Order Details

Order Sentences

- Most orders have options attached called "Order Sentences"
- Are the most common details for that order but are not all inclusive

uto	Order sentences for: CBC w/ Auto Diff	Fires for next routine collection time for your facility				
	(None)					
	Blood					
	Blood, Stat collect					
	Blood, AM Next Day collect, Start: T+1;0600					
	Blood, Timed Study collect, q2d for 3 time(s)					
	Blood, Timed Study collect, Start: T;N, Daily for 3 day(s)					
	Blood, Timed Study collect, Start: T;N, Daily-Now for 3 time(s)					
	Blood, Timed Study collect, Start: T;N, interval g12h for 3 day(s), If still required after 3 days, please reorder.					
	Las real to the text of the					

- Select the order sentence that is most appropriate
- Click "OK"

NOTE: "Order and Collect" and "**Order and Draw**" (examples of Communication orders) do not have order sentences

- Review order details and complete as applicable
- "Blue circle with white X" indicates presence of required fields
- Mandatory fields are highlighted in yellow
 Tradition Consult Physiotherapy

😵 Details 🛯 🏢 Order O	omments	
+ 18 h. 🔍 🎗		
Start Date/Time: 2024	Hul-17 🔹 🗸 1033 🔹	Prior
*Consult Reason:	×	Freetext Reas
Special Instructions:		

• Select from the dropdown menu or "free text" the appropriate information.



- Start Date and Time is preset to the date and time the order is being placed
- For Lab Orders -DO NOT adjust the "Start Date and Time"
- **Priority** "**Routine**" may be preselected but may be changed if required, by simply clicking on your choice.

*Collection priority:	Routine 💌	
Collected by	AM Next Day	
Collected by:	ASAP	Soloct
Nurse collect:	RF-Lab Use Only	Annronriate
	Routine	Priority
Special Instructions:	Stat	
	Timed Study	

• "Special Instructions"

Field may contain information preloaded pertinent to the order Do not free text into this field as it is not visible to all clinicians If special instructions need to be added use "**Order Comments**"

Petails	P Order Comments	
Order comr Add instruc	nents ctions/information as requir	red here.
Informatio	n entered displays o	n " Orders Page "

Order PCH (Crossnuct) Add instructions/information as required here.

• "Multi Select" option

Available when using lab power plans If ordering multiple orders with the same details, Details may be added to Multiple orders at once, by

- * Holding down the **<CTRL>** key
- * Clicking on the required orders
- * To Adjust details
- * Right click and select "Modify"

	S	Ÿ		Component		_		s	De
Sta	t Lal	o Or	ders	(Initiated Pending)		R	ight Click		
⊿	Lab	orat	ory			Sele	ect "Moality"		
				CBC w/ Auto Diff					Bl
\mathbf{M}			Ø	D-Dimer Qu	Modify				Bl
			1	Prothrombin	which which				Bli
			1	Glucose Random					Bli
			Ø	Electrolytes					Bl
			Ŵ	Creatinine					Bl
\mathbf{M}			Ø	Albumin Level					Bl
				Alkaline Phosphatas	e				Bli
			7	ALT					Bli

*Adjust Details as required

Details for selected orders		Modify Details as required		
+ 8 L FE				
Specimen type:	Blood	Collection priority	6 Stat	-
Collected:	C Yes (No	Collected by	(None) AM Next Day	
*Only Adjust Start D/T if needed for		Frequency	ASAP	
Duration:		Duration uni	RF-Lab Use Only Routine	
Nurse collect:	Yes C No	Copies to	x Stat Timed Study	
Special Instructions:	ASAP = Label prints on order. Results are NON URGENT			

*Review and sign

• If you try to sign an order without completing all the required details the following message window will appear.



*Click on "First Detail" *System will direct user to the required detail(s)

😢 Details 🔢 Order Comments					
⊨ %a h. 💐 ≥	Takes you	-			
*Provisional Diagnosis:	Left pneumothorax	*Reas	on for Exam + Hx:	1	
Malignancy [Y/N ?] Elaborate:			*Priority:	Routine	v
Requested Start Date and Time:	2018-Jan-29 🔹 🔹 1424	Clinical Concern/S	pecial Instructions:		
Isolation Precautions:	×		Copies of Result to:		44

*Use the yellow arrow to move between required fields



• When all details completed "Sign" the order

Physician Training Materials – Order Details (June 2024)