

Visit Pyramid 2014/15

Location: Home Care Queens

Audit	Visitor	April				May				June				
Quarterly	Board													
Every 4 Months	CEO													Initial when complete
Bi-Monthly	Executive Director		Initial when complete								Initial when complete			
Bi Weekly	Director			Initial when complete				Initial when complete				Initial when complete		
Weekly	Manager	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
Daily	Supervisor Clinical Lead Clinical Educator	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
	<i>Year</i>	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014
	<i>Month</i>	April	April	April	April	May	May	May	May	June	June	June	June	June
	<i>Week of</i>	7	14	21	28	5	12	19	26	2	9	16	23	30

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Audit	Visitor	July				August				September				
Quarterly	Board													
Every 4 Months	CEO													
Bi-Monthly	Executive Director						Initial when complete							
Bi Weekly	Director		Initial when complete			Initial when complete			Initial when complete			Initial when complete		
Weekly	Manager	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
Daily	Supervisor Clinical Lead Clinical Educator	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
	<i>Year</i>	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014
	<i>Month</i>	July	July	July	July	August	August	August	August	September	September	September	September	September
	<i>Week of</i>	7	14	21	28	4	11	18	25	1	8	15	22	29

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Location: Home Care Queens

Audit	Visitor	October				November				December				
Quarterly	Board													
Every 4 Months	CEO				Initial when complete									
Bi-Monthly	Executive Director		Initial when complete								Initial when complete			
Bi Weekly	Director	Initial when complete			Initial when complete				Initial when complete					Initial when complete
Weekly	Manager	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
Daily	Supervisor Clinical Lead Clinical Educator	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
	<i>Year</i>	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014
	<i>Month</i>	October	October	October	October	November	November	November	November	December	December	December	December	December
	<i>Week of</i>	6	13	20	27	3	10	17	24	1	8	15	22	29

Visit Pyramid 2014/15

Location: Home Care Queens

Audit	Visitor	January				February				March				
Quarterly	Board													
Every 4 Months	CEO											Initial when complete		
Bi-Monthly	Executive Director								Initial when complete					
Bi Weekly	Director			Initial when complete				Initial when complete				Initial when complete		Initial when complete
Weekly	Manager	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
Daily	Supervisor Clinical Lead Clinical Educator	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
	<i>Year</i>	2015	2015	2015	2015	2015	2015	2015	2015	2015	2015	2015	2015	2015
	<i>Month</i>	January	January	January	January	February	February	February	February	March	March	March	March	March
	<i>Week of</i>	5	12	19	26	2	9	16	23	2	9	16	23	30