

Privacy Matters



When printing documents from a Patient's Chart.....

- “ Check that you have selected and are mapped to the right printer
- “ Use the locked print feature so patient info is not sitting on the printers/don't leave documents unattended (there is a Tip Tuesday about this)
- “ Ensure that you have the proper safeguards in place to protect patient info (location of printer & storage of info)
- “ Follow proper RIM protocol for retention/disposal of records.