

Opening Patient's Chart

Open case by double clicking on the patient's name in the Case Selection Window.

- Your patient's name and basic information will display in the patient banner highlighted in blue.

If the case is booked as an emergency using Surgical Case Manager, you will be prompted to check in the patient. The nurse should ensure the correct encounter type is selected

Case Information	
Case Number:	PCHOR-2018-332
Primary Surgeon:	Profitt, Allen W, MD
Primary Procedure:	Appendectomy

Encounter Information	
Admission Date:	
Discharge Date:	
Encounter Type:	Emergency
Encounter Status:	Active
Medical Record Number:	324234234
FIN Nbr:	05087847
Facility:	PCH
Room/Bed:	<N/A>/<N/A>
Visit Reason:	test

Do you want to associate this encounter with this case?

Accept Re-select... Person... Cancel

If the wrong encounter is selected you need to click on the Re-select button

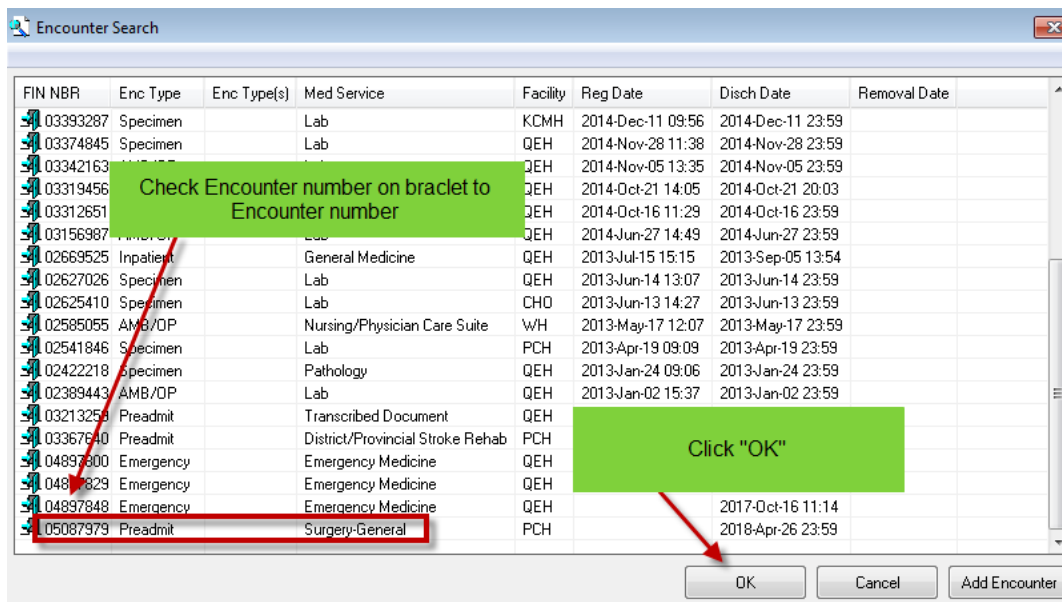
Case Information	
Case Number:	QEHOR-2018-1757
Primary Surgeon:	Bannon, David J, MD
Primary Procedure:	Cholecystectomy Exp CBD Op Cholangiogram

Encounter Information	
Admission Date:	2018-Feb-20
Discharge Date:	
Encounter Type:	Pharmacy
Encounter Status:	Active
Medical Record Number:	888000574
FIN Nbr:	05087765
Facility:	QEH
Room/Bed:	<N/A>/<N/A>
Visit Reason:	TEST

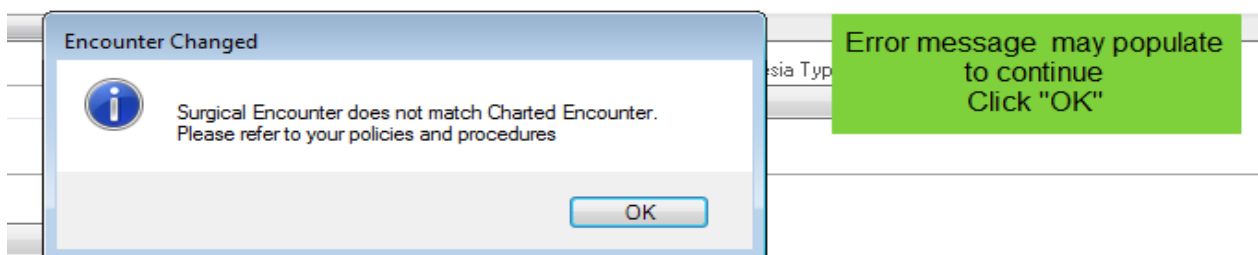
Do you want to associate this encounter with this case?

Accept Re-select... Person... Cancel

The encounter number should match the encounter number on the patient's bracelet.



After you have clicked Ok, a screen may populate with the following information. This message means the encounter was successfully changed. Click OK



Note:

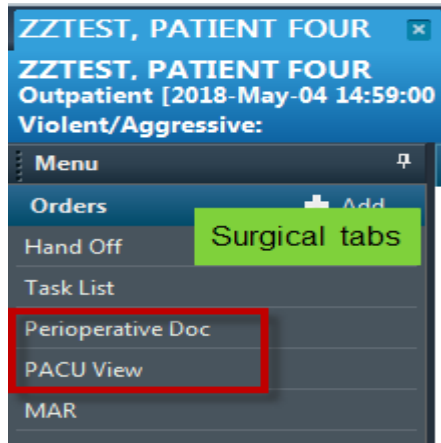
- **Registration Issue** – Registration clerk has registered patient to the wrong location. (Registration can fix this)
- **OR procedure booked to wrong encounter** (hospital visit). Booking needs to fix this. If the Booking Clerk is not available call Service Centre and have the issue escalated to CIS staff, so they can deal with the issue immediately

When the chart opens you will see two differences

- The banner bar contains the encounter number



- The Menu bar(Navigator bar) has two additional tabs specific for Surgical Services



The Perioperative Doc tab contains all document types associated with this case.

