

Requesting and Completing Events

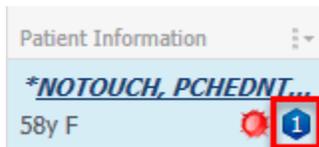
There are two ways to request or complete an event.

To request or complete an event from **Request Event**:

1. Right click on the patient row. From the dropdown list choose Request Event. Then choose the appropriate event from the second dropdown list.

Room	Patient Information	Patient Details	Actions
TRA1,,	*NOTOUCH, PCHEDNT... 58y F	Hyperglycemia	<ul style="list-style-type: none"> IView Orders MAR Results Review Assessments Documents Hand Off Triage Summary ED Triage Reassessment ED Documentation Vital Signs Activities of Daily Living Request Event Start Event Complete Event Set Events Assign/Unassign Others Patient Reports Set Privacy Discharge Process
TRA2,,	Available		
CCS1,,	*PCHED, PCHED1LP 58y F	Hyperglycemia	
CCS2,,	Available		
CCS3,,	Assigned		
CCS4,,	Assigned		
STA1,,	Assigned		<ul style="list-style-type: none"> 1 BPMH 2 BPMH Admit Orders Entered BPMH Completed Discharge Dr Recheck Inpatient Isolation MHCR No ERP Seen Pharmacy Primary BPMH Registration Triage V/A ED Use Workers Comp
STA2,, V/A Alert	3 *NOTOUCH, PCHEDTR... 58y F	Dx: Hyperglycemia 790.29	
STA3,,	*PCHED, PCHEDSLP 58y F	Hyperglycemia	
STA4,,	Assigned		
STA5,, V/A Alert	3 *NOTOUCH, PCHEDPH... 58y F	Hyperglycemia	
STA6,,	Assigned		

2. An icon will appear under the Patient Information column.

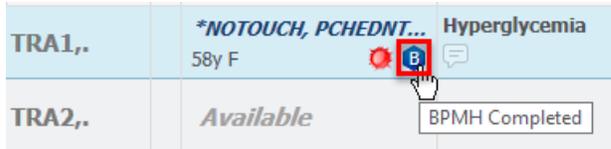


3. When the event is completed, right click on the patient row and choose Complete Event. Choose the appropriate event to complete.

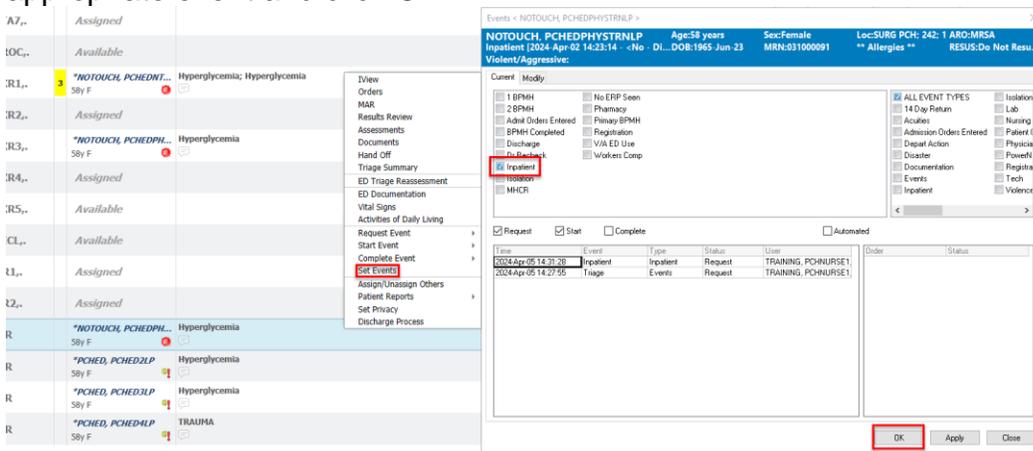
Room	Patient Information	Patient Details	Actions
TRA1,,	*NOTOUCH, PCHEDNT... 58y F	Hyperglycemia	<ul style="list-style-type: none"> IView Orders MAR Results Review Assessments Documents Hand Off Triage Summary ED Triage Reassessment ED Documentation Vital Signs Activities of Daily Living Request Event Start Event Complete Event Set Events Assign/Unassign Others Patient Reports Set Privacy Discharge Process
TRA2,,	Available		
CCS1,,	*PCHED, PCHED1LP 58y F	Hyperglycemia	
CCS2,,	Available		
CCS3,,	Assigned		
CCS4,,	Assigned		
STA1,,	Assigned		<ul style="list-style-type: none"> 1 BPMH Registration Triage
STA2,, V/A Alert	3 *NOTOUCH, PCHEDTR... 58y F	Dx: Hyperglycemia 790.29	
STA3,,	*PCHED, PCHEDSLP 58y F	Hyperglycemia	

4. The icon will change or disappear from the Patient Information column depending on the action taken

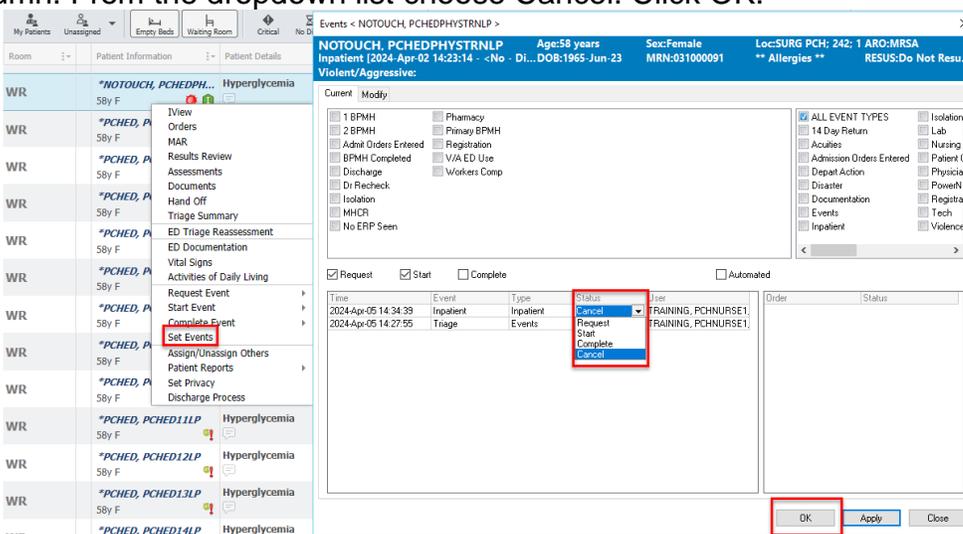
- if BPMH1 was completed, it will change to an completed BPMH icon
- if the Isolation is completed the icon will disappear



5. You can also request by right clicking on the patient row and choosing **Set Event** from the dropdown list. Choose Set Event. From the second dropdown list choose the appropriate event and click OK.



6. To change the status of the event, click an action in the Set Events window, under Status column. From the dropdown list choose Cancel. Click OK.



7. If you chose cancel, the event will be removed from the list.

