# Creating a Moodle account for GPEI Learning Management System and Registering for the RIM Basics 101 course

1. In a browser, navigate to https://moodle.gov.pe.ca/moodle/
2. In the top right corner, click **Log in.**
3. Click **Create new account**.
4. Complete the required fields for:
   - Username – recommended to use your network login.
   - Password
   - Email address – must be your government email address
   - First name
   - Surname
5. Click **Create my new account.**
6. You will receive a confirmation email with a link that you must click to activate your account.
7. After you click the link, you are given a success message. Click **Continue**.
8. On the GPEI Learning Management System page, select the course you would like to take:
   - RIM Basics 101 English
   - RIM Basics 101 French
9. On the Enrolment options page, click **Enrol me**.
10. You will receive an email confirming your enrolment.
11. Follow the instructions on the screen to complete the course.