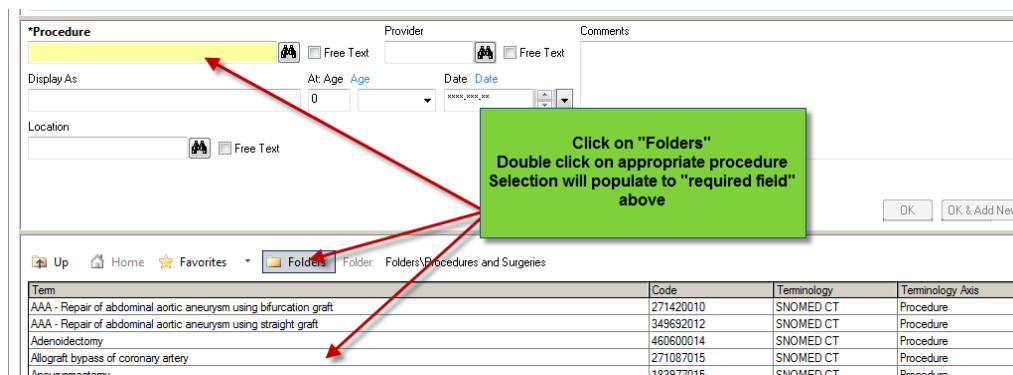
2. Add procedure screen will come up.

3. To enter a procedure

- Click on the Folders and pick select the appropriate procedure. Double click on the procedure and it will be populate to the required field

OR

Check in the free text box next to the Procedure box. Enter the procedure into the required field



4. Add the date/ time and procedure (Type **t** and **n** for today and now if appropriate or the date and time of the procedure)

5. Add the provider (person who performed the procedure) Type the first 3 or 4 letters of the last name and click on the binoculars


6. Add location. Type in the first 2 letters and click on the drop down arrow. Select the appropriate location.
7. Add any comments.
8. Click **OK**.

The screenshot shows a 'Procedure' form with fields for 'Appendectomy', 'At: Age', 'Date', 'Location', and 'Comments'. Red arrows point from green callout boxes to specific fields: one points to the 'Location' field with the text 'add additional information as required', and another points to the 'OK' and 'OK & Add New' buttons with the text 'Click "OK" or "OK & Add New" if you have more than one procedure'. The 'OK' button is highlighted.

9. The paper clip icon represents a comment is attached

Procedures

+ Add Modify Display: Active

Procedure	Last Reviewed	Procedure Date	
Appendectomy	2017-Jan-13	2016-Dec-14	

comments will display

2017-Jan-13 11:56 - Test, CPOE RN, RN
Blood loss greater than 200 cc