

# Provincial Laboratory Services



[healthpei.ca/src/lab](http://healthpei.ca/src/lab)

Health PEI  
One Island Health System

## Acceptance of Laboratory Specimens/Requisitions

June 2025

**This information applies to:** Island Physicians and Nurse Practitioners

There has been a sharp increase in the number of specimens received in the laboratory missing required labelling or requisition information. As per HPEI Provincial Laboratory Services Specimen/Requisition Acceptance Policy, all specimens and associated requisitions **must** include the following minimum required information to proceed to testing:

- **Two person-specific identifiers** – patient's name [given name(s) and surname] and correct MRN as stated on the current provincial health card. Date of birth is *not* an acceptable identifier. Refer to policy for exceptions.
- **Full name of ordering provider** – must be legible **and** authorized to request laboratory testing as per lab policy.
- **Test(s) requested**
- Date and time of collection
- Blood Transfusion Services requisitions/specimens require *first initial and complete last name of phlebotomist and* date and time of collection documented on both requisition and specimen. Requisition and specimen must be received together to avoid errors in patient identification.
- Requisition and specimen(s) label must match and be legible.

Failure to include the above required information upon receipt in the laboratory **will result in a rejected specimen(s) and require recollection.**

Dr. Heidi Paulin  
Department Head  
Provincial Laboratory Services  
Queen Elizabeth Hospital  
(902) 894-2316  
paulin@ihis.org

Nancy Barrett  
Chief Technologist  
Central Accessioning and Specimen Collection  
Queen Elizabeth Hospital  
(902) 894-2508  
nlbarrett@ihis.org