

Team Member has a general awareness of Lean Six Sigma and brings relevant process experience or expertise to a defined Lean Six Sigma project.

Responsibilities:

- Participate in Lean Six Sigma training, learning how to use the tools and techniques of Lean Six Sigma
- Actively participate in all stages of Lean Six Sigma project
- Monitor project progress
- Be a project champion and engage others
- Celebrate team success
- Actively work to maintain controls to sustain project improvement gains

Team members are integral to supporting, implementing and communicating Lean Six Sigma projects.

Standard Work:

- Attend team events, and if unable to attend, send a designate if one exists
- Contribute process expertise and knowledge to Lean Six Sigma Project
- Identify and consider impacts of process changes on other sites/programs/services
- Establish and comply with group norms
- Communicate learnings on Lean Six Sigma, project progress and results of the project to peers
- Help to collect baseline and post improvement measures
- Bring improvement ideas from peers back to project team
- Help to implement improvements
- Engage and enlist others in the change methodology
- Be an advocate for organizational change
- Understand and can articulate how the initiative supports the organization's strategies, mission, vision and values
- Help to design and maintain Quality Board
- Serve as a role model and advocate for continuous improvement and streamlining processes
- Encourage the spread of project improvement learnings to like sites
- Ensure controls have been maintained (e.g. periodic reviews or check in with peers)