

Project Sponsor is a leader who sponsors a specific Lean Six Sigma project and comprehends the advantages of Lean Six Sigma. The sponsor has the authority to allocate resources for training and completing projects, and to remove roadblocks that may arise throughout the course of the Lean Six Sigma project. A Project Sponsor typically oversees and has primary influence over the work environment where the change is happening.

Responsibilities:

- Identify and/or approve operational level projects that align with the strategic goals/ business objectives of the organization, and may be standardized and spread provincially where applicable
- Obtain budgets and resources for the Lean Six Sigma project including but not limited to:
 - Team member availability
 - Resources for Lean Six Sigma training and/or for the project
- Identify and approve project scope
- Address problems/issues/barriers that are identified by the Yellow, Green and/or Black Belt that may affect the outcome of the project
- Proactively engage interdepartmental opportunities
- Maintain open communication with Team Lead and Yellow, Green and/or Black Belt throughout the project, particularly when dealing with challenges
- Monitor project metrics to ensure improvement gains are sustained
- Ensure the spread of project improvement learnings to like sites
- Report on project results and spread activities as required

Standard Work:

RIE
<p>Pre-Work Phase</p> <ul style="list-style-type: none"> • Meeting with Yellow Belt(s) • Schedule 5 min call each week with your Yellow Belt(s) <p>Define/Measure Phase</p> <ul style="list-style-type: none"> • Kick off the Define/Measure Team Day • Receive the A3 • Receive the Measurement Plan • Attend a Measurement check point with the Yellow Belt(s) <p>Analyze/Improve Phase</p> <ul style="list-style-type: none"> • Meeting with YB(s) prior to Analyze/Improve Team Day • Attend the afternoon of the Analyze/Improve Team Day • Receive the updated Report out Presentation • Receive the updated A3 Report • Attend a PDSA check point with the Yellow Belt(s) <p>Control Phase</p> <ul style="list-style-type: none"> • Meet with Yellow Belt(s) prior to Control Team Day • Attend afternoon of the Control Team Day

ACA
<p>Pre-Work Phase</p> <ul style="list-style-type: none"> • Meeting with Green Belt and Yellow Belt(s) • Schedule 5 min call each week with your Yellow Belt(s) <p>Define/Measure/Analyze/Improve Phase</p> <ul style="list-style-type: none"> • Receive the third next available appointment data • Meeting with YB(s) prior to ACA training Days • Kick off the 1.5 days (DMAI) of ACA training days • Attend a QB set up and Implementation meeting of site visit with the Yellow Belt(s) <p>Control Phase</p> <ul style="list-style-type: none"> • Receive final ACA A3 report • Select project to present at PMAC