

HPEI Immunization Guidance Document

Fall 2024/2025

Link to all Vaccine Resources on SRC

<https://src.healthpei.ca/vaccines-nursing-education>

Common Vaccines nurses may administer include:

- COVID-19
- Influenza
- Pneumococcal
- Shingles
- Tdap (Tetanus, Diphtheria, Pertussis (Whooping Cough))

All HPEI nursing staff administering immunizations within their scope of practice (excluding Public Health Nurses) must follow the processes outlines below.

- Nurses are required to have an order/order set/Medical Directive/Heath PEI Protocol for the vaccine(s).
 - Student nurses may administer vaccines as per the HPEI Medication Administration Policy on Medworxx.
<http://healthpeipolicy.medworxx.com/default.aspx?login=true>

Review all HPEI facility/service specific policies related to Vaccine Administration and treatment of Anaphylaxis (consult your clinical lead/resource nurse/clinical educator).

Required Access:

All Immunization Registry (AIR): All vaccines the client has obtained including COVID vaccines will be entered the registry.

- All immunizers need to have access to AIR. To gain access complete the All-Immunization System Access Form (AIR) on the Staff Resource Centre. Your managers' or supervisors' signature is required for you to gain access.
- The AIR Immunization Guide (Users' Guide Adult Immunizations Registry) is available on the SRC. This provided information on how to access a person's immunization record on the AIR system.
- Once you have access to AIR you are required to check the client's immunization history prior to administering any vaccine. **NOTE: There could be a delay in the registry update: Always ask** the client about their vaccine history.

- When using AIR confirm client using 2 client identifiers (refer to *HPEI Client Identification* policy on Medworxx).

Education to Gain and Maintain Competency:

- Review of the Immunization Learning Module on Staff Resource Centre (SRC)
- Potter and Perry- Review of Parenteral Medications Chapter with a particular focus on Administering Intramuscular Injections (Deltoid Muscle) skill. This skill is also covered in the HPEI Immunization Learning Module on SRC.
- Review individual vaccine fact sheets/product monographs for current year. Some frequently used vaccine fact sheets are available on the Staff Resource Centre and are updated annually.
- For more information on the vaccine, you are administering refer to CPHO information and National Advisory Committee on Immunization (NACI) guidance.
- For further schedule information please refer to PEI Detailed Adult Immunization Schedule.

Consent

- Immunizers must obtain informed consent and document in the client health record as per division documentation process.

Documentation Process:

Primary Care: Nursing staff administering vaccines in Primary Care document the administration of the vaccine delivered in the Clients Community Health Record. This submits an entry to AIR.

Acute Care: Nursing staff administering vaccines in acute care facilities to patients, document the administration in the electronic medication administration record (eMAR). This generates a report that is submitted to AIR. There is no further need to submit any paper record / spread sheet of vaccine administration to the Chief Public Health Office.

Home Care: Staff administering vaccines in Home Care will document on the AlayaCare Immunization Screener and Consent Form. A report will be submitted weekly from the Home Care Solution Office (HCSO) to CPHO for reporting purposes and upload into the AIR.

Long Term Care: Nursing staff administering vaccines in Long Term Care will access webform at This webform will submit directly to CPHO.

<https://services.princeedwardisland.ca/en/service/report-immunization-long-term-care-residents>. Document in the resident's chart as per Long-Term Care guidelines, please see your CRN for details.