

MEMORANDUM

TO: All Physician Offices Administering Rhlg

FROM: Dr. Jennifer Fesser
Division Head, PEI Blood Transfusion Service
Health PEI Provincial Laboratory Services

DATE: August 12, 2013

RE: **Rhlg Administration Form**

To help provide the best care for obstetrical patients in PEI, your office has been issued several doses of Rhlg. As Rhlg is a blood product, the PEI BTS is required to document to whom each and every dose was given.

Currently, your office provides this information to us by filling in the blue transfusion tag attached to the product and returning it to us. Occasionally, however, tags can be lost or forgotten. When this happens, it can be quite a lot of work for the office to determine – after the fact – who was given a particular dose of Rhlg.

In addition to returning the transfusion tags, **the PEI BTS recommends that you consider attaching the Rhlg Administration Form to your fridge and documenting when staff remove doses of Rhlg from the fridge.** In the event that a transfusion tag is lost / misplaced, the information recorded on this form will make it far easier for you to determine which patient received the dose.

If your office has already received a copy of this form, or already has a similar form in use, please disregard this memo.

If you have any questions, please feel free to contact me at (902) 894-2535.

JF/mlm

pc. Dr. Khanam
Sharlene Fennell
Bill Bylhouwer

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