Health PEI
OCCUPATIONAL HEALTH, SAFETY, & WELLNESS

Safety Talk

Fire Prevention Week



Prevent fires

Keep exits, corridors, electrical panels and fire equipment clear from equipment and objects. Do not use damaged cords, overloaded outlets or unapproved appliances. Keep combustibles away from heat sources.

If you see fire or smoke

Warn others and activate the alarm. Make sure 911 has been called. Close doors if it is safe. Follow the site fire plan and staff directions.





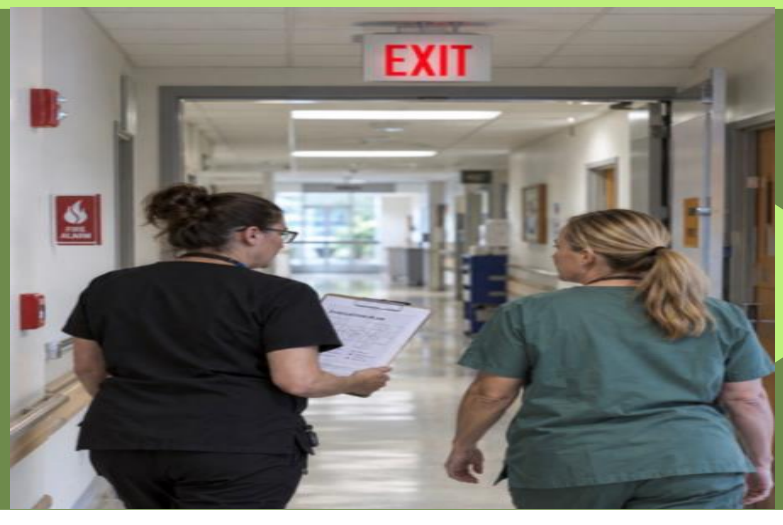
Fire extinguishers

Use an extinguisher only if you are trained and authorized, and if the alarm has been raised, the fire is small, and you have a clear route out. Leave the area if it is not controlled immediately.

Know your site

Locate your two nearest safe routes, the closest pull station and the designated safe area. Review your role, including how patients, visitors or coworkers may need help.





THE ONE-MINUTE CHECK

Can you identify the alarm signal, your safest route and what you are expected to do at your site?

★ **Always follow the approved fire safety plan for your site.**

Source: NFPA fire and life safety guidance and OSHA workplace evacuation guidance.

DATE: _____ **SAFETY TALK LEAD BY:** _____

FACILITY: _____ **DEPARTMENT:** _____

DISCUSSION QUESTIONS:

Are you exits and fire equipment clear of obstructions?

Do you know your role and responsibility in the event of an alarm?

EMPLOYEE CONCERNS & IDEAS FOR IMPROVEMENT:	EMPLOYEES PRESENT:

FOLLOW UP ON CONCERNS:

If you have any feedback on the Safety Talks program or a suggestion for a Safety Talk, please contact a member of the Wellness & Safety Team or email healthpeihr@ihis.org

Safety Talks can be found on the Staff Resource Centre at:
https://src.healthpei.ca/safety-talks