# **Communication and Conditional Orders**

**Communication orders:** are used to communicate directly with other clinician groups/individuals

For example, another physician, a physio or occupational therapist **Conditional orders:** are used to provide direction to staff to enter an active order under specific conditions

Examples of Conditional Orders: "Discharge when", "Discontinue IV when", "ECG if"

To enter a Communication or a Conditional order:

1. On the Menu select "Orders"



2. Click "+Add" (either on the Menu tab or on the Orders page)



#### The "Add Order" window opens

- 3. In the "Search" field type the first few letters of the desired order
- 4. Select required order



5. Enter Details as needed



- OR
- 6. Open the "**Communication Orders**" folder and search for the required order



### Freetext order to Nurse:

- Used to communicate with the nursing staff
- Should only be used if an appropriate order is not available in the system
- In **"Search"** field type in "freetext"
- Select "Freetext order to Nurse"
- Fill in the desired details.

	Freetext Order to Nurse Order	2024-Jul-03 09:20	Do not allow patient out of bed without physio or family member present, Start: 2024-Jul-03 09:20 ADI
d Continuous le	afusions		*
E 🕀	Discontinue IV when Order	2024-Jul-03 09:02	when antibiotics discontinued, Start: 2024-Jul-03 09:02 ADT
		/	
Details for F	reetext Order to Nurs	e	
Details	Order Comments	-	
4.2.1	5 X		
TOR	(KANA)		
Freetest: ut p	hysio or family member present		Start Date/Time: 2024-Jul-03 🗘 🗸 0920 🗘 ADT
Do	not allow patient out of bed		
9930	nout physic or tamily member		

Note: <u>NEVER</u> use "Freetext order to Nurse" to enter Medication/DI/Lab orders

# To Order Therapeutic Blood (Order and Draw) and Microbiology (Order and Collect) Specimens:

## "Order and Draw"

- Are communication orders directing the nurse to obtain a blood sample and then place the appropriate lab order to go to the lab.
- They are mainly used for ABG's, therapeutic drug levels and to make blood cultures conditional.
- The following is a list of all Order and Draw orders in the system

Order and Draw	Order and Draw Tobramycin Level Pre (Extended)
Order and Draw ABG	Order and Draw Tobramycin Level Pre and Post (Traditional)
Order and Draw Blood Culture Aerobic (Pediatric)	Order and Draw Valproic Acid Level
Order and Draw Blood Culture Aerobic (Pediatric) x2	Order and Draw Vancomycin Level Pre
Order and Draw Blood Culture Aerobic/ Anaerobic	Order and Draw Venous Blood Gas
Order and Draw Blood Culture Aerobic/ Anaerobic X 2	
Order and Draw carBAMazepine Level	
Order and Draw Digoxin Level	
Order and Draw Gentamicin 22 Hr Post Level (Neonates)	
Order and Draw Gentamicin Level Post (PEDS Extended)	
Order and Draw Gentamicin Level Pre (Extended)	
Order and Draw Gentamicin Level Pre and Post (Traditional)	
Order and Draw Lithium Level	
Order and Draw Phenytoin Level	
Order and Draw Theophylline Level	

### How to place an "Order and Draw" Order:

- 1. Select the appropriate "Order and Draw" order
- 2. Enter any comments in the "Freetext" field
- 3. Sign the Order

포 Orders fo	Signature			
() P	🍄 Order Name	Status	Start	Details
	Order and Draw ABG	Order	2013-3an-15 09:49	Start: 2013-Jan-15 09:49
포 Details	for Order and Dra	aw ABG		
😭 Details	0rder Comments			
+ %	h. IV			
Freetext:	[			Start Date/Time: 2013-Jan-15 🗘 🛩 0949 🗘

## Order and Collect

- Use for urine cultures, urinalysis, stool specimens, wound cultures and sputum specimens
- Directs nursing to obtain the specimen, and once obtained, nursing will enter the order producing the lab label
- The following is a list of "Order and Collect" orders in the system:

Order and Collect Order and Collect Sputum Order and Collect Stool Order and Collect Urinalysis Order and Collect Urine Culture Order and Collect Wound Culture

How to place an "Order and Collect" order:

- 1. Select the appropriate "Order and Collect" option
- 2. Enter any comments/instructions in the "Freetext" field
- 3. Select "**Priority**" and any "**Special Processing Factors**" from the dropdown menus
- 4. Sign

	Culture				
Details for C	Order and Collect Urin	ne Culture			
Details	Order Comments				
+ 8 h.	1 5				
	Freetext: first voided early morn	ing mid str	Priority:	1	×
		and the second se	-	(None)	- III
Snarial Proces	sing Factors	· · ·	Start Date/Time	and a second	Lind AD

**Note:** The clinician collecting the sample, will enter the actual order and complete the Order and Collect order.