

Visit Pyramid 2014/15

Materials Management

Location: Souris Hospital & KCMH

Audit	Visitor	April				May				June				
Quarterly	Board													
Every 4 Months	CEO								Initial when complete					
Bi-Monthly	Executive Director		Initial when complete								Initial when complete			
Bi Weekly	Director	Initial when complete			Initial when complete				Initial when complete		Initial when complete			Initial when complete
Weekly	Manager	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
Daily	Supervisor Clinical Lead Clinical Educator	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
Year		2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014
Month		April	April	April	April	May	May	May	May	June	June	June	June	June
Week of		7	14	21	28	5	12	19	26	2	9	16	23	30

Visit Pyramid 2014/15

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Location: Souris Hospital & KCMH

Audit	Visitor	July				August				September				
Quarterly	Board													
Every 4 Months	CEO											Initial when complete		
Bi-Monthly	Executive Director						Initial when complete							
Bi Weekly	Director			Initial when complete			Initial when complete			Initial when complete			Initial when complete	
Weekly	Manager	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
Daily	Supervisor Clinical Lead Clinical Educator	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
Year		2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014
Month		July	July	July	July	August	August	August	August	September	September	September	September	September
Week of		7	14	21	28	4	11	18	25	1	8	15	22	29

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Materials Management

Location: Souris Hospital & KCMH

Audit	Visitor	October				November				December				
Quarterly	Board													
Every 4 Months	CEO													
Bi-Monthly	Executive Director		Initial when complete								Initial when complete			
Bi Weekly	Director		Initial when complete			Initial when complete			Initial when complete			Initial when complete		
Weekly	Manager	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
Daily	Supervisor Clinical Lead Clinical Educator	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
Year		2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014	2014
Month		October	October	October	October	November	November	November	November	December	December	December	December	December
Week of		6	13	20	27	3	10	17	24	1	8	15	22	29

Visit Pyramid 2014/15

Materials Management

Location: Souris Hospital & KCMH

Audit	Visitor	January				February				March				
Quarterly	Board													
Every 4 Months	CEO									Initial when complete				
Bi-Monthly	Executive Director						Initial when complete							Initial when complete
Bi Weekly	Director	Initial when complete			Initial when complete			Initial when complete			Initial when complete			Initial when complete
Weekly	Manager	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
Daily	Supervisor Clinical Lead Clinical Educator	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete	Initial when complete
Year		2015	2015	2015	2015	2015	2015	2015	2015	2015	2015	2015	2015	2015
Month		January	January	January	January	February	February	February	February	March	March	March	March	March
Week of		5	12	19	26	2	9	16	23	2	9	16	23	30