Health PEI
CLINICAL INFORMATION SYSTEMS

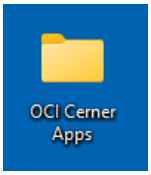
RadNet Clerk

(KCMH)

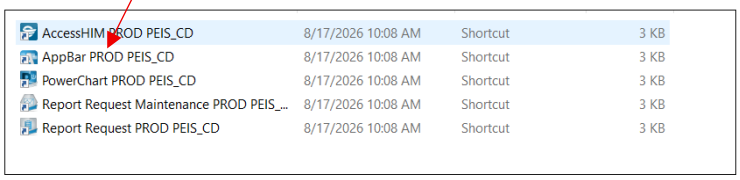
Quick Reference Guide

Logging into Cerner Application

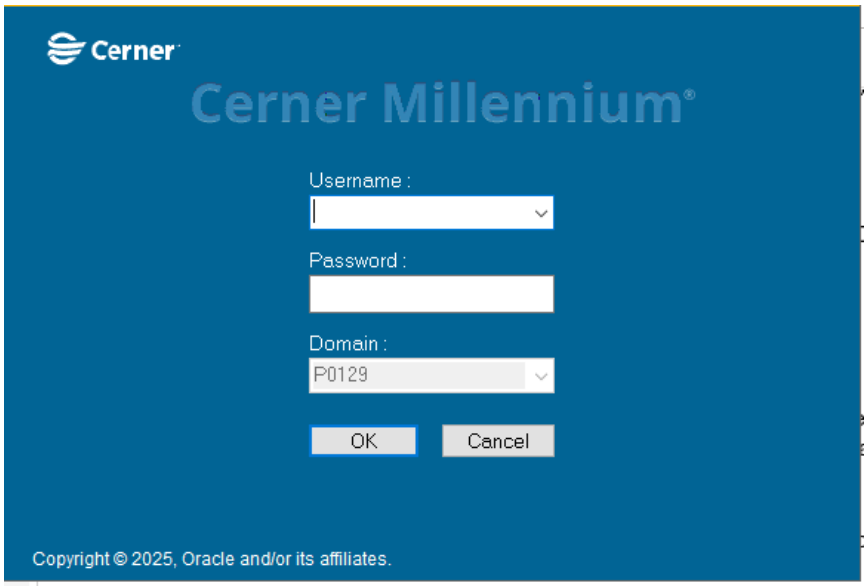
Click on the Cerner Apps on your desktop



Then choose App Bar PROD



The Blue Millennium window will populate. If not automatically logged in, enter username and password (used for PACS/network) at the Millennium window. "Click Log On".



If there are any problems, call the Help Desk at 620-3600.

ENCOUNTERS

An encounter is a single visit where a patient receives care or a service, like Diagnostic Imaging. It is specific to the facility at which the care is received or the service is performed. All exams need to be attached to an active encounter before they can be started and completed.

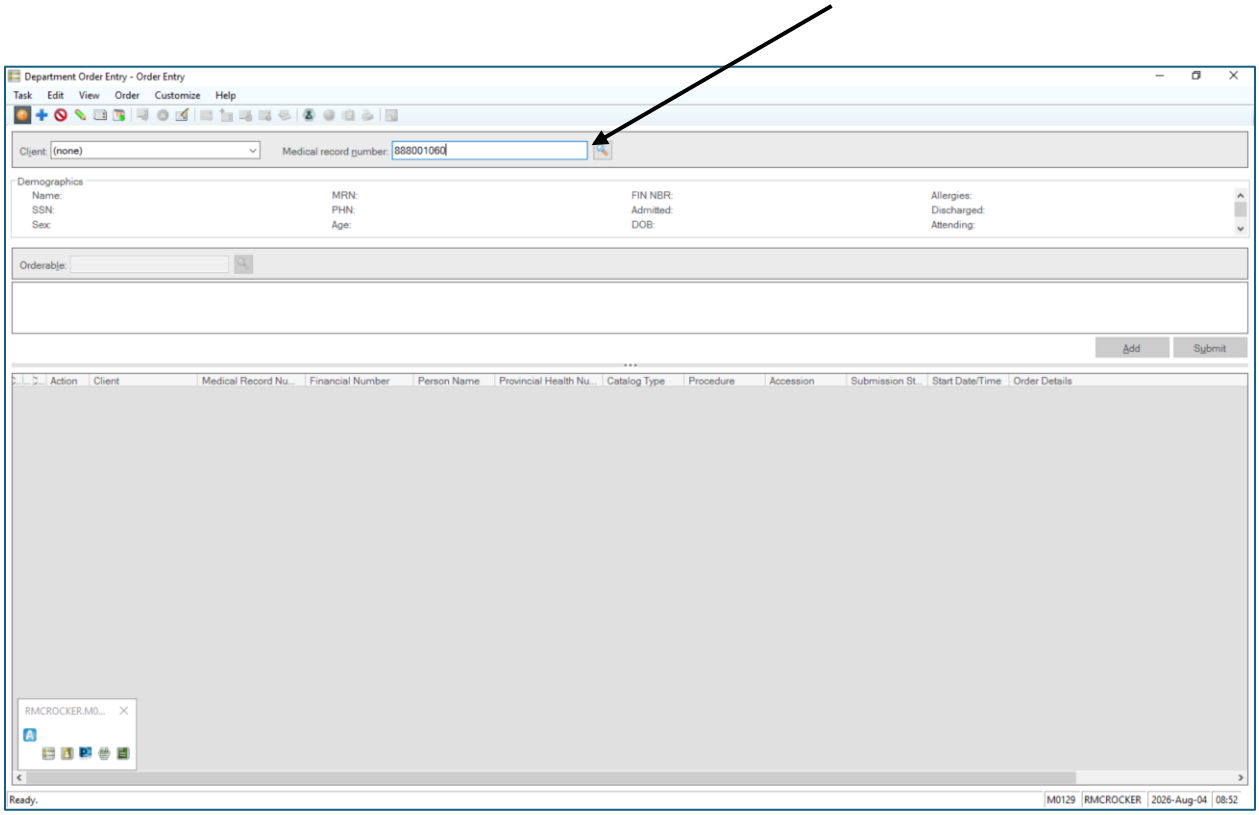
For Skip the Waiting room or walk-in outpatients, admitting will create a new encounter; DI would then need to place the order on that new active encounter. DI needs to have its own encounter separate from other services ex: patient has a Blood collection appointment as well as a DI appointment-This is 2 separate encounters one for lab services and one for DI services.

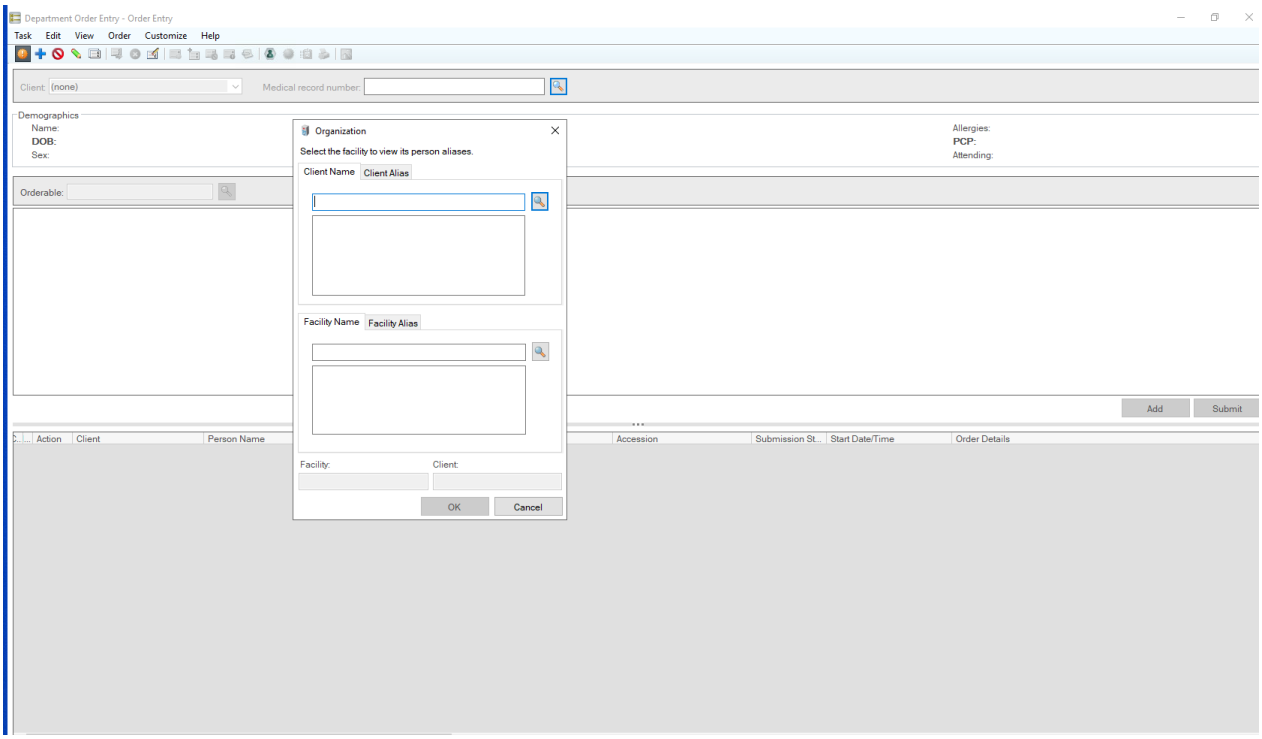
Patients that present for Pre-surgery will be registered exactly the same as they currently are for Laboratory patients.

Department Order Entry (DOE)

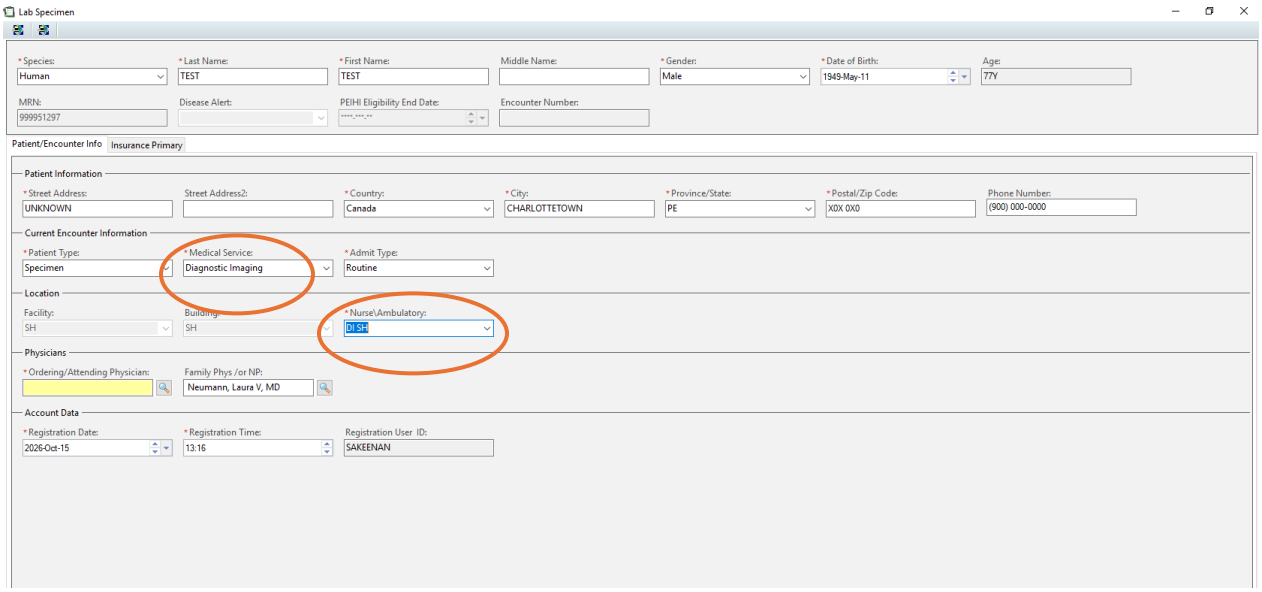
Use this App for patients who are walking in with paper requisitions. They will have to register at Admitting to have an encounter created BEFORE they come to Diagnostic Imaging (DI).

In the DOE app, search for the patient by clicking the magnifying glass and entering the MRN. Click on Search. Ensure you have the correct patient identified and add an encounter, filling out client Name and Facility name as usual.





Then you will change your Medical service to Diagnostic Imaging and your Nurse/Ambulatory to DI. Ordering physician will need to be filled out as well as insurance as usual.



Once your encounter is made, your job is complete!