

Visit Pyramid 2014/15
Community Mental
Location: Health East

Audit	Visitor	April				May				June				
Quarterly	Board													
Every 4 Months	CEO					Initial when complete								
Bi-Monthly	Executive Director	Initial when complete									Initial when complete			
Bi Weekly	Director		Initial when complete		Initial when complete		Initial when complete		Initial when complete		Initial when complete		Initial when complete	
Weekly	Manager	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	
Daily	Supervisor Clinical Lead Clinical Educator	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	
<i>Year</i>		2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014
<i>Month</i>		April	April	April	April	May	May	May	May	June	June	June	June	June
<i>Week of</i>		7	14	21	28	5	12	19	26	2	9	16	23	30

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Audit	Visitor	July				August				September				
Quarterly	Board													
Every 4 Months	CEO									Initial when complete				
Bi-Monthly	Executive Director													
Bi Weekly	Director	Initial when complete		Initial when complete		Initial when complete		Initial when complete		Initial when complete		Initial when complete		Initial when complete
Weekly	Manager	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
Daily	Supervisor Clinical Lead Clinical Educator	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
<i>Year</i>		2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014
<i>Month</i>		July	July	July	July	August	August	August	August	September	September	September	September	September
<i>Week of</i>		7	14	21	28	4	11	18	25	1	8	15	22	29

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Audit	Visitor	October				November				December				
Quarterly	Board													
Every 4 Months	CEO											Initial when complete		
Bi-Monthly	Executive Director	Initial when complete									Initial when complete			
Bi Weekly	Director		Initial when complete		Initial when complete		Initial when complete		Initial when complete		Initial when complete		Initial when complete	
Weekly	Manager	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
Daily	Supervisor Clinical Lead Clinical Educator	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
	<i>Year</i>	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014
	<i>Month</i>	October	October	October	October	November	November	November	November	December	December	December	December	December
	<i>Week of</i>	6	13	20	27	3	10	17	24	1	8	15	22	29

Visit Pyramid 2014/15
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Audit	Visitor	January				February				March				
Quarterly	Board													
Every 4 Months	CEO													
Bi-Monthly	Executive Director						Initial when complete							
Bi Weekly	Director	Initial when complete		Initial when complete		Initial when complete		Initial when complete		Initial when complete		Initial when complete		Initial when complete
Weekly	Manager	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
Daily	Supervisor Clinical Lead Clinical Educator	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
	<i>Year</i>	2015	2015	2015	2015	2015	2015	2015	2015	2015	2015	2015	2015	2015
	<i>Month</i>	January	January	January	January	February	February	February	February	March	March	March	March	March
	<i>Week of</i>	5	12	19	26	2	9	16	23	2	9	16	23	30