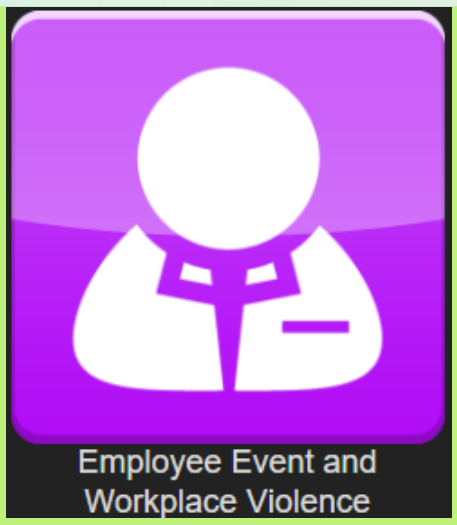
Health PEI
OCCUPATIONAL HEALTH, SAFETY, & WELLNESS

Safety Talk

Safety Planning



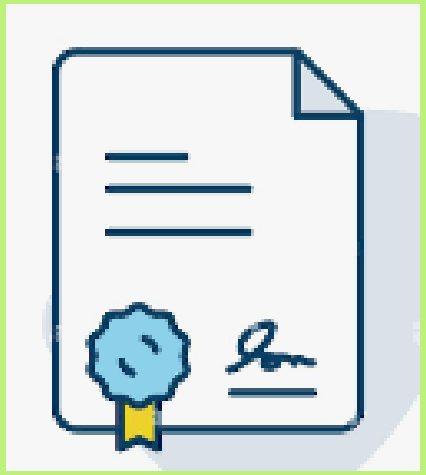
PSMS Reporting

Documenting all violence-related incidents in PSMS is essential to support effective safety planning and ensure appropriate follow-up and supports for staff.

Each Plan is Situational / Incident based

1. Personal Safety Plan
2. Unit Safety Plan
3. Behavioral Agreements



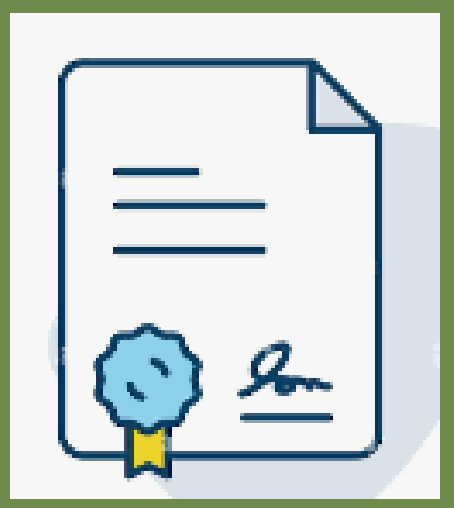


Personal Safety Planning

- Team involved – Staff/ Manager/ OHS Team/ HR
- Shared with only staff approved members (i.e. Supervisor groups/ Security/ Administration/ HR/ Employee Abilities Consultant)
- Safety Plan is a working document and can be changed as needed, anytime.

Unit Safety Planning

- Team involved – Staff routinely involved/ Manager/Supervisor/ OHS Team
- Shared with all staff and security with additional groups as needed (i.e. Environmental services/ Nutrition's/ Admin etc.)
- Safety Plan is a working document and can be changed as needed, anytime.





Behavioral Agreements

Team involved – Staff (if required)/ Manager/Supervisor/ OHS Team/ Legal/ QPS
Shared with management approved members as needed
Delivered to individual by a Public Server through Legal offsite
Supporting documents required (i.e. PSMS incidents/ HRBA)
Case by case agreements, based on nature of incidents (Pt/ Visitor/ Family)
Additional resources provided to have access to Health PEI

DATE: _____ **SAFETY TALK LEAD BY:** _____

FACILITY: _____ **DEPARTMENT:** _____

DISCUSSION QUESTIONS:

How do you enter an incident into PSMS?

Has there been an incident in the past that you felt may have benefitted from a safety plan?

EMPLOYEE CONCERNS & IDEAS FOR IMPROVEMENT:	EMPLOYEES PRESENT:

FOLLOW UP ON CONCERNS:

If you have any feedback on the Safety Talks program or a suggestion for a Safety Talk, please contact a member of the Wellness & Safety Team or email healthpeihr@ihis.org

Safety Talks can be found on the Staff Resource Centre at:
https://src.healthpei.ca/safety-talks