



### Team Composition<sup>1</sup>:

A typical project team is comprised of 8-10 members (not counting the CEO/ELT and project sponsor) and primarily includes people who “touch the process”. This means people who:

- perform one or more of the process steps
- supply something to the process
- receive something from the process

### Team Roles:

*CEO & Executive Leadership Team's* role in Pursuing Quality & Excellence is to create, promote, and encourage a continuous quality improvement environment. This will result in a dramatic change in many of the systems creating a positive shift in the culture which is a direct result of communicating its need and significance, modeling the changes required, being visible in Lean Six Sigma initiatives and actively participating in change.

*Project Sponsor* is a leader who sponsors a specific Lean Six Sigma project and comprehends the advantages of Lean Six Sigma. The sponsor has the authority to allocate resources for training and completing projects, and to remove roadblocks that may arise throughout the course of the Lean Six Sigma project. A Project Sponsor typically oversees and has primary influence over the work environment where the change is happening.

*Team Leader* is collectively identified by the assigned Quality Improvement lead and Project Sponsor. He or she is respected and has influence in the department/division in which a Lean Six Sigma project is happening, has a general awareness of Lean Six Sigma and brings relevant experience or expertise to a defined Lean Six Sigma project.

*Process Owner* is a team member who is defined as a person closest to the process and has the ability to change the process.

*Team Member* has a general awareness of Lean Six Sigma and brings relevant process experience or expertise to a defined Lean Six Sigma project.

*Project Champion* promotes, engages others, and propels Lean Six Sigma project(s) through their comprehension of the advantages of Lean Six Sigma. He or she possesses credibility with staff, and may be a process expert. Anyone in the organization can be a project champion.

<sup>1</sup>LTS Consulting, “Team Roles” One Pager