

Provincial Laboratory Services



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Health PEI
One Island Health System

Acceptance of Laboratory Specimens/Requisitions

June 2025

This information applies to: Island Physicians and Nurse Practitioners

There has been a sharp increase in the number of specimens received in the laboratory missing required labelling or requisition information. As per HPEI Provincial Laboratory Services Specimen/Requisition Acceptance Policy, all specimens and associated requisitions **must** include the following minimum required information to proceed to testing:

- **Two person-specific identifiers** – patient's name [given name(s) and surname] and correct MRN as stated on the current provincial health card. Date of birth is *not* an acceptable identifier. Refer to policy for exceptions.
- **Full name of ordering provider** – must be legible **and** authorized to request laboratory testing as per lab policy.
- **Test(s)** requested
- Date and time of collection
- Blood Transfusion Services requisitions/specimens require *first initial and complete last name of phlebotomist* **and** date and time of collection documented on both requisition and specimen. Requisition and specimen must be received together to avoid errors in patient identification.
- Requisition and specimen(s) label must match and be legible.

Failure to include the above required information upon receipt in the laboratory **will result in a rejected specimen(s) and require recollection.**

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