

Issue: May 2022

Quality & Patient Safety

Quarterly Review – Spring 2022

Accreditation Update

Health PEI's 2022 accreditation survey is taking place from June 12



to June 17, 2022. The draft survey schedule was sent via email to all staff on May 15th. A team of 11 surveyors will be interacting with staff, physicians, patients/clients/residents and families across Health PEI sites. Please note, the locations, dates and times included in the survey schedule are subject to change before and during survey week. Once on-site, it is not uncommon for surveyors to complete additional tracers or modify the locations they visit. **An updated draft schedule will be shared with staff again prior to the survey visit.**

Brief Overview of Survey Week

The survey starts on Sunday June 12 with the surveyors meeting with Health PEI's Executive Leadership Team (ELT) and senior management for an introductory/overview

meeting on Health PEI and the Leadership Standards.

Surveyors will also meet that afternoon, June 12th, with Health PEI's Board of Directors and leadership in some program areas. Meetings with other program leadership will take place later that week.

Surveyors will be present in service/program areas starting the morning of Monday June 13th until the afternoon of Thursday June 16th.

Finally, during the morning of Friday June 17, a **virtual debrief** will be facilitated by the survey team and all Health PEI staff are invited to attend. Details on the time and log-in coordinates will be shared in the coming weeks.

Thank you for all you are doing to prepare for the on-site survey visit.

For more information on Health PEI's Accreditation preparation, please contact Brianne Timpson, Quality Risk Consultant, at btimpson@ihis.org.

Reminder

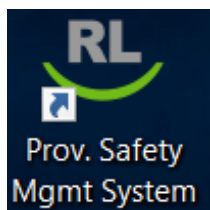
On the main page of the Staff Resource Centre (SRC), there is a **Quality and Patient Safety box** – where all accreditation, quality improvement, patient safety and ethics information is captured. Information is uploaded regularly, and staff are reminded to visit SRC for updates. Check out the following links for more details:

<https://src.healthpei.ca/accreditation>

<https://src.healthpei.ca/patient-safety>

<https://src.healthpei.ca/quality-improvement>

<https://src.healthpei.ca/ethics>



PSMS News & Updates

Did You Know...

Accessing the Provincial Safety Management System (PSMS)

On your computer desktop select the Provincial Safety Management System (PSMS) Icon:



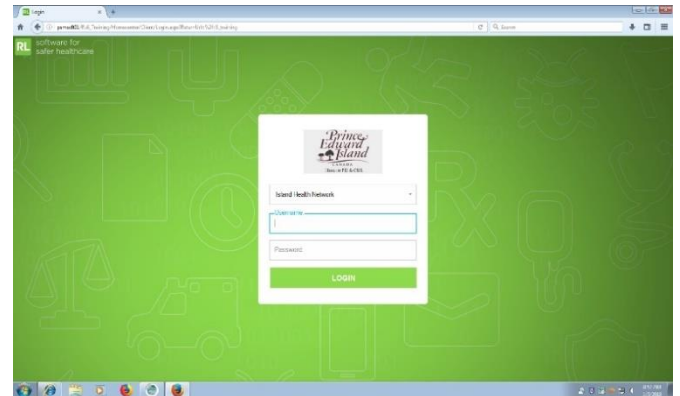
If you do not have the PSMS icon on your desktop, please contact the Service Centre (servicecentre@ihis.org or 620-3600) and they will put the PSMS icon on your desktop. You can also access the PSMS system via the URL:

http://psmsapp01.health.pe.ca/RL6_Prod

Did You Know...

Logging into PSMS

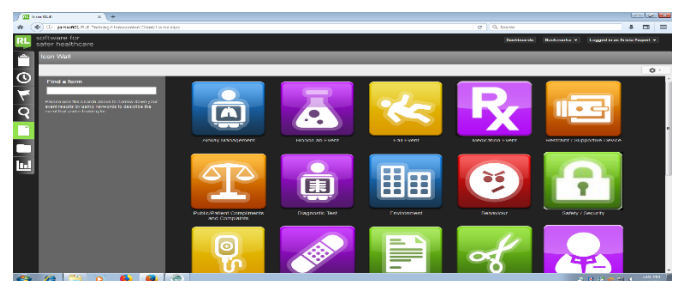
To log into PSMS: Enter your network ID username and password (see log in screen shot below). **Note:** This is the same access as logging into your work computer or the CIS system – keep in mind your password expires every 90 days.



1. In the *Username* field, type in your username
2. In the field, type in your password
3. Click the **Login** button (Contact your Manager/Supervisor if you do not have a network id username and password). If you are having trouble logging in or password issues, please contact the Service Centre.

Did You Know...

Submitting an event form in PSMS



1. On the **Icon Wall** page (picture above), click the appropriate icon to open an

event form. i.e. Medication event, Fall event, etc.

2. In the event form, you must complete all mandatory fields marked with a green asterisk (*). Provide as much additional detail as possible.

Note:

The **File Status** bar on the left side of the event form identifies your progress.

The **Table of Contents** box on the left side of the event form provides links to the different parts of the event form.

3. To submit your form, click **Submit**.
A **Submit File** confirmation window appears to confirm your submission giving you a file number for your event. If you have not completed all mandatory fields, a pop-up window will identify incomplete required fields.

PSMS training can be booked by contacting **Krista Paquet** at kmpaquet@ihis.org or through your program's Quality Risk Consultant.

Reminder: Accreditation 101

There is a **training video entitled Accreditation 101** which provides an overview on Health PEI's accreditation process. The video is about 15 minutes in length, all staff are encouraged to view. Accreditation 101 is posted on the Health PEI SRC Accreditation page - under the Other Resources Tab:

<https://src.healthpei.ca/files/learning/AccreditationVideo2021/index.html>



PEI REB News & Updates

Did You Know...

Changes to PEI REB Submission Process

The PEI Research Ethics Board (REB) office has transitioned to an electronic submission platform for use by all researchers.

Effective April 1st, 2022, all **new** study submissions are required to be completed in the software system, **Synto**. Current active studies will not require changes.

Did You Know...

PEI REB Information & How to Access the New Submission Portal

PEI REB guidelines and submission information can be found on our link to the Health PEI website at <https://www.princeedwardisland.ca/en/information/health-pei/pei-research-ethics-board>

The new PEI REB Submission portal is available at <https://peireb.syntosolution.com>

Researchers are required to create a user account prior to completing a new study submission. All PEI REB questions and inquiries can be directed to **Jennifer Bradley**, REB Coordinator at (902) 569-0576 or at reb@ihis.org.

Health PEI Clinical and Organizational Ethics Committee

The C&O Ethics Committee is comprised of representatives from across Health PEI and volunteer patient and family partners.



Did You Know...

Role of the C&O Ethics Committee

The C&O Ethics Committee is available for both clinical and organizational ethics consults, including responding to urgent requests. The committee is also responsible for facilitating education on ethics for Health PEI staff/employees.

Did You Know...

Why we offer these consults?

Patients, their families, Health PEI staff and leadership team members are involved in daily decisions about health care that can be complex and difficult. The C&O Ethics Committee is available to consult and provide recommendations based on moral distressing situations.

For Guidelines and Consult request forms, please visit the Staff Resource Centre:

<https://src.healthpei.ca/clinical-ethics-toolkit>

Questions can be directed to the Health PEI Clinical & Organizational Ethics Committee:

clinicalethics@ihis.org

QRC Roundup

As part of our efforts to improve knowledge of Quality Risk Consultants (QRC) and their role, we feature a different QRC in each edition of our newsletter. This month we are introducing two new QRCs who joined our team in March 2022.

Kristin Hamill

Kristin joined the QRC team in March of 2022 after spending the previous 12 years in Diagnostic Imaging at Prince County Hospital as an Xray/CT Technologist. During that time, she also spent one year in a temporary position at the School of



Radiography at UPEI as a didactic and clinical instructor. Kristin is a graduate from the Bachelor of Science with a Major in Chemistry program from UPEI in 2004 and from the Bachelor of Applied Science in Radiography program from UPEI in 2009. Kristin obtained a Computed Tomography Imaging Certificate from the Canadian Association of Medical Radiation Technologists in 2013, a certification in Leadership in 2020, an Indigenous Awareness Certification in 2022 and has attended numerous leadership and radiography courses over her career. She believes strongly in delivering high quality healthcare and minimizing risk.

Krista McLellan

Krista recently joined Health PEI in the QRC role, bringing a background in Dietetics and multidisciplinary healthcare team



management. Prior to joining Quality, Risk and Patient Safety Division, she was the Youth Health Leader, (a Healthy School Communities program implemented by Public Health) for Nova Scotia Health. During her tenure with Public Health, she was reassigned to various leadership roles in response to the pandemic. The most substantial of her reassignments was managing the Provincial Housing and Isolation Support team in providing food, transportation, housing, and harm reduction supports to Nova Scotians.

Krista is a graduate of the Bachelor of Science with Major in Psychology program from Saint Mary's University in 2005 and from the Bachelor of Science in Applied Human Nutrition from Mount Saint Vincent University in 2011. She also completed numerous leadership courses over her career, most recently Lean Six Sigma training in 2019, and Dalhousie University's Strategic Health Leadership Course in 2021.

When not keeping busy learning from the Quality Risk Team, you can find Krista spending time outdoors with her partner and two dogs (Hali & Hugo), creating healthy recipes, or under a blanket with a good book and a cup of tea. Krista is originally from PEI and happy to return home to the Island once again!

2022 Leadership Excellence Award



Through its annual Leadership Excellence in Quality and Safety Award, the Health PEI Board is acknowledging and celebrating staff who are making positive,

sustainable changes across our health care system. The awards program recognizes individuals and health care teams that have led initiatives to improve the quality and safety of care in Prince Edward Island. We invite you to demonstrate your leadership in health care quality and safety by submitting a nomination. The submission deadline is **July 31, 2022**.

For more information visit the Health PEI website. www.healthpei.ca/nominate

The Quality & Patient Safety Quarterly Review is brought to you by the Quality, Risk and Patient Safety Division:

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