

Lab Result Request Form for Community Pharmacists

Community Pharmacists requesting lab results from HealthPEI are to complete this form and fax to the HPEI Health Records Department following the steps listed below. Please print clearly. Verbal or illegible requests, or those sent using other forms or letterhead, will not be processed.

Step 1. Complete Form

Pharmacy Information			
Pharmacy Name			
Pharmacy Address			
Pharmacy Phone #		Pharmacy Fax #	
Date of Request (YYYYMMDD)			
Requesting Pharmacist's Name		Requesting Pharmacist's PEICP License #	
Patient Information			
Patient Last Name		Patient First Name	
Patient MRN or Health Card #		Patient Date of Birth (YYYYMMDD)	
Patient has provided consent for Pharmacist to request lab results (check to confirm)			<input type="checkbox"/>
Lab Results Requested - Check all that apply			
Community Pharmacist Lab Result Summary Report* <input type="checkbox"/>		COVID-19 PCR or NAAT Result <input type="checkbox"/>	
Other: (list specific lab result)			
Date range for results (check)	Past 6 months <input type="checkbox"/>	Past 12 months <input type="checkbox"/>	
Other: (include date range)			

*The Lab Result Summary Report for Community Pharmacists includes:

Routine Biochemistry Creatinine eGFR Urea Albumin Electrolytes (Na, Cl, K) Total CO2 Anion Gap Urate A1c Glucose (Random) Glucose (Fasting)	CBC WBC, RBC, Hgb, Hct, Platelets MCV, MVH, MCHC, RDW, etc. Coagulation INR, PT Other TSH, T4 TC, HDL, LDL, non-HDL, TC/HDL, TG Liver Function Tests (AST, ALT) PCR - COVID-19	Serum medication levels (to be requested as needed) Carbamazepine Phenytoin Phenobarbital Primidone Divalproex sodium Valproic acid Theophylline Digoxin
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The Community Pharmacist Lab Result Summary Report will only include lab results that are present within the system. If no results are available, the field will be blank.

Step 2.

Fax form to the HPEI Health Records department below that is closest to your pharmacy location.

Queen Elizabeth Hospital (Health Records) Charlottetown, PE Phone: 902-894-2085 Fax: 902-894-2498 Monday to Friday (Excluding Holidays) 8:00am to 5:00pm	Prince County Hospital (Health Records) Summerside, PE Phone: 902-438-4305 Fax: 902-438-4301 Monday to Friday (Excluding Holidays) 7:00am to 4:00pm
Community Hospital O'Leary (Health Records) O'Leary, PE Phone: 902-859-0368 Fax: 902-859-8774 Monday to Friday (Excluding Holidays) 7:00am to 3:30pm	Souris Hospital (Health Records) Souris, PE Phone: 902-687-7150 Ext. 236 Fax: 902-687-7175 Monday to Friday (Excluding Holidays) 7:00am to 3:00pm
Western Hospital (Health Records) Alberton, PE Fax: 902-853-8647 Phone: 902-853-3108 Monday to Friday (Excluding Holidays) 8:00am to 4:00pm	After Hours Contact for Urgent Requests (QEH Location) Evenings (4:00pm-10:00pm), weekends and Statutory Holidays (7:00am-3:00pm) only Phone: 902-894-2085 Fax: 902-894-2498 *Please send form via fax and follow-up with a phone call to inform the Department of the time-sensitive request

Notes:

- Requests will be processed during usual Health Records Department operating hours (listed above).
- Please allow 1-2 business days for the Health Records Department to review your request (processing time may vary depending on volume).
- Urgent requests during regular business hours should be followed-up with a phone call to the Health Records Department.
- For urgent requests during evenings and weekends, please contact the QEH Health Records Department After Hours Contact: **fax: 902-894-2498** and follow-up by phone: **902-894-2085** to inform them of the time-sensitive request.
- Do not contact the Laboratory Services Department directly for lab results.

Step 3.

HPEI Health Records Department will send a summary of available results via fax to the requesting pharmacist at the pharmacy.

Lab results will only be transmitted via fax from the Health Records Department to the pharmacy (Results will NOT be provided by phone).