

Leadership Development Workshop Series 2019-2020 Registration Form

Name:	Phone:
Email:	Division:
Position:	Worksite/Unit:

Check (✓) **all sessions** for which you wish to register on one form. When making the selection(s), please pay particular attention to the **time/date/location**.

Preference is given to those in the Leadership program. All other requests/registration is on a first come, first served basis. You will receive email notification to confirm registration.

Session	✓	Charlottetown	✓	Summerside
Building a Culture of Patient Safety; Teamwork; and Quality Improvement		October 31, 2019 QEH, Classrooms A&B 0900-1200		October 24, 2020 PCH, St. Lawrence Room 1300-1600
Mental Health Works		November 5, 2019 QEH, Classrooms A&B 0900-1500		Nov 4, 2019 PCH, St. Lawrence Room 0900-1500
Putting Privacy into Practice		November 27, 2019 QEH, Classrooms A&B 0900-1200		November 19, 2019 PCH, St. Lawrence Room 0900-1200
Recorded Information Management Basics 101		November 27, 2019 QEH, Classrooms A&B 1300-1600		November 19, 2019 PCH, St. Lawrence Room 1300-1600
Quarterly Forecasting		December 4, 2019 QEH, Classrooms A&B 0900-1200		December 5, 2018 PCH, St. Lawrence Room 0930-1230
Communication: Tips and Tools		January 16, 2020 QEH, Classrooms A&B 0900-1200		January 9, 2020 PCH, St. Lawrence room 1300-1600
Psychological Health and Safety		January 30, 2020 QEH, Classrooms A&B 1300-1600		January 21, 2020 PCH, St. Lawrence Room 0900-1200
Promoting a Culture of Safety in the Workplace		February 6, 2020 QEH, Classrooms A&B 0900-1200		February 4, 2020 PCH, St. Lawrence Room 1300-1600
Introduction and Overview of HR processes		February 20, 2020 QEH, Classrooms A&B 1300-1600		February 11, 2020 PCH, St. Lawrence Room 0900-1200
Managing Risk Effectively		March 3, 2020 QEH, Classrooms A&B 1300-1600		February 27, 2020 PCH, St. Lawrence Room 1300-1600
Improving the Patient Experience through Patient and Family Centered Care		March 10, 2020 QEH, Classrooms A&B 0900-1200		March 4, 2020 PCH, St. Lawrence Room 0900-1200
Clinical and Organizational Ethics (COE)		April 1, 2020 QEH, Classrooms A&B 0900-1200		April 2, 2019 PCH, St. Lawrence Room 1300-1600
Emergency Management		April 16, 2020 QEH, Classrooms A&B 1300-1600		April 8, 2019 PCH, St. Lawrence Room 0900-1200
Introduction to Change Management		May 5, 2020 QEH, Classrooms A&B 1300-1600		May 12, 2020 PCH, St. Lawrence Room 1300-1600
Introduction to Policy		May 21, 2020 QEH, Classrooms A&B 0900-1200		May 28, 2019 PCH, St. Lawrence Room 1300-1600
Respectful Workplaces		June 2, 2020 QEH, Classrooms A&B 0900-1200		June 11, 2019 PCH, St. Lawrence Room 1300-1600
Using Indicators for Planning in Health		June 16, 2020 QEH, Classrooms A&B 0900-1200		June 23, 2019 PCH, St. Lawrence Room 0900-1200

Approval from supervisor is required

Date:	Supervisor's Signature
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Please scan completed registration form to **Health PEI Leadership Workshop Series** (healthpeiworkshops@ihs.org). An appointment will be sent to confirm your registration.