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MEMORANDUM

TO: Facility Leadership and Staff

FROM: Hanushya Tiwari

DATE of Notice: January 30th, 2026

SUBJECT: Scheduled Access Layer Switches Maintenance Notice – QEH – February 11th, 11:00 PM to 2:00 AM

Outage Date: February 11th, 2026, from 11:00 PM to 2:00 AM

As part of the Modernizing Health Care Connectivity (MHCC) project, we'll be upgrading network equipment in specific areas of QEH. This will cause temporary network outages in the following location:

Affected Areas at Queen Elizabeth Hospital: (ITSS or Health Computers/Printers/Devices)

The following areas on the 3rd Floor of QEH will be impacted; all lower floors will remain unaffected.

- All Labs (Gen. Office, CA, Cytology, Hematology, Blood Transfusion, Endo, Chemistry, Histology, Immunology, Microbiology, Pathology, etc.)
- Human Resources
- PSC Offices
- Administration (Business Office)
- Maintenance Dept., Johnson Controls, Inc. (Penthouse)
- **** Wireless on all of 3rd floor ****

What to Expect:

- All Health PEI computer networks (wired and wireless) will be unavailable in these areas during the outage window.
- Computers and devices connected to the Health PEI network will lose access to applications, data, and resources.
- Please use downtime procedures until your area is informed that service has been restored. Email communications will be distributed as soon as areas are completed.
- If there are any issues faced during the outage, please get in touch with Moeed Khan, and he can engage in the appropriate resources. Moeed Khan, ITSS Project Manager, moeedkhan@gov.pe.ca , 647-408-7784

After the Outage:

- ITSS will check and confirm network connectivity.
- ITSS will continue to monitor the network environment on site the next day should issues arise.

- A follow-up report will be shared.

If you face any issues, post-maintenance, please restart your device. If issues persist, please contact the Service Centre as per standard procedure on 902-620-3600.

Thank you for your patience as we work to improve our network infrastructure.

If you have any questions or concerns, feel free to contact edmalone@ihis.org, moeedkhan@gov.pe.ca or htiwari@ihis.org